



**JONATHAN E. FIELDING, M.D., M.P.H.**  
Director and Health Officer

**JONATHAN E. FREEDMAN**  
Chief Deputy Director

Office of AIDS Programs and Policy  
**Mario J. Pérez, Director**  
600 South Commonwealth Avenue, 10<sup>th</sup> Floor  
Los Angeles, California 90005  
TEL (213) 351-8000 • FAX (213) 387-0912

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)



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February 25, 2010

Dear Prospective Proposer:

**ADDENDUM NUMBER 1 TO THE REQUEST FOR PROPOSALS FOR FAITH-BASED  
COMMUNITY HEALTH SERVICES IN AFRICAN-AMERICAN COMMUNITIES,  
RFP #2010-01 (RE-BID)**

Addendum Number 1 constitutes a written addendum to the Request for Proposals (RFP) for Faith-Based Community Health Services in African-American Communities, RFP #2010-01 (Re-Bid). This addendum includes information on the following:

**Mandatory Proposer's Conference**

Proposers are advised that Attachment 1 is a copy of the official sign-in roster of those Proposers who attended the February 4, 2010, Mandatory Proposer's Conference.

**Questions and Answers**

Proposers are advised that responses to questions posed at the February 4, 2010, Mandatory Proposer's Conference, in addition to those received by the February 8, 2010, deadline are outlined in Attachment 2. Where applicable, answers provided in Attachment 2 clarify and or supersede answers provided at the Mandatory Proposer's Conference. Proposers are to read and incorporate applicable responses, instructions, and or guidelines within their proposal as required.

**All other terms and conditions of the RFP remain in effect.**

Copies of this addendum and its applicable attachments are available for download at the Office of AIDS Programs and Policy website: <http://publichealth.lacounty.gov/aids/index.htm>. If you have any questions regarding Addendum Number 1, please contact Nicole M. Salgado, Contract Administration Division, Solicitations Section Manager, at (213) 351-8043.

Very truly yours,

  
Mario J. Pérez, Director  
Office of AIDS Programs and Policy

MJP:KAH:nms

F:\Divisions\Contract Administration\Solicitations\RFPs\2010 Solicitations\Faith-based Comm Health Svcs in Afr-American Communities\RFP Addenda\Addendum #1\RFP#2010-01(Re-Bid)\Addendum1(2-25-2010).doc

Attachments (2)

c: OAPP Senior Management Team

Chron (EO)

**ATTACHMENT 1  
TO ADDENDUM NUMBER 1**

**ATTENDANCE ROSTER FOR THE FEBRUARY 4, 2010  
MANDATORY PROPOSER'S CONFERENCE  
FOR THE FAITH-BASED COMMUNITY HEALTH SERVICES IN AFRICAN-AMERICAN  
COMMUNITIES, RFP #2010-01**

# OFFICE OF AIDS PROGRAMS AND POLICY

Contract Administration Division

## OFFICIAL SIGN-IN ATTENDANCE SHEET

FAITH-BASED COMMUNITY HEALTH SERVICES IN AFRICAN-AMERICAN COMMUNITIES, RFP # 2010-01 (Re-Bid)

FEBRUARY 4, 2010 PROPOSER'S CONFERENCE

ST. ANNE'S, FOUNDATION ROOM

155 NORTH OCCIDENTAL BOULEVARD, LOS ANGELES, CALIFORNIA 90026

2:30 P.M. - 5:00 P.M.

| TIME-IN | PRINTED NAME      | SIGNATURE          | AGENCY                         | MAILING ADDRESS                            | CONTACT NUMBERS                           | EMAIL ADDRESS                        |
|---------|-------------------|--------------------|--------------------------------|--------------------------------------------|-------------------------------------------|--------------------------------------|
| 1:56    | Charles mcwells   | Charles S. Mcwells | Grace wmc /<br>Drew University | 4279 S. Hobart St.<br>L.A. CA 90062        | Office: 323 973-9143<br>Fax:              | Charlesmcwells<br>@yahoo.com         |
| 2:00    | Terry Smith       | [Signature]        | ALTA                           | 3550 Wilshire<br>Blvd, # 300 CA 90010      | Office: 213 201 1409<br>Fax: 213 201 1598 | tsmith@upla.org                      |
| 2:00    | Charles Hillians  | [Signature]        | Ch. Drew University            | 1748 East 118th St<br>Los Angeles CA 90059 | Office: 323-563-5865<br>Fax: 323-563-9333 | charles.hillians@<br>drewu@gmail.com |
| 2:25    | Dr. Wendell Davis | [Signature]        | Trinity Int'l House            | 1806 E. Compton<br>Blvd. Compton, CA 90221 | Office: (310) 763-3839<br>Fax:            | PSA101123@MSU.com                    |
| 2:25    | Rene Simon        | [Signature]        | West Angeles Center            | 3045 Crenshaw<br>L.A. 90016                | Office: 323 855 5469<br>Fax:              | Reneword@att.net                     |
|         |                   |                    |                                |                                            | Office:                                   |                                      |
|         |                   |                    |                                |                                            | Fax:                                      |                                      |
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|---------|------------------------------|------------------------------|-----------------------------------------|--------------------------------------------------|-----------------------------------------------|------------------------------------|
| 2:00    | MARLENE ROWLETT              | <i>Marlene Rowlett</i>       | Mission City Community Network          | 10200 Sepulveda Blvd. Suite 300                  | Office: 818-830-6373<br>Fax: 818-830-6374     | YODITA@mccn.org                    |
| 2:05    | WALTER AOB                   | <i>Walter Aob</i>            | Valley Community Clinic                 | 6801 Coldwater Canyon Ave. #1005 North Hollywood | Office: 818-763-1718<br>Fax: 818-766-8352     | waob@valleyclinic.org              |
| 2:06    | AUDREY THOMPSON              | <i>Audrey Thompson</i>       | GREAT BEGINNINGS FOR BLACK BABIES       | 3311 W. MARSHALL ST. #211 INGLEWOOD, CA 90308    | Office: (310) 625-3710<br>Fax: (323) 789-7960 | THOMPSONAUDREY@GREATBEGINNINGS.ORG |
| 2:08    | Danna Malak-Lopez            | <i>Danna Malak-Lopez</i>     | Special Service for Groups              | 605 W. Olympic #600 LA, CA 90015                 | Office: 213 553-1875<br>Fax: 213 553-1872     | dmalak@perzessingmailing           |
| 2:16    | Pamela Hamby                 | <i>Pamela Hamby</i>          | ZBET Evangelical                        | 600 W. FOREST AVE. CARPENTERS, CA 90232          | Office: 323 636 7987<br>Fax: 310 639 2804     | phamby74@aol.com                   |
| 2:18    | Lisa Chavez                  | <i>Lisa Chavez</i>           | Mountain Home                           | 13831 La Varona Ave LA CA 90009                  | Office: 323-242-3100<br>Fax: 5 AMPL           | maister.fra@maister.org            |
| 2:30    | CHRISTOPHER BROWN            | <i>Christopher Brown</i>     | WEST ANGELES                            | 3045 DRENSHAW LA, CA 90016                       | Office: 323-733-8800<br>Fax: 323-734-7182     | bmcginty@westa.org                 |
| 2:35    | CHRISTOPHER HAMBY            | <i>Christopher Hamby</i>     | AIDS Project Los Angeles                | 680 S. Kingsley Drive LA CA 90005                | Office: 313 201-1428<br>Fax: 313 201-1545     | ccorp45@upla.org                   |
|         | <del>CHRISTOPHER HAMBY</del> | <del>CHRISTOPHER HAMBY</del> | <del>BRACKS BREAKTHRU CORPORATION</del> | <del>17994 Sherman Way Van Nuys, CA 91411</del>  | Office: 818-528-4545<br>Fax: 818-528-4545     | <del>phamby74@aol.com</del>        |
|         |                              |                              |                                         | Reseda, CA 91335                                 | Office: 818-528-4545<br>Fax: 818-528-4545     |                                    |

*Attendee thought it was a PRC meeting Nixy 2-4-10 2 or 3*

# OFFICE OF AIDS PROGRAMS AND POLICY

Contract Administration Division

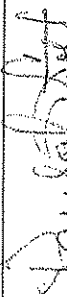
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| 2:00    | Azime Polania        |   | corp         | 1968 W. ADAMS BLVD<br>Los Angeles<br>CA 90018        | Office: 323-730-7712<br>OFFICE: Cindy Chaff<br>Fax: 323-730-7726 | Solonez@famecorp.org<br>cindy.c@famecorporations.org |
| 2:00    | Donta Morrison       |   | APLA         | 3550 Valshire<br>Suite 300<br>LA CA 90010            | Office: 213-201-1512<br>Fax:                                     | DMorrison@APLA.org                                   |
| 2:08    | JENNIFER<br>ATCHISON |   | SSC          | 605 W. OLYMPIA<br>SUITE 300<br>LOS ANGELES, CA 90015 | Office: 213-553-1819<br>Fax:                                     | jatchison@ssgmain.org                                |
| 2:17    | Paula Litt           |   | West Angeles | 3017 Crenshaw Blvd<br>Los Angeles, CA 90016          | Office: 323-737-7463<br>Fax:                                     | plitt@westa.org                                      |
| 2:20    | Vallerie D. Wagner   |   | APLA         | 611 S. Kingsley Drive<br>L.A. 90005                  | Office: 213-201-1543<br>Fax: 213-201-1595                        | VWagner@apla.org                                     |
| 2:25    | Denny Danoreau       |  | DBA West     | 1149 3rd St Suite 210<br>Santa Monica, CA            | Office: 310-980-6658<br>Fax:                                     | DDanoreau@DBA<br>West.com                            |
|         |                      |                                                                                      |              |                                                      | Office:                                                          |                                                      |
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# OFFICE OF AIDS PROGRAMS AND POLICY

Contract Administration Division

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|---------|---------------|---------------|----------------|--------------------------------------------|-------------------------------------------|--------------------------|
|         | Deanna Despot | Deanna Despot | KCBS Marketing | 3670 Wilshire Blvd<br>#200<br>LA, CA 90036 | Office: 323-930-5545<br>Fax: 323-964-8343 | Deanna.Despot@kbsabc.com |
|         |               |               |                |                                            | Office:                                   |                          |
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**Faith-Based Community Health Services in  
African-American Communities, RFP #2010-01 (Re-Bid)  
Addendum Number 1 – Attachment 2  
Questions and Answers**

| NO. | RFP REFERENCE                                                                        | QUESTION                                                                                                                                                                                                                                                                                             | RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----|--------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | RFP Document<br>Page 21<br>Section 1.16<br>(Funding<br>Restrictions)                 | Is it allowable to use money from this grant to pay for screening services such as diabetes test kits, cholesterol screenings, and things of this nature?                                                                                                                                            | Yes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2.  | RFP Document<br>Page 14<br>Section 1.1.5<br>(Availability of<br>Funds)               | This section of the RFP indicates these services are to be of a County- wide effort; however in other areas of the RFP it mentions that services need to target specific areas. Can you clarify more on this requirement?                                                                            | The programs funded through this RFP can target any area in Los Angeles County. However, given the funding amount available, Proposers may need to limit the areas they serve. If this is the case, Proposers are highly encouraged to review Los Angeles County Public Health data and target areas where disease burden is highest; particularly within African-American communities. Proposers should also provide a justification/rationale for the proposed area selected. Additionally, on page 12 of the RFP, last paragraph under RFP Subsection 1.1.2, refers to mapping technology to help Proposers develop their targeted interventions.                                                                                                                                                                                                                                                                                    |
| 3.  | RFP Document<br>Page 12<br>Section 1.1.2<br>(County of Los<br>Angeles, DPH,<br>OAPP) | <p><b>Question #1:</b> The last paragraph of this section mentions "mapping technology." Is this information provided during the process of applications or is it provided to the funded agency?</p> <p><b>Question #2:</b> Is information regarding SPA location also available on the website?</p> | <p><b>Response to Question #1 and #2:</b> Yes, information and data is available. Proposers are highly encouraged to obtain information from Los Angeles County Department of Public Health and OAPP websites. The websites are:<br/> <a href="http://www.publichealth.lacounty.gov">http://www.publichealth.lacounty.gov</a><br/> <a href="http://www.publichealth.lacounty.gov/aids/PresentationsData.htm">http://www.publichealth.lacounty.gov/aids/PresentationsData.htm</a></p> <p>This portion of the website contains very helpful information, data, maps, and reports issued by the Los Angeles County's Public Health Department that paints the distribution of disease effectively across multiple morbidities. In addition to service planning area (SPA) locations, data can also be found by health districts and zip codes. Proposers are also encouraged to research and review other health related data sources.</p> |

**Faith-Based Community Health Services in  
African-American Communities, RFP #2010-01 (Re-Bid)  
Addendum Number 1 – Attachment 2  
Questions and Answers**

|    |                                                                            |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. | RFP Document<br>Page 13<br>Section 1.1.4<br>(Services to be<br>Provided)   | This section mentions "training and technical assistance" that OAPP might make available on specific topics about wellness promotion concept and community mobilization strategies. Is this something we need to ask for or identify our need in the proposal?              | These are examples of "training and technical assistance" topics that Proposers should be able to provide. These are not training and or technical assistance topics that OAPP will provide or make available. These examples were provided for Proposers to consider or as a guide to assist Proposers in identifying possible program initiatives in response to the RFP.                                                                                                                                                                                                                                                                            |
| 5. | General<br>Question<br>(Access of RFP<br>Forms)                            | As of approximately a week ago when the re-bid was announced I was not able to locate additional new forms. Can the forms from the original RFP packet be used to for this RFP Re-bid? As I was not able to locate the attachments or the forms for the Re-bid.             | The appendices and applicable forms for the RFP Re-Bid must be used and are available on the website. Proposers can log onto:<br><a href="http://www.publichealth.lacounty.gov/aids/rfp.htm">http://www.publichealth.lacounty.gov/aids/rfp.htm</a><br><br>All the applicable forms, RFP packet, and appendices are available for download from the above-referenced site. If Proposers experience difficulty accessing the forms, please contact Nicole M. Salgado, Solicitations Section Manager at (213) 351-8043. Ms. Salgado's contact information is also outlined under RFP Section 1.13 (Contact with County Personnel), on page 20 of the RFP. |
| 6. | RFP Document<br>Page 25<br>Section 3.2<br>(Preparation of<br>the Proposal) | This section of the RFP specifies that proposal be on double-sided 8 1/2 x 11 white paper. Just to clarify, does this mean that each side of a single sheet of paper is considered one (1) page and each sheet of paper has two (2) pages?                                  | Yes. One side of a sheet is considered one page.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 7. | RFP Document<br>Page 19<br>Section 1.9<br>(Contract Term)                  | Can you elaborate on the criteria that would be considered for extending the contract to the fourth year plus the additional six (6) months? Is additional time needed and or the success of the program that would be considered in order to extend beyond the third year? | Funding availability and program performance program would be factors used in determining the need to extend the contract beyond the initial three (3) year term.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

**Faith-Based Community Health Services in  
African-American Communities, RFP #2010-01 (Re-Bid)  
Addendum Number 1 – Attachment 2  
Questions and Answers**

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|-----|--------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.  | General Question (Funding)                                   | <p><b>Question #1:</b> You stated that the initial contract term is for three (3) years funded at \$250,000 per year. Does the contractor have to submit a separate proposal for each contract year for funding to be continued to the next applicable years or is it based on the contractor's ability in meeting its goals and measurements for the previous year?</p> <p><b>Question #2:</b> If my goals over exceed the goals for the first year or if something happens to were maybe those goals were too much and I am not meeting the standards in the second year. Could there be a chance that based on negotiations the contract could be adjusted for the next applicable year?</p> | <p><b>Response to Question #1:</b> A separate proposal is not required for each year of the contract. Proposers should submit an annual proposal and budget. Subsequent year budgets, contract goals and objectives are developed during the contract negotiation process.</p> <p><b>Response to Question #2:</b> The goals would be adjusted. When we negotiate the contracts we look at when you submit the proposal. The 12 month budget should match the proposed activities. One factor that is assessed is whether the budget is reasonable for the amount of service units being proposed. If funding needs to be reduced or augmented, the service units will also be adjusted accordingly.</p> |
| 9.  | RFP Document Page 16 Section 1.3 (Mandatory Intent to Apply) | Will we get an acknowledgement after we submit the Intent to Apply?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Proposers are responsible for securing proof of submission of the Mandatory Intent to Apply form. However, confirmation of receipt can be obtained by contacting, Patricia Briceno, Solicitations Assistant, at (213) 351-8058.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 10. | General Question (Amount of Applicants)                      | Given the number of attendees at the conference, is there any minimum requirement that the County has that requires the County to cancel this process if there is not enough applicants?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Proposers are advised the RFP can be canceled at any time at the County's discretion. However, there is no minimum number of letters of intent or applications that must be received. In addition to the County's mandatory announcement activities, additional efforts were made to broadly communicate the availability of this grant to invite as many as applications as possible. For example, 1,135 community letters were distributed notifying the community of the release of the RFP.                                                                                                                                                                                                         |

**Faith-Based Community Health Services in  
African-American Communities, RFP #2010-01 (Re-Bid)  
Addendum Number 1 – Attachment 2  
Questions and Answers**

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|-----|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11. | General Question<br>(Notification of RFP Release) | <p>You just made a comment that you sent out 1000 plus letter to the community and I'm just wondering I'm in the San Fernando Valley and nobody mention that they, I work with a lot of Faith-based groups and nobody said great the county is doing something to raise awareness with HIV/AIDS we did not hear about it so just wondering if the Valley get included in or not?</p>                                                               | <p>OAPP made all of the required efforts and additional efforts to publicize this RFP.</p> <p>For future reference, those agencies interested in receiving notification of future contracting opportunities, or reviewing current contracting opportunities with Los Angeles County, agencies are encouraged to become a "L.A. County registered vendor." For information on how to register please refer to page 54 of the RFP document, under Section 6.22 (Mandatory Requirement to Register on County's Webven).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 12. | General Question<br>(Anticipated Award Date)      | <p>After we submit our proposals is there tentative timeframe for the award date?</p>                                                                                                                                                                                                                                                                                                                                                              | <p>The tentative start for this contract is estimated around September 1, 2010; however this is an estimate. In general, the solicitation process is completed within 12 to 16 months from the release date. This includes the timeframe in which a potential funding recommendation is made and the subsequent start date of the contract.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 13. | General Question<br>(Cost Reimbursement)          | <p><b>Question #1:</b> The RFP states that this is a cost reimbursement service. Can you please elaborate on this in regards to how we are paid and planning for cash flow? We want to make sure we understand and if there is a service contraction how much advance notice do we get from the financial stand point?</p> <p><b>Question #2:</b> Is this due to part of the service contraction and budget crisis that reimbursement may lag?</p> | <p><b>Response to Question #1:</b> Yes, this is a cost reimbursement service only. Meaning, the contractor will be paid for the costs they incurred in providing the service. The items and their related costs must be clearly outlined in the program budget, which is subsequently approved by OAPP prior to the agency beginning services. Contractors bill/invoice monthly in arrears. However, to manage your cash flow, be advised that the County standard, as outlined in the contract, requires contractors to be able to finance the program for 90 days on their own at any given time within the contract term. This is very critical for contractors in the beginning/start-up of the contract due to time needed to receive the required signatures, to finalize or fully execute the contract, or to secure any other required paperwork, etc.</p> <p><b>Response to Question #2:</b> It is a County standard that Contractors are paid a month in arrears. If funding shifts occur, contractors are notified as quickly and as far in advance as possible – at least 30 days in advance of the impact.</p> |

**Faith-Based Community Health Services in  
African-American Communities, RFP #2010-01 (Re-Bid)  
Addendum Number 1 – Attachment 2  
Questions and Answers**

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| 14. | <p>RFP Document<br/>Page 31<br/>Section 3.5.3<br/>(Program<br/>Budget Section<br/>2: Program<br/>Budget)<br/><br/>And</p> <p>RFP Document<br/>Page 28<br/>Section 3.3.4<br/>(Administrative<br/>Section 3:<br/>Financial<br/>Capability)</p> | <p>The accounting requirements for faith-based organizations are slightly different than traditional 501(c)(3) requirements. For example, areas such as our Statement of Functional Expense, and audited financial statements which follow GAAP (Generally Accepted Accounting Principles); however they are traditionally not expanded upon at the faith-based level. Requiring faith-based organizations to submit this level of detail may not or may not create an unfair advantage, but again faith-based organizations operate differently in regards to their audited financial statements. Do you recommend that we submit a Request for a Solicitation Requirements Review as outlined on page 18, Section 1.6, of the RFP?</p> | <p>In regards to the Statement of Functional Expenses, outlined on page 31, Section 3.5.3, of the RFP Document. Proposers can submit and attach to their program budget their most recently audited financial statements (specifically the consolidated statement of activities) in lieu of the Statement of Functional Expenses. However, the statement must clearly outline, a separate line item for “salaries and wages” in addition to a separate line item for “employee benefits.”</p> <p>With respect to page 28, Section 3.3.4, of the RFP Document. At a <u>minimum</u>, Proposer’s audited financial statements <u>should</u> include the Balance Sheet (Statement of Financial Positions); Income Statement (Statement of Operations); and the Retained Earnings Statement. Proposers are advised not to submit Income Tax Returns to meet this requirement.</p> <p>However, if an organization submitted a Request for a Solicitation Requirements Review, due to these requirements, by the February 5, 2010 deadline, the request will be reviewed and if found valid, Proposers will be notified of any applicable changes made to RFP.</p> |
| 15. | <p>RFP Document<br/>Page 31<br/>Section 3.5.3<br/>(Program<br/>Budget Section<br/>2: Program<br/>Budget)</p>                                                                                                                                 | <p>Faith-based organizations again operate differently in regards to its financial requirements. In this section of the RFP, Proposers are required to submit its NICRA (Negotiated Indirect Cost Rate Agreement) form or Auditor Certified Indirect Cost Rate with its program budget. Faith-based organizations do follow GAAP (Generally Accepted Accounting Principles); however we are not required to have a NICRA or Auditor Certified Indirect Cost Rate. If we are not required to have these documents under faith-based organizations, do you recommend that we submit a Request for a Solicitation Requirements Review as outlined on page 18, Section 1.6, of the RFP?</p>                                                  | <p>A Proposer is not required to secure a NICRA. If a Proposer does not have a NICRA, they are still able to charge for indirect costs. However, the indirect costs will need to be listed as separate line items for each indirect cost within the budget. Please note that indirect costs will be counted against the administrative costs maximum amount.</p> <p>However, if organizations are unable to provide the requested information, Proposers should consider submitting a Request for a Solicitation Requirements Review. If the request is found valid, all Proposers will be notified of any applicable changes made to RFP.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

Faith-Based Community Health Services in  
African-American Communities, RFP #2010-01 (Re-Bid)  
Addendum Number 1 – Attachment 2  
Questions and Answers

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| 16. | RFP Document<br>Page 13<br>(3 <sup>rd</sup> bullet)<br>Section 1.1.4<br>(Services to be<br>Provided)                | Please Clarify the meaning of the word “ <i>context</i> ” as used in this paragraph” ....in the context of other common health conditions....”                                                                                                                                                                                                                                                                                                                                                                             | Strategies that are implemented to prevent HIV and HIV disease can be integrated into other health promotion strategies that are non-HIV specific.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 17. | RFP Document<br>Page 12<br>(4 <sup>th</sup> Paragraph)<br>Section 1.1.2<br>(County of Los<br>Angeles, DPH,<br>OAPP) | When seeking clarification about the mapping technology at the Proposer's Conference, the questioner was told that this mapping information was available on OAPP's web site. A search of this site was unsuccessful in finding this mapping information with regards to HIV/AIDS and/or other health conditions. Please clarify where and how this information can be accessed on OAPP's web site or other county site. Alternatively, can this information be provided directly from an OAPP department or staff member? | <p>There are several areas on Los Angeles County's Public health website where public health data is analyzed by geographic boundaries. The proposer should be able to navigate the website and other data sources to locate this information. However, below are few URL addresses that have some helpful data:</p> <p><a href="http://www.publichealth.lacounty.gov/hiv/">http://www.publichealth.lacounty.gov/hiv/</a></p> <p><a href="http://www.lapublichealth.org/aids/PresentationsReportsArchive.htm">http://www.lapublichealth.org/aids/PresentationsReportsArchive.htm</a></p> <p><a href="http://publichealth.lacounty.gov/hiv/hivpresentations.htm">http://publichealth.lacounty.gov/hiv/hivpresentations.htm</a></p> <p><a href="http://www.lapublichealth.org/aids/reports/HCT2008AnnualReport.pdf">http://www.lapublichealth.org/aids/reports/HCT2008AnnualReport.pdf</a></p> <p><a href="http://publichealth.lacounty.gov/epi/index.htm">http://publichealth.lacounty.gov/epi/index.htm</a></p> |