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December 15, 2010

**ADDENDUM NO. 6
TO A REQUEST FOR PROPOSAL FOR ENVIRONMENTAL HEALTH PERMIT AND
INSPECTION MANAGEMENT SYSTEM AND RELATED SERVICES (NO. 43)**

This Addendum No. 6 is with respect to the Environmental Health Permit and Inspection Management System and Related Services Request for Proposal (RFP) (No. 43). This Addendum No. 6 extends the period with respect to which proposals shall be firm offers and may not be withdrawn for an additional one hundred eighty (180) days.

The RFP (No. 43) is amended as follows:

1. Section 2.8.2 (Transmittal Letter) of the body of RFP (No. 43) is amended to update "two hundred seventy (270)" to "four hundred fifty (450)" days. The corrected pdf Page 32 of 53 is attached to this Addendum No.6 as Attachment I.
2. Section 2.10 (Proposal Submission) of the body of RFP (No. 43) is amended to update "two hundred seventy (270)" to "four hundred fifty (450)" days. The corrected pdf Page 44 of 53 is attached to this Addendum No.6 as Attachment II.

Please indicate your acceptance or rejection of the foregoing extension by (1) checking the appropriate box as indicated below, (2) having an authorized officer sign this Addendum where indicated in the next page and (3) sending copy of such signed Addendum by email as indicated below, within seven (7) calendar days of the date of this Addendum to Stuart Rekart at srekart@ph.lacounty.gov.

If you have any questions regarding the extension period, please submit to the email address above.

The Proposer specified below agrees to the extension indicated in this Addendum.

The Proposer specified below does not agree to the extension indicated in this Addendum. NOTE: Proposals submitted by Proposers that do not agree to the extension indicated in this Addendum will expire two hundred seventy (270) days following the last day to submit proposals.

Proposer Name: _____

By (Signature): _____

Name: _____

Title: _____

Date: _____

[END OF BODY OF ADDENDUM NO.6]

ATTACHMENT I

Correction to Section 2.8.2 (Transmittal Letter) of the body of RFP (No. 43)

(See Attached)

2.8.2. Transmittal Letter

The transmittal letter must be a maximum of one (1) page letter on the Proposer's stationery. The transmittal letter must include the Proposer's name, address, e-mail address, telephone and facsimile numbers of the person or persons to be used for contact and who will be authorized to represent the Proposer with respect to the proposal. **The transmittal letter must bear the signature of the person authorized to sign on behalf of the Proposer and to bind the Proposer in a contract.** The letter shall include:

- 1) An indication whether or not the Proposer intends to provide the EHPIMS software solution and perform all other work as described in the SOW and the attachments thereto as a single Proposer, or if Proposer will use Subcontractor(s), a listing of all work to be performed by each Subcontractor must be included;
- 2) A statement that the Proposer will bear sole and complete responsibility for all work to be performed under any resultant Agreement, including as described the SOW, notwithstanding the use of any Subcontractors;
- 4) A statement acknowledging and agreeing that any resultant Agreement shall be a fixed-priced contract and that the Proposer can complete all three (3) Phases at the cost proposed; and
- 5) A statement that the proposal shall be a firm offer of the Proposer and shall not be withdrawn for ~~two hundred seventy~~ **four hundred fifty (270 450)** days from the due date of proposal submission.

2.8.3. Proposer's Organization Questionnaire/Affidavit and Required Supporting Documentation

The Proposer shall complete, sign and date the Proposer's Organization Questionnaire/Affidavit - Exhibit D1 as set forth in Appendix D, Required Forms. **The person signing the form must be authorized to sign on behalf of the Proposer and to bind the Proposer in a contract.**

Taking into account the structure of the Proposer's organization, Proposer shall determine which of the below referenced supporting documents the County requires. If the Proposer's organization does not fit into one of these categories, upon receipt of the proposal or at some later time, the County may, in its discretion,

ATTACHMENT II

Correction to Section 2.10 (Proposal Submission) of the body of RFP (No. 43)

(See Attached)

Compact Disk Read Only Memory of (CD-ROM) of both the Business Proposal and Cost Proposals (on 2 separate CDs and included in the applicable package as specified above) should be labeled and provided as part of the proposal submission.

The proposal(s) shall be delivered or mailed to the County contact as follows:

Division Chief
Contracts & Grants
313 North Figueroa Street, 6th Floor West
Los Angeles, CA 90012
Fax: 213-240-8343

It is the sole responsibility of the submitting Proposer to ensure that its proposal is received before the submission deadline. Submitting Proposers shall bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. Any proposals received after the scheduled closing date and time for receipt of proposals, as listed in Subparagraph 2.3, RFP Timetable, will not be accepted and returned to the sender unopened. Timely hand-delivered proposals are acceptable. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

All proposals submitted shall be firm offers and may not be withdrawn for a period of ~~two hundred seventy~~ **four hundred fifty (270 450)** days following the last day to submit proposals. County may extend this period.

Until the proposal submission deadline, errors in proposals may be corrected by a request in writing to withdraw the proposal and by submission of another set of proposals with the mistakes corrected. In such cases, withdrawal of the entire proposal is required. New proposals may be submitted until the deadline. Corrections will not be accepted once the deadline for submission of proposals has passed.

3.0 SELECTION PROCESS AND EVALUATION CRITERIA

3.1. Selection Process

The County reserves the sole right to judge the contents of the proposals submitted pursuant to this RFP and to review, evaluate and select the successful proposal(s). The selection process will begin with receipt of the proposals on March 29, 2010.

Evaluation of the proposals will be made by an Evaluation Committee selected by the County. The Evaluation Committee will evaluate the proposals and will use the evaluation approach described herein to select a prospective Contractor. All proposals will be evaluated based on the criteria