

Name: _____

Date: _____

Step 8: Emergency Cash & Document Storage

In the event of an emergency, you may not have time to search around for important documents. You may have little notice to evacuate your home or you may not have access to parts or all of your home. The following is a list of items you should organize and gather up now before disaster strikes.

It is also recommended that you keep some cash with your emergency supplies. You may not have access to your bank account or bank. In an earthquake, ATM and credit card services may be disrupted.

The following **Essential Documents** should be placed in a lightweight, water-resistant “grab and go” document container.

- Vital contacts and vital codes list (see below)
- Copy of Driver License or other photo ID card
- Original Passport
- Copy of Social Security card
- Original citizenship or naturalization papers
- Photocopy of your credit cards (both sides)
- Unique family documents (see below)
- Emergency cash in small denominations (\$1 bills preferred)

Unique family documents

- medical records
- immunizations

Vital Contacts and Codes

- Employer
- Banks, investment institutions
- Credit Card companies
- Insurance agents and appraisers
- Power, light, gas, and other utility companies
- DMV

Important Documents to be stored away from your home such as in a Safe Deposit Box

- Trust records, original
- Copies of the first 2 pages of your state and federal income tax returns for the past two years
- Copies of your credit cards or the most recent statement from each company
- Deeds, titles, escrow, mortgage notes, other loan information
- Stock and bond certificates
- Vehicle title and registrations
- Appraisal for rare, collectible, or expensive items
- Video of your home’s contents and belongings