

Name: _____

Date: _____

Step 1: Family Emergency Plan

It is important that family members know where and how to reunite after a disaster or an emergency. Knowing everyone is alive and well will help family members cope with the situation more easily. Once you have created your emergency family plan, place a copy of it in your emergency kit or keep your completed *PrepGuide* in a handy place like on the refrigerator.

An effective family emergency plan will include the following information.

Communication Plan

- Designate a local family contact person.
What is your relation to this person? _____
- Designate an out-of-state contact person.
What state does this person live in? _____
- Create a list of important contact numbers of family members, medical care & service providers. Please use Page 1 and 2 of your *PrepGuide*
- Make a copy of list for each household member.
Suggestion: use emergency wallet guide

Evacuation Plan

- Draw your home floor plan. See Page 9 of *PrepGuide* .
- Determine the best escape routes from your home. Find 2 ways out of each room and make sure each family member knows these routes.

Meeting Places

- Agree on a place to meet right outside your home in case you need to evacuate.
See Page 2 of *PrepGuide*.
Where is this location? _____
- Agree on a place to meet outside your neighborhood in case you can't return home.
Where is this location? _____

Getting Help

- Educate each family member on when it is appropriate to dial 9-1-1.
- Add local police & fire department numbers to each family member's cell phone.
Note: Dialing 9-1-1 from a cell phone connects you with the California Highway Patrol and not the local police department

Family Roles and Responsibilities

- Show all responsible family members how and when to turn off the water, gas and electricity at the main switches.
- Show all responsible family members how to use a fire extinguisher.
Note: Remember P.A.S.S. – Pull, Aim, Squeeze the handle, Sweep side to side

Home Emergency Kit

Over the next 10 months we will help you create your own Home Emergency Kit.

- Determine now what you will use to store your Emergency Kit in. (e.g. barrel, backpack, etc.)