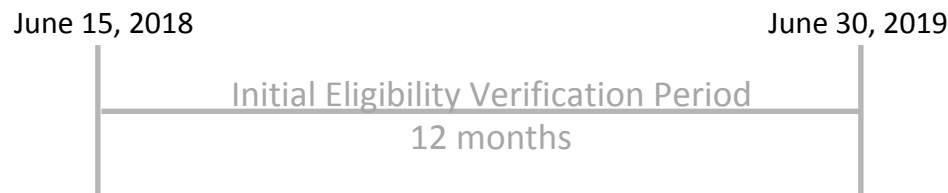


## **Member Authorization Periods Extending Beyond the Eligibility Verification Period – **OTP****

# Member Authorization Periods Extending Beyond the Eligibility Verification Period – **OTP**



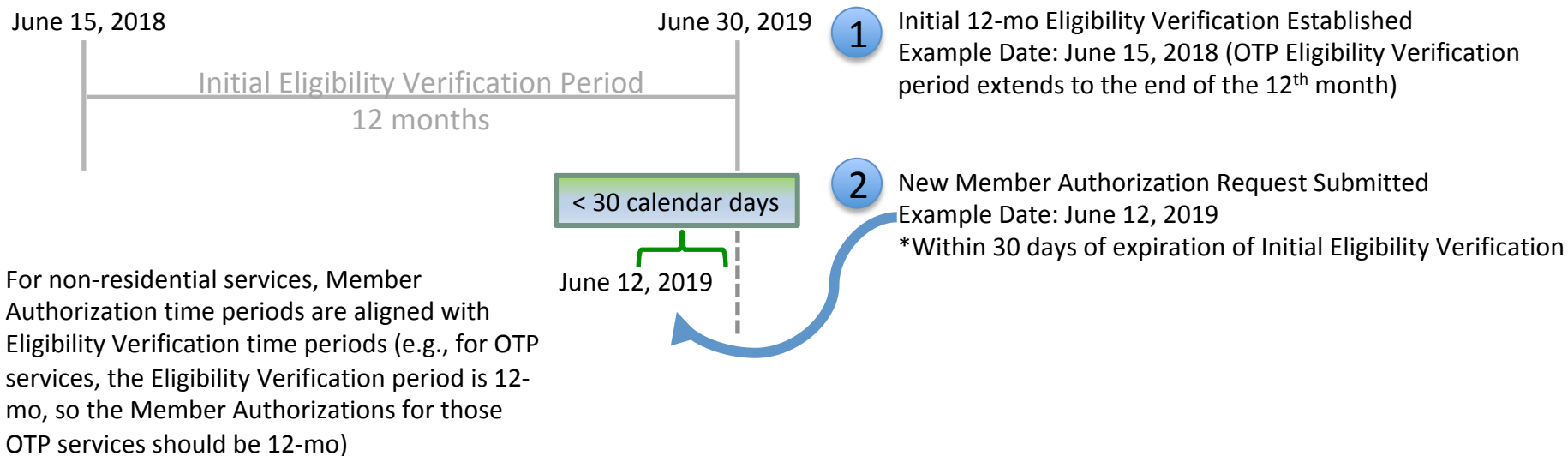
**1** Initial 12-mo Eligibility Verification Established  
 Example Date: June 15, 2018 (OTP Eligibility Verification period extends to the end of the 12<sup>th</sup> month)

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for OTP services, the Eligibility Verification period is 12-mo, so the Member Authorizations for those OTP services should be 12-mo)

**KEY**

- **GREY** = OLD 12-mo (OTP) Eligibility Verification Period
- **BLACK** – NEW 12-mo (OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

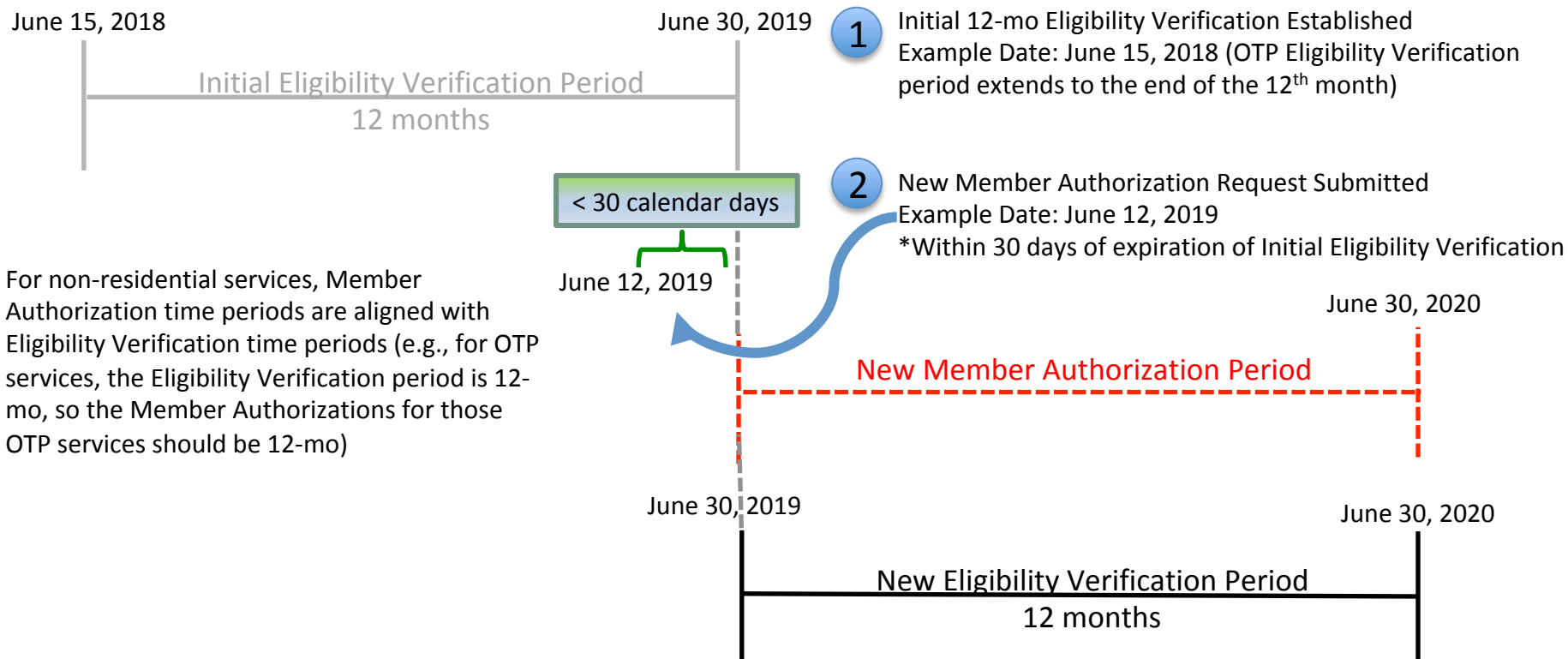
# Member Authorization Periods Extending Beyond the Eligibility Verification Period – **OTP**



**KEY**

- **GREY** = OLD 12-mo (OTP) Eligibility Verification Period
- **BLACK** – NEW 12-mo (OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

# Member Authorization Periods Extending Beyond the Eligibility Verification Period – OTP

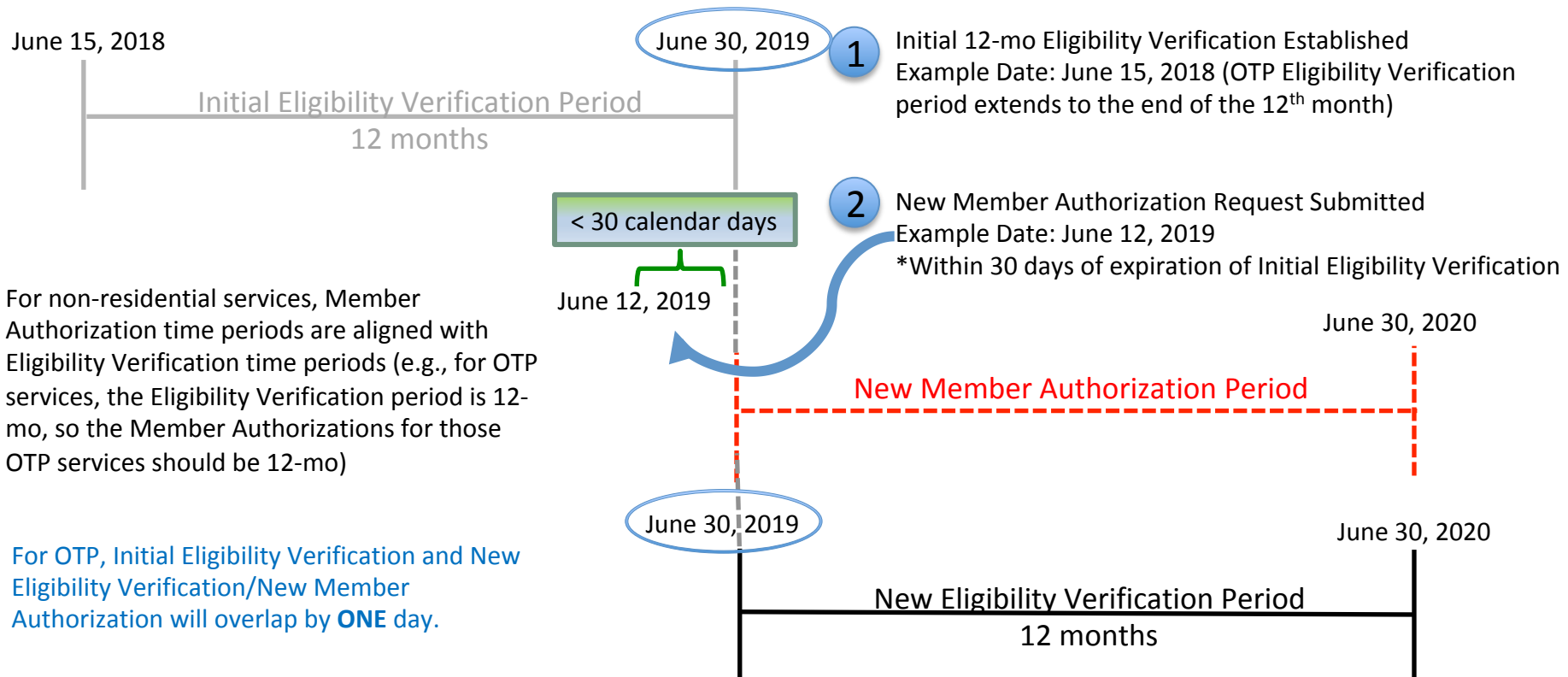


For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for OTP services, the Eligibility Verification period is 12-mo, so the Member Authorizations for those OTP services should be 12-mo)

- KEY**
- **GREY** = OLD 12-mo (OTP) Eligibility Verification Period
  - **BLACK** – NEW 12-mo (OTP) Eligibility Verification Period
  - **DOTTED RED** = New Member Authorization Period

- 3 New 12-mo Eligibility Verification Established Starting at End of Initial Eligibility Verification Example Date: June 30, 2019

# Member Authorization Periods Extending Beyond the Eligibility Verification Period – OTP



For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for OTP services, the Eligibility Verification period is 12-mo, so the Member Authorizations for those OTP services should be 12-mo)

For OTP, Initial Eligibility Verification and New Eligibility Verification/New Member Authorization will overlap by **ONE** day.

**KEY**

- **GREY** = OLD 12-mo (OTP) Eligibility Verification Period
- **BLACK** – NEW 12-mo (OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

- 3** New 12-mo Eligibility Verification Established  
Starting at End of Initial Eligibility Verification  
Example Date: June 30, 2019

## **Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP**

# Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP



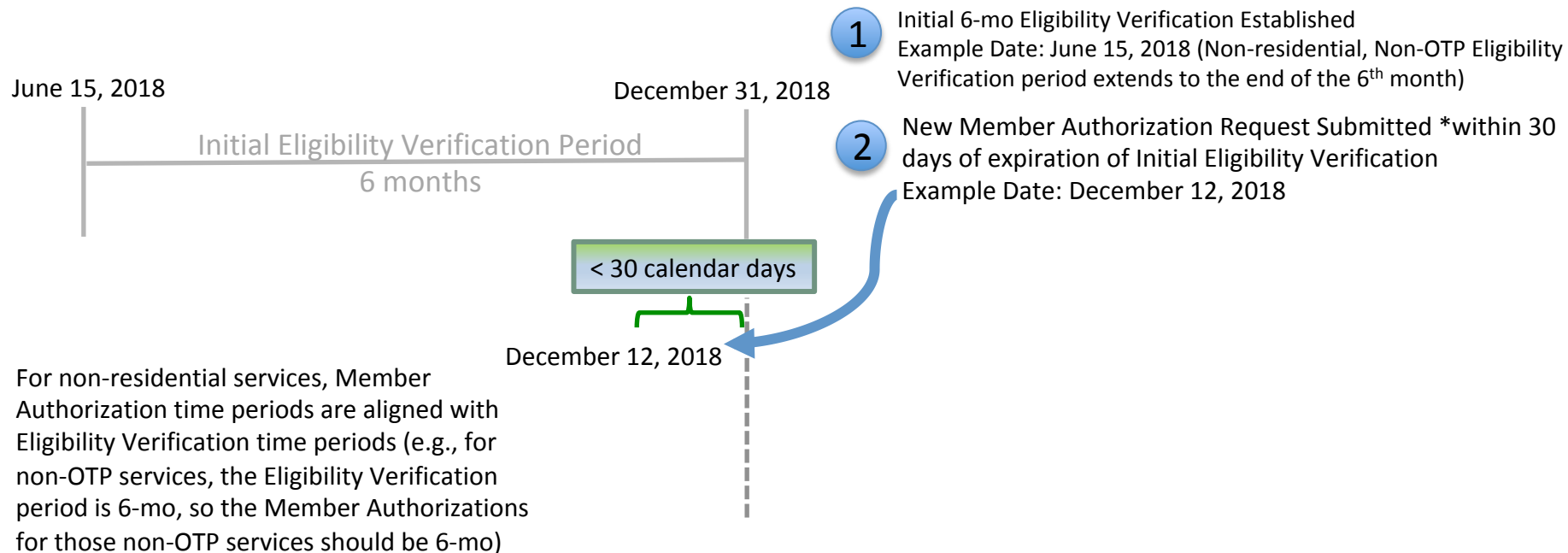
**1** Initial 6-mo Eligibility Verification Established  
 Example Date: June 15, 2018 (Non-residential, Non-OTP Eligibility Verification period extends to the end of the 6<sup>th</sup> month)

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for non-OTP services, the Eligibility Verification period is 6-mo, so the Member Authorizations for those non-OTP services should be 6-mo)

**KEY**

- **GREY** = OLD 6-mo (non-OTP) Eligibility Verification Period
- **BLACK** – NEW 6-mo (non-OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

## Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP

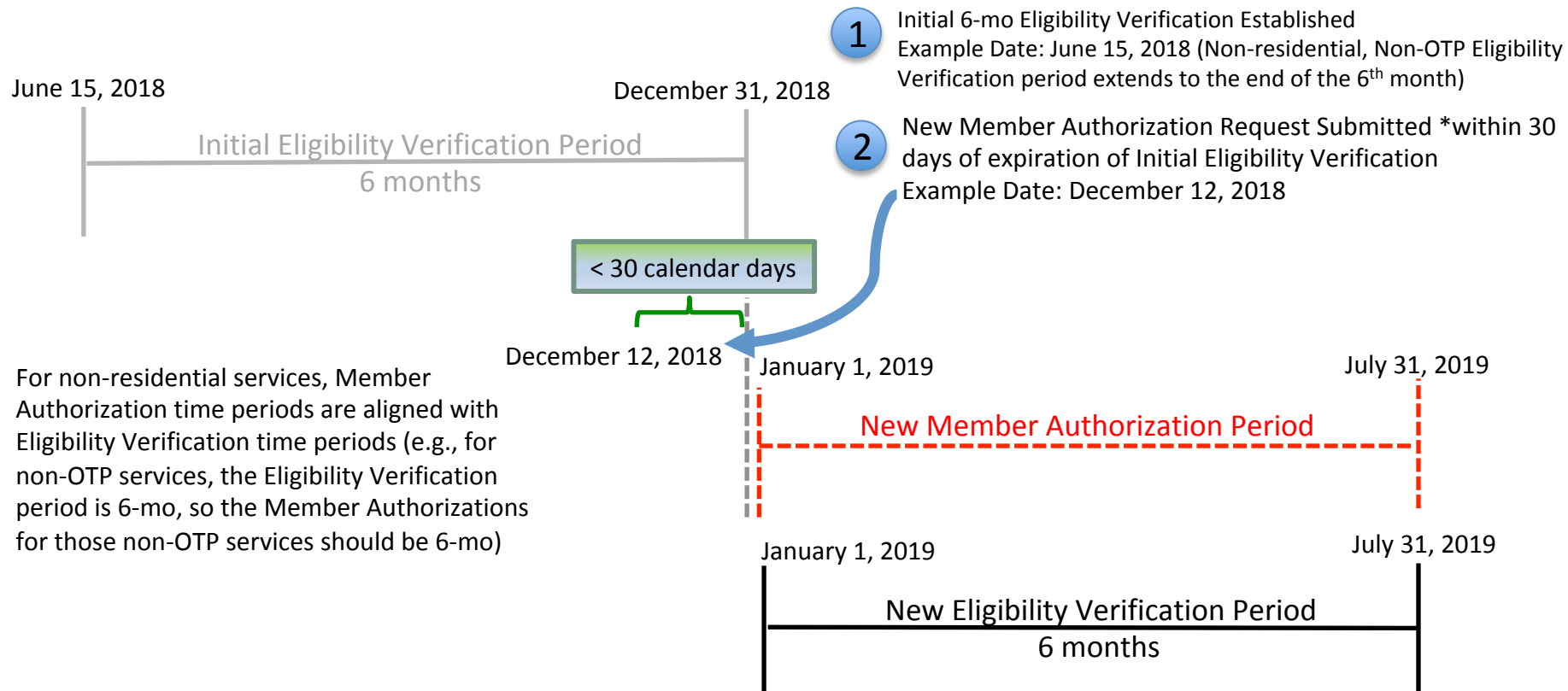


### KEY

- **GREY** = OLD 6-mo (non-OTP) Eligibility Verification Period
- **BLACK** – NEW 6-mo (non-OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period



# Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP

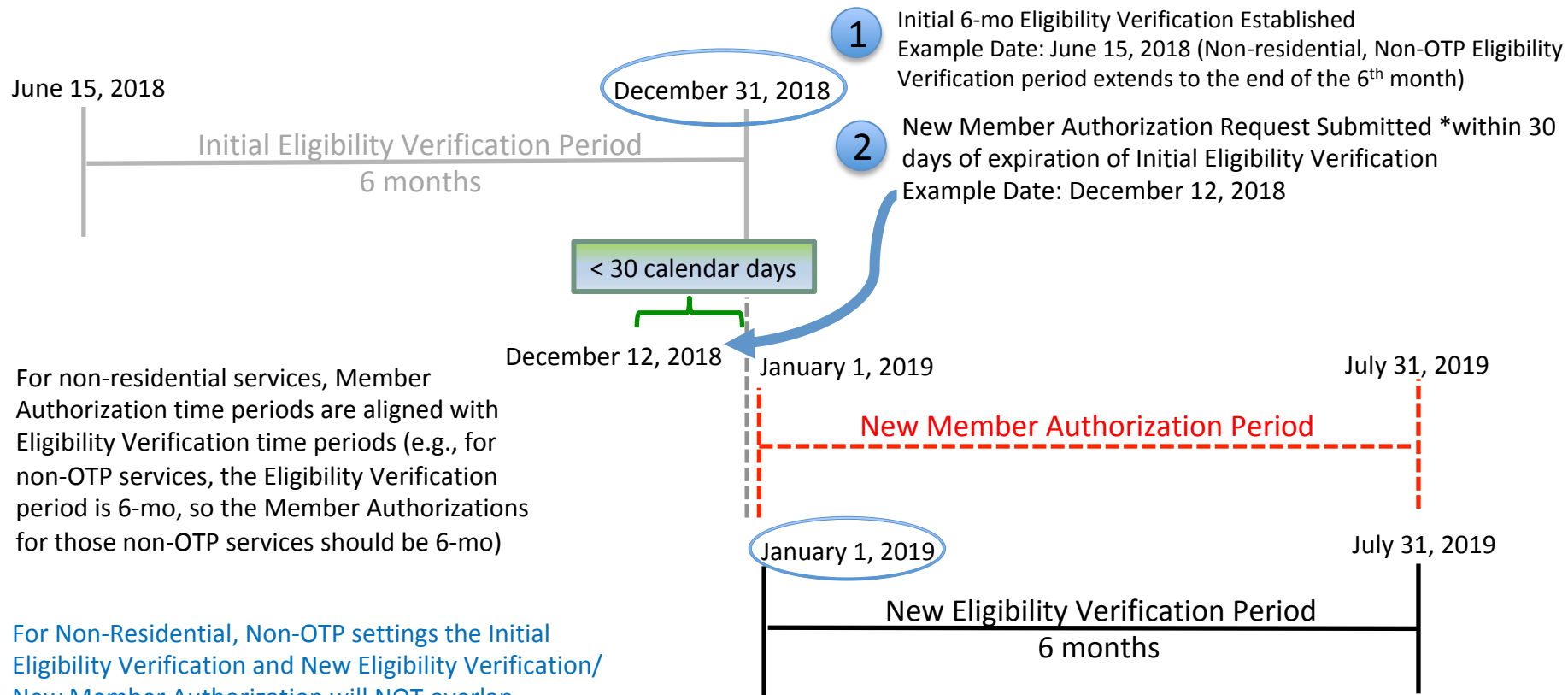


For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for non-OTP services, the Eligibility Verification period is 6-mo, so the Member Authorizations for those non-OTP services should be 6-mo)

**KEY**

- **GREY** = OLD 6-mo (non-OTP) Eligibility Verification Period
- **BLACK** – NEW 6-mo (non-OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

# Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP



**1** Initial 6-mo Eligibility Verification Established  
Example Date: June 15, 2018 (Non-residential, Non-OTP Eligibility Verification period extends to the end of the 6<sup>th</sup> month)

**2** New Member Authorization Request Submitted \*within 30 days of expiration of Initial Eligibility Verification  
Example Date: December 12, 2018

**3** New 6-mo Eligibility Verification Established Starting at End of Initial Eligibility Verification and New Member Authorization Period Established  
Example Date: January 1, 2019  
\*Avoids Overlap

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for non-OTP services, the Eligibility Verification period is 6-mo, so the Member Authorizations for those non-OTP services should be 6-mo)

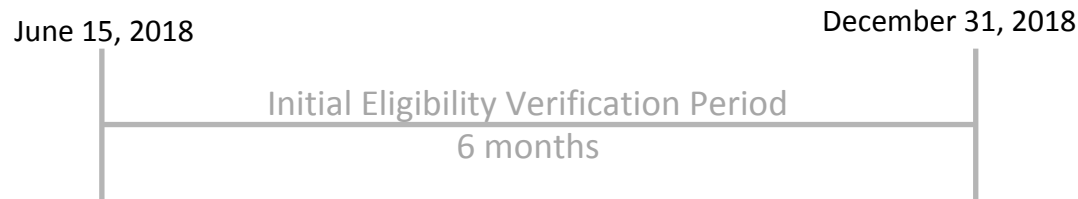
For Non-Residential, Non-OTP settings the Initial Eligibility Verification and New Eligibility Verification/ New Member Authorization will NOT overlap.

**KEY**

- **GREY** = OLD 6-mo (non-OTP) Eligibility Verification Period
- **BLACK** – NEW 6-mo (non-OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

## **Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services**

## Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services

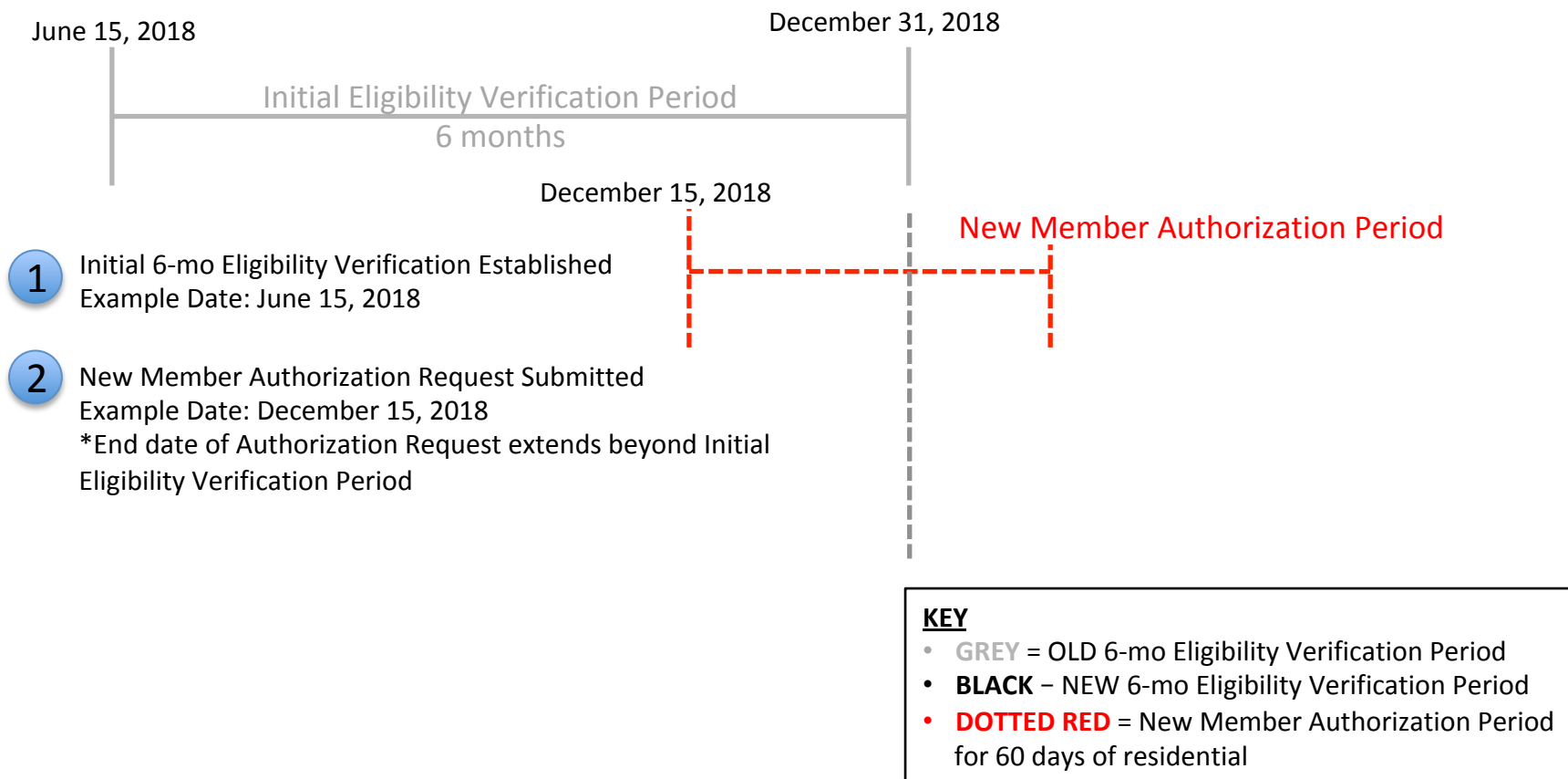


- 1 Initial 6-mo Eligibility Verification Established  
Example Date: June 15, 2018

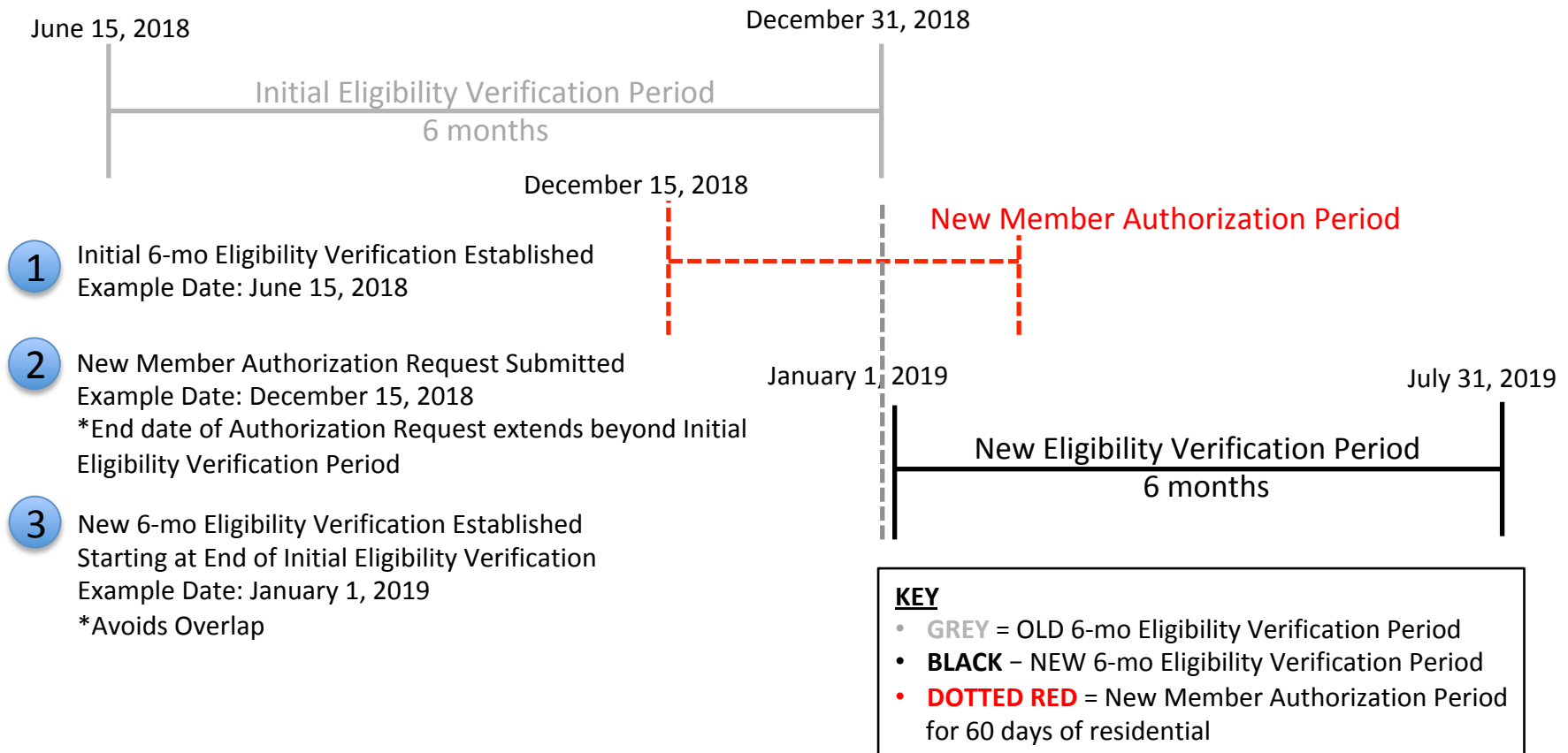
**KEY**

- **GREY** = OLD 6-mo Eligibility Verification Period
- **BLACK** – NEW 6-mo Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period for 60 days of residential

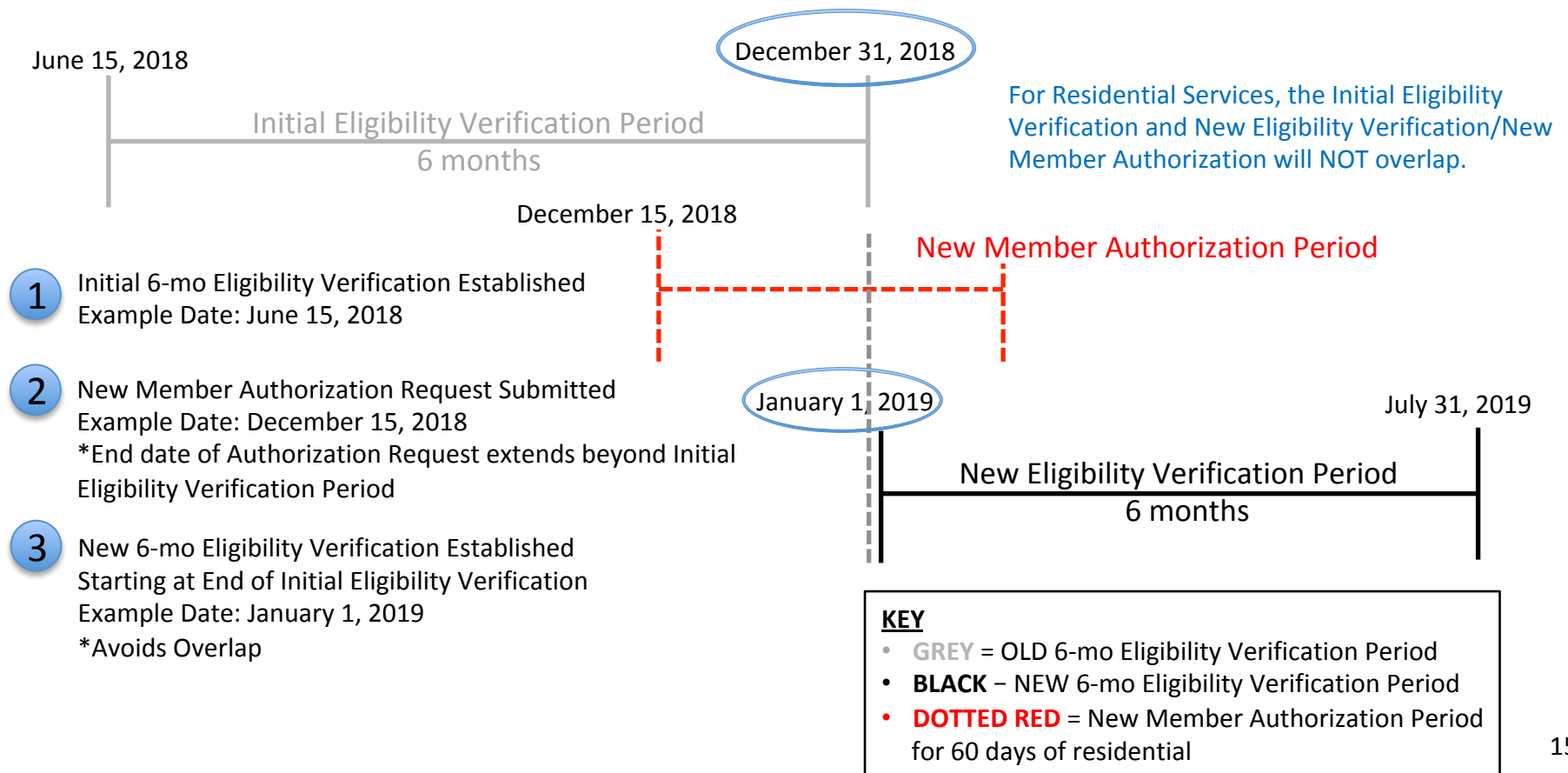
## Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services



## Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services



## Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services



**Member Authorization Periods Extending Beyond the Eligibility Verification  
Period – Recovery Bridge Housing (RBH)**



## Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)



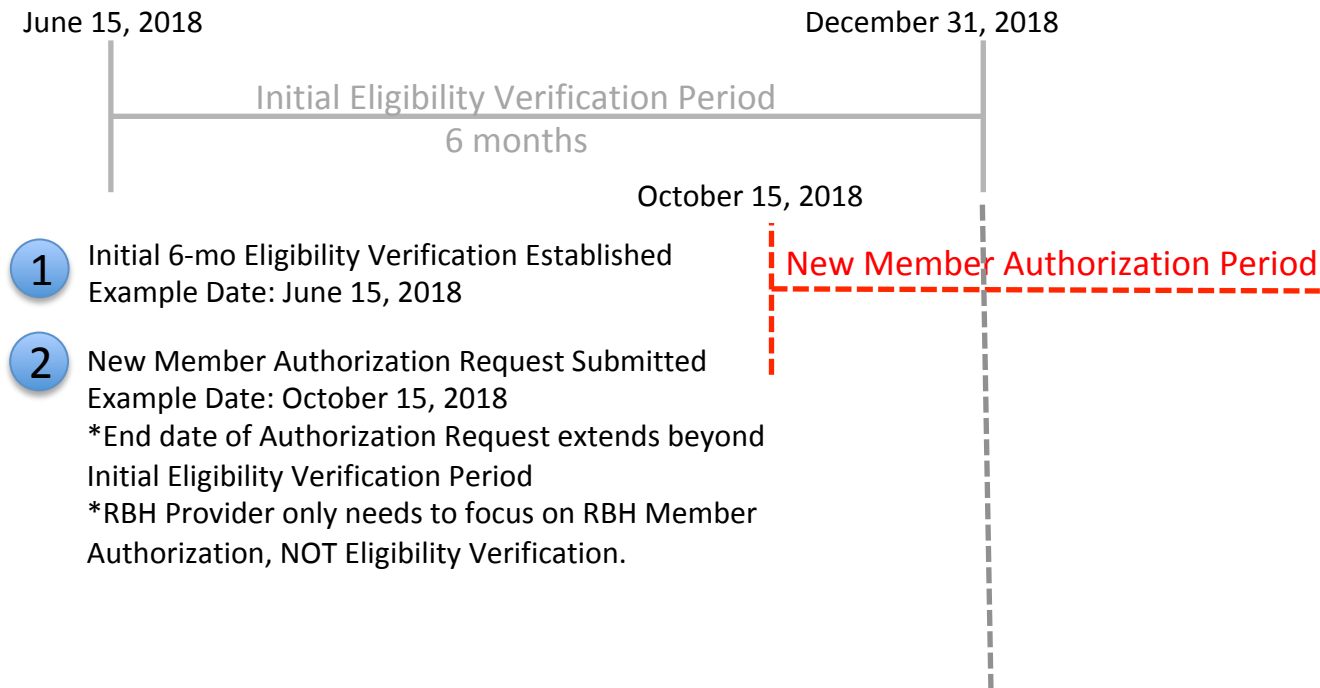
1

Initial 6-mo Eligibility Verification Established  
Example Date: June 15, 2018

### KEY

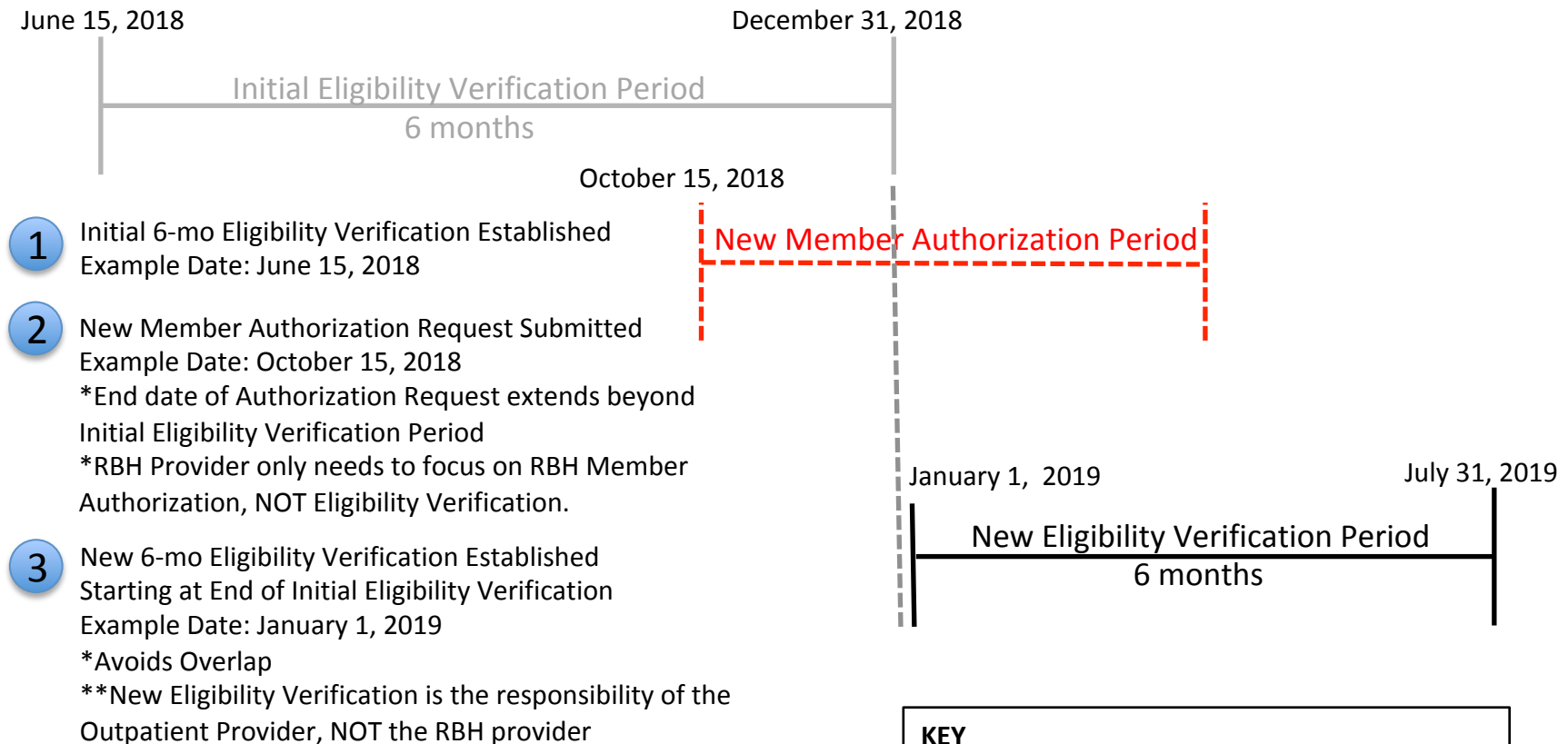
- GREY = OLD Eligibility Verification Period
- BLACK – NEW Eligibility Verification Period
- DOTTED RED = New Member Authorization Period of 90-days for RBH

# Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)



- KEY**
- **GREY** = OLD Eligibility Verification Period
  - **BLACK** – NEW Eligibility Verification Period
  - **DOTTED RED** = New Member Authorization Period of 90-days for RBH

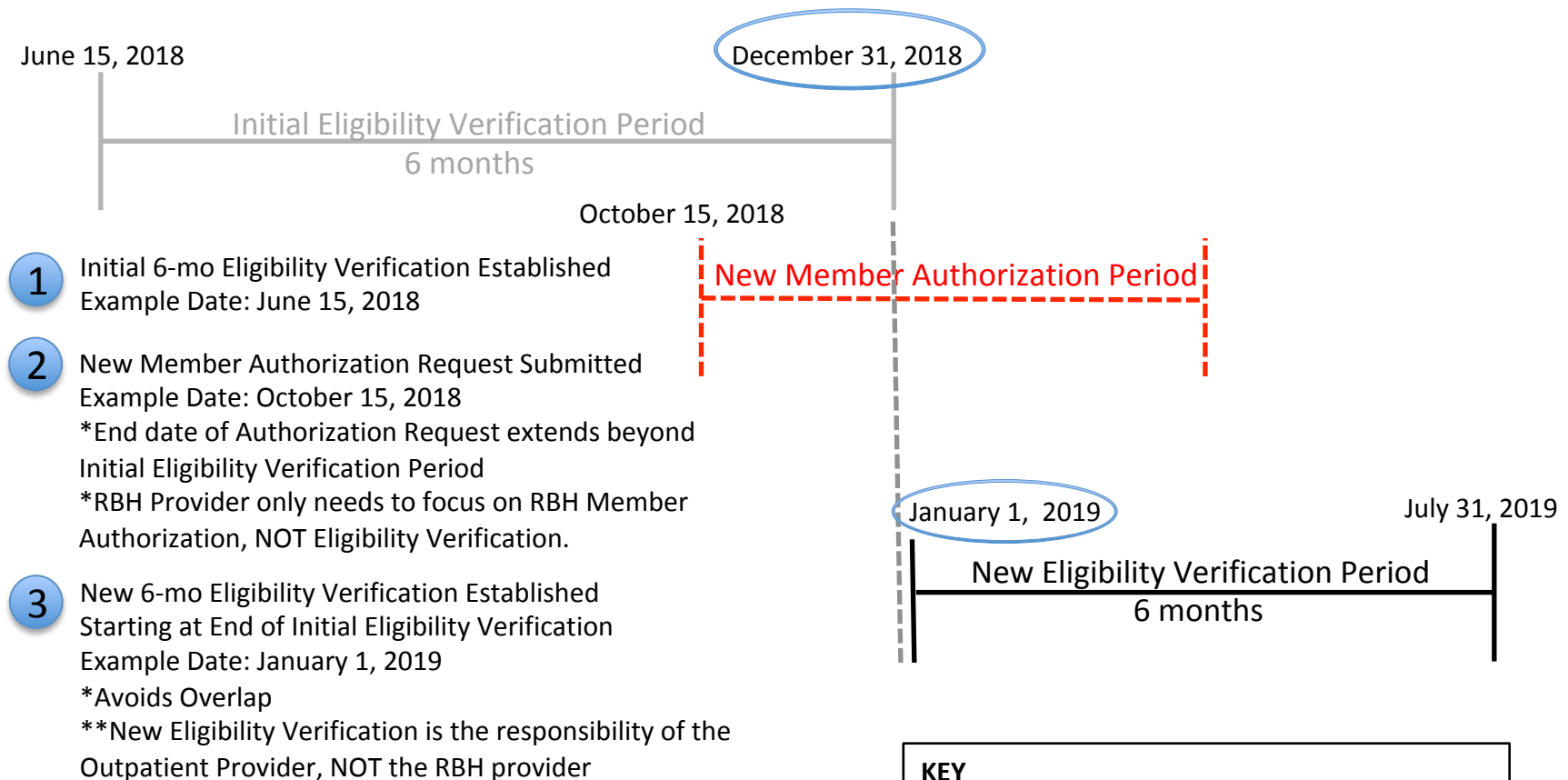
# Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)



**KEY**

- **GREY** = OLD Eligibility Verification Period
- **BLACK** – NEW Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period of 90-days for RBH

# Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)



**KEY**

- **GREY** = OLD Eligibility Verification Period
- **BLACK** – NEW Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period of 90-days for RBH

## Detoxification in OTP Settings

***Detox in OTP settings** – Requests for detox within an OTP setting (for up to 21 days) do NOT require use of the Sage Authorization Request Form to submit Member Authorizations because this service is billed to Fee-for-Service Medi-Cal, as opposed to SAPC. However, a Cal-OMS admission is still required in this instance. Once patients are transitioned from detox to maintenance, providers must submit a Sage Authorization Request, discharge the patient from detox on Cal-OMS, and admit patients into maintenance on Cal-OMS.*

## Detoxification in OTP Settings

**Detox in OTP settings** – Requests for detox within an OTP setting (for up to 21 days) do NOT require use of the Sage Authorization Request Form to submit Member Authorizations because this service is billed to Fee-for-Service Medi-Cal, as opposed to SAPC. However, a Cal-OMS admission is still required in this instance. Once patients are transitioned from detox to maintenance, providers must submit a Sage Authorization Request, discharge the patient from detox on Cal-OMS, and admit patients into maintenance on Cal-OMS.

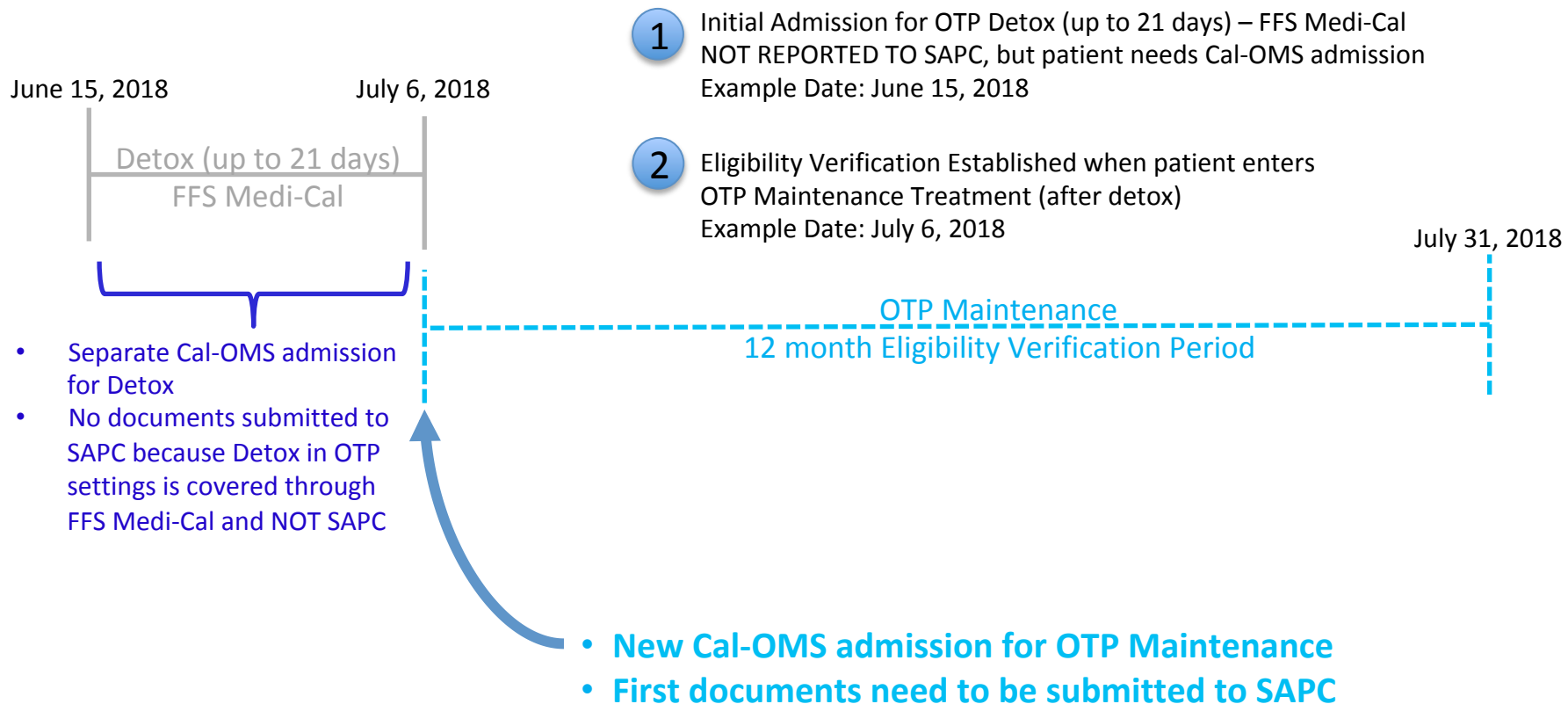
- 1 Initial Admission for OTP Detox (up to 21 days) – FFS Medi-Cal NOT REPORTED TO SAPC, but patient needs Cal-OMS admission  
Example Date: June 15, 2018



- Separate Cal-OMS admission for Detox
- No documents submitted to SAPC because Detox in OTP settings is covered through FFS Medi-Cal and NOT SAPC

## Detoxification in OTP Settings

**Detox in OTP settings** – Requests for detox within an OTP setting (for up to 21 days) do NOT require use of the Sage Authorization Request Form to submit Member Authorizations because this service is billed to Fee-for-Service Medi-Cal, as opposed to SAPC. However, a Cal-OMS admission is still required in this instance. Once patients are transitioned from detox to maintenance, providers must submit a Sage Authorization Request, discharge the patient from detox on Cal-OMS, and admit patients into maintenance on Cal-OMS.



## Continuous Treatment Dates in OTP Settings

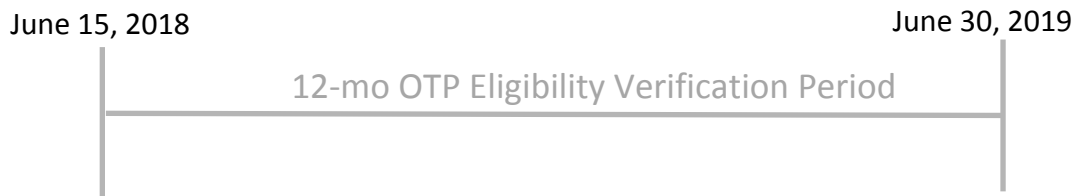
***Continuous Treatment Dates (CTD)*** – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”



## Continuous Treatment Dates in OTP Settings

**Continuous Treatment Dates (CTD)** – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”

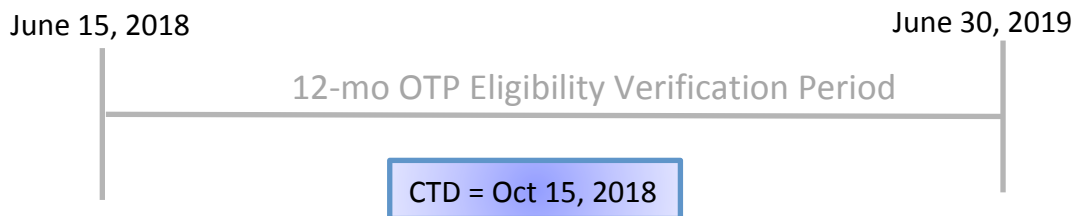
- 1 Initial 12-mo Eligibility Verification Period Established  
Example Date: June 15, 2018



## Continuous Treatment Dates in OTP Settings

**Continuous Treatment Dates (CTD)** – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”

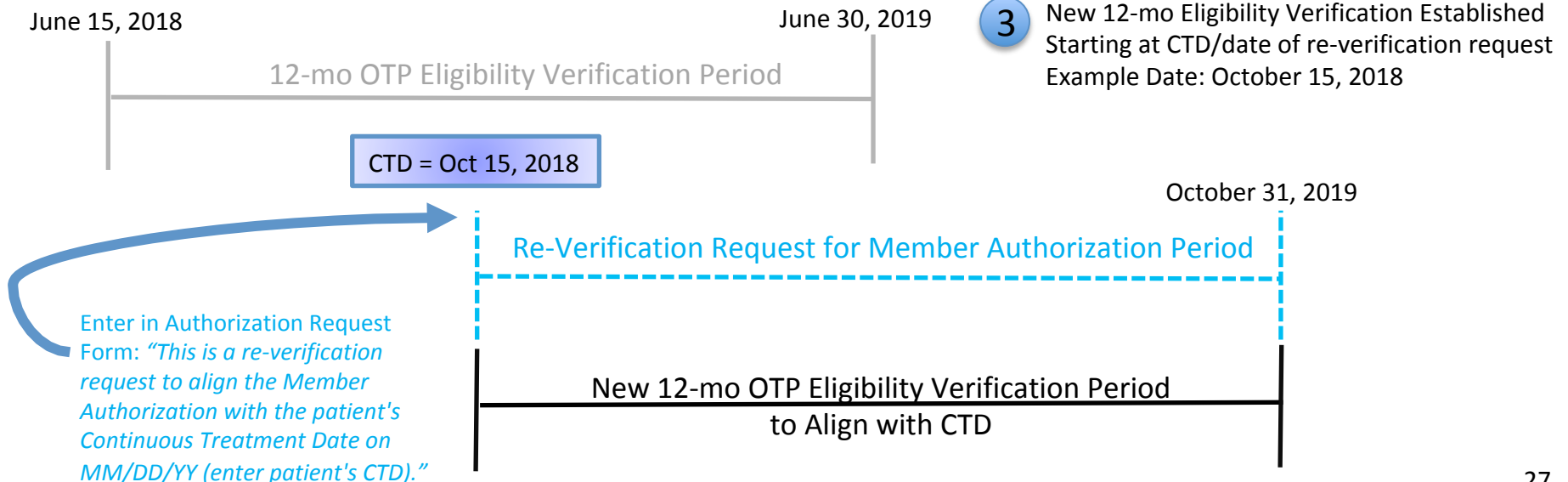
- 1 Initial 12-mo Eligibility Verification Period Established  
Example Date: June 15, 2018
- 2 OTP provider wants to align CTD with Eligibility Verification and submits re-verification request to align Member Authorization with CTD



# Continuous Treatment Dates in OTP Settings

**Continuous Treatment Dates (CTD)** – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: *“This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”*

- 1 Initial 12-mo Eligibility Verification Period Established  
Example Date: June 15, 2018
- 2 OTP provider wants to align CTD with Eligibility Verification and submits re-verification request to align Member Authorization with CTD
- 3 New 12-mo Eligibility Verification Established Starting at CTD/date of re-verification request  
Example Date: October 15, 2018

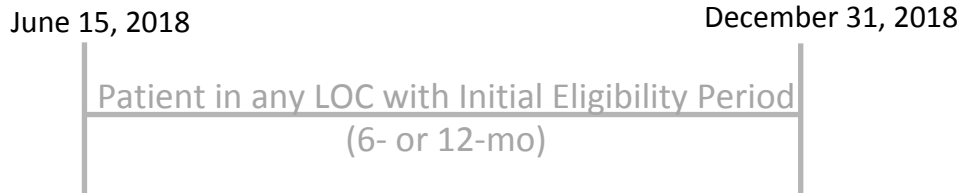


## **Transition into Recovery Support Services (RSS) from Another LOC**

# Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- *Re-verification of RSS must occur at least once every 6 months.*

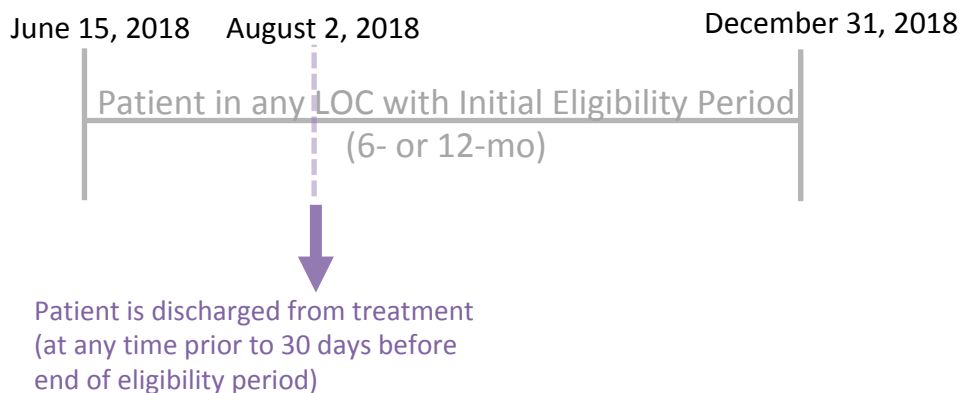
**1** Patient is engaged in treatment through SAPC  
 6- OR 12-mo eligibility period established  
 Example Date: June 15, 2018



# Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- *Re-verification of RSS must occur at least once every 6 months.*

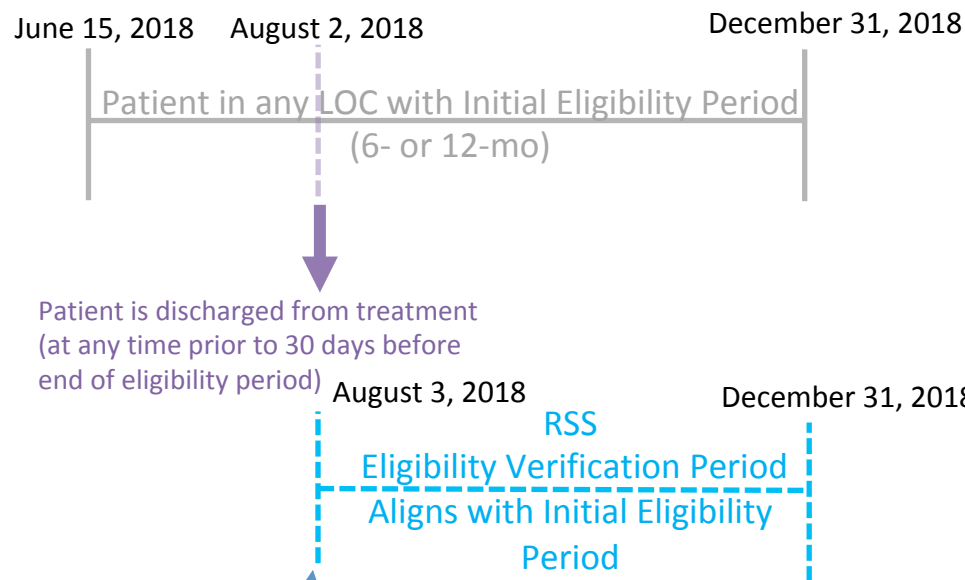
- 1 Patient is engaged in treatment through SAPC  
6- OR 12-mo eligibility period established  
Example Date: June 15, 2018
- 2 Patient is discharged PRIOR to end of eligibility period  
Example Discharge Date: August 2, 2018



# Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- *Re-verification of RSS must occur at least once every 6 months.*

- 1 Patient is engaged in treatment through SAPC  
6- OR 12-mo eligibility period established  
Example Date: June 15, 2018
- 2 Patient is discharged PRIOR to end of eligibility period  
Example Discharge Date: August 2, 2018
- 3 Patient admitted to RSS  
**If > 30 days prior to end of current eligibility period, RSS approval extends to end of current eligibility period only**

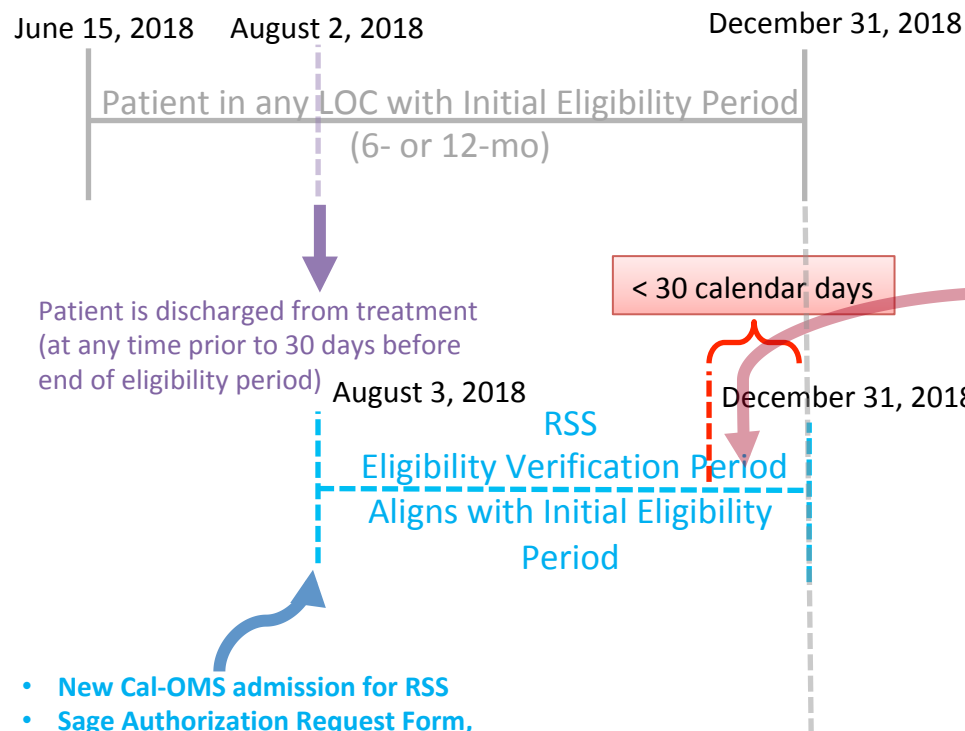


- New Cal-OMS admission for RSS
- Sage Authorization Request Form, including justification for need for RSS

# Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- *Re-verification of RSS must occur at least once every 6 months.*

- 1 Patient is engaged in treatment through SAPC 6- OR 12-mo eligibility period established  
Example Date: June 15, 2018
- 2 Patient is discharged PRIOR to end of eligibility period  
Example Discharge Date: August 2, 2018
- 3 Patient admitted to RSS  
**If > 30 days prior to end of current eligibility period, RSS approval extends to end of current eligibility period only**
- 4 Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.



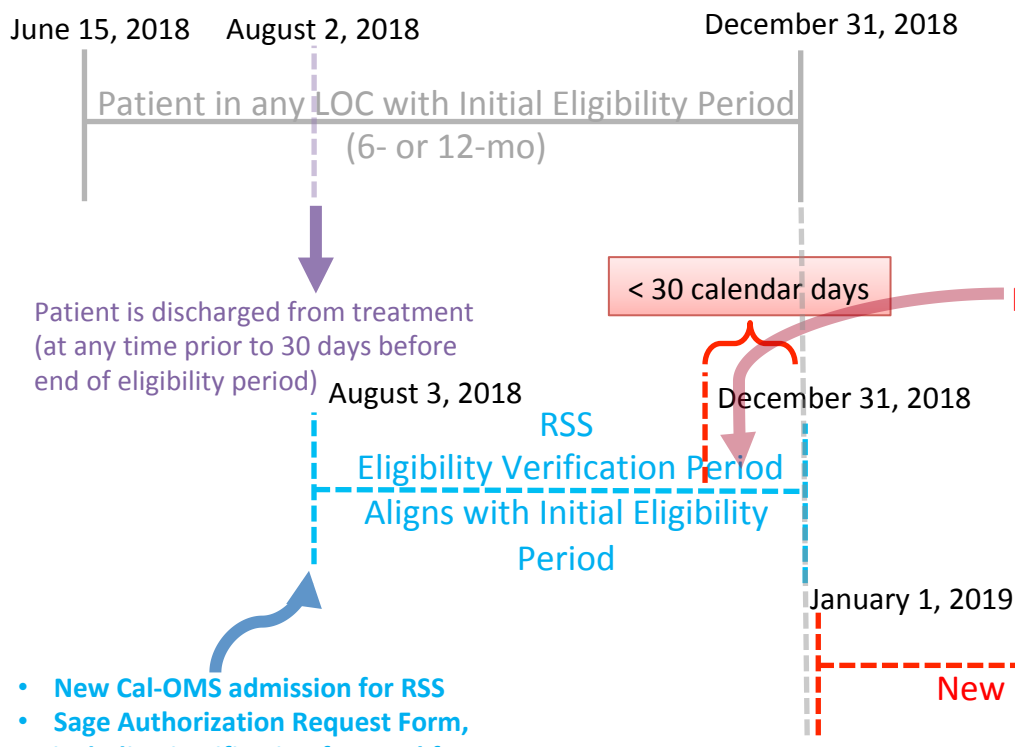
- **New Cal-OMS admission for RSS**
- **Sage Authorization Request Form, including justification for need for RSS**



# Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- *Re-verification of RSS must occur at least once every 6 months.*

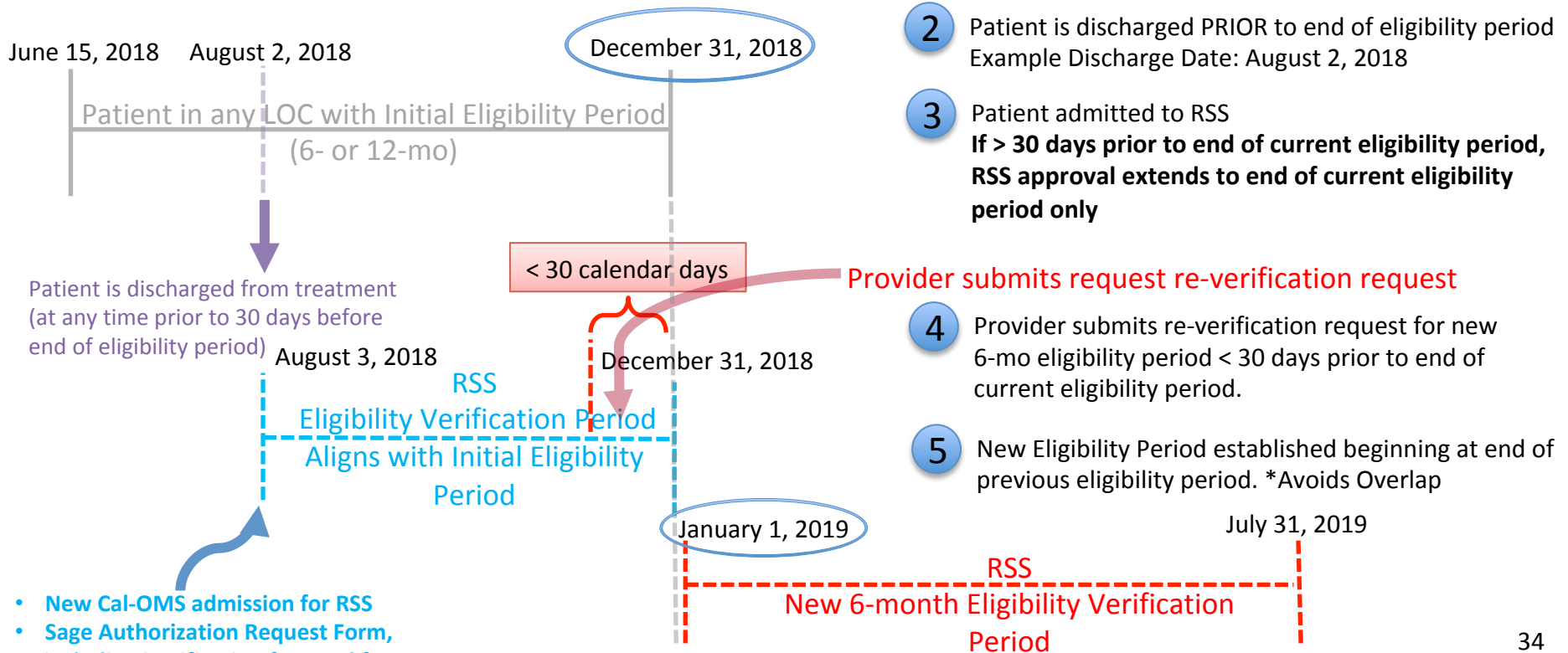
- 1 Patient is engaged in treatment through SAPC 6- OR 12-mo eligibility period established  
Example Date: June 15, 2018
- 2 Patient is discharged PRIOR to end of eligibility period  
Example Discharge Date: August 2, 2018
- 3 Patient admitted to RSS  
**If > 30 days prior to end of current eligibility period, RSS approval extends to end of current eligibility period only**
- 4 Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.
- 5 New Eligibility Period established beginning at end of previous eligibility period. \*Avoids Overlap



# Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- *Re-verification of RSS must occur at least once every 6 months.*

- 1 Patient is engaged in treatment through SAPC 6- OR 12-mo eligibility period established  
Example Date: June 15, 2018
- 2 Patient is discharged PRIOR to end of eligibility period  
Example Discharge Date: August 2, 2018
- 3 Patient admitted to RSS  
**If > 30 days prior to end of current eligibility period, RSS approval extends to end of current eligibility period only**
- 4 Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.
- 5 New Eligibility Period established beginning at end of previous eligibility period. \*Avoids Overlap



# Entry into Recovery Support Services (RSS) for the First Time

# Entry into Recovery Support Services (RSS) for the First Time

- If a patient is entering into Recovery Support Services for the **first time** (e.g., leaving SUD treatment in the in-custody setting and entering directly into Recovery Support Services in the community upon release), without transitioning down from another level of care, new eligibility must be established.
- *Re-verification of RSS must occur at least once every 6 months.*

**1** Patient enters RSS for the first time (e.g., from in-custody setting)  
 Example Date: June 15, 2018

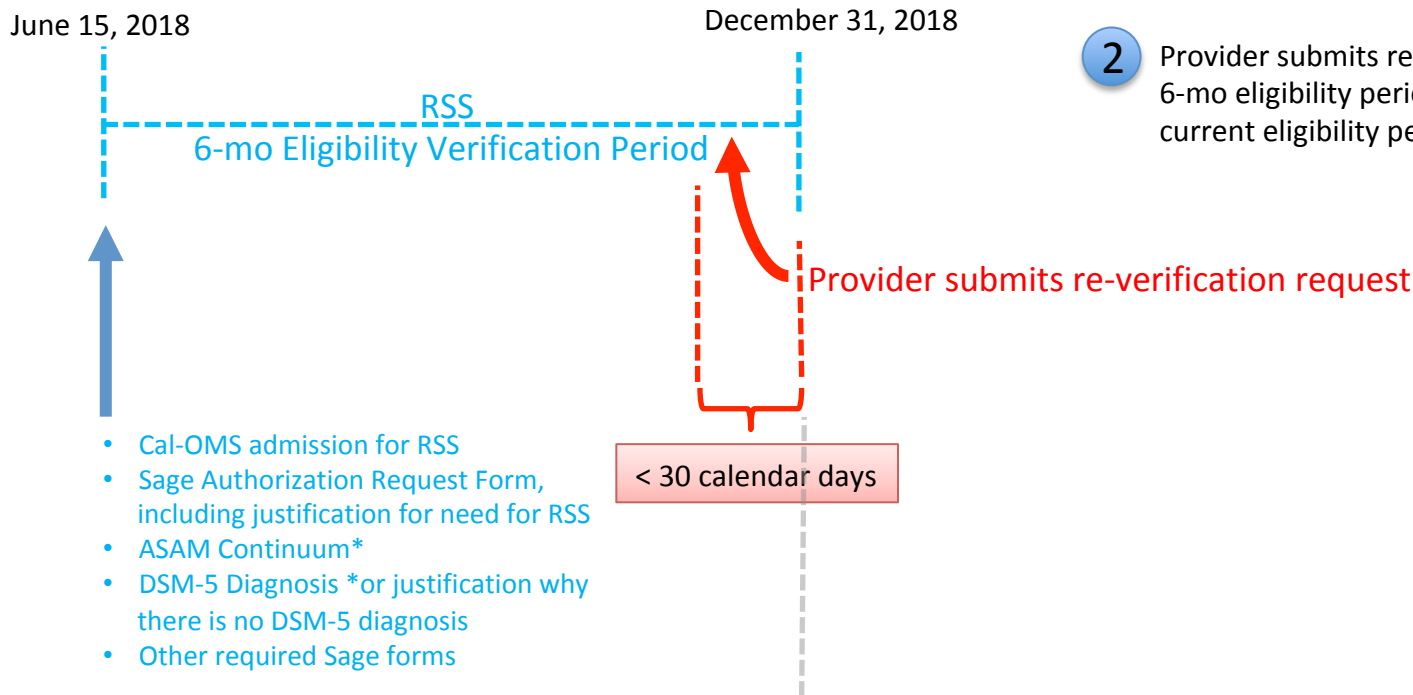


- Cal-OMS admission for RSS
- Sage Authorization Request Form, including justification for need for RSS
- ASAM Continuum\*
- DSM-5 Diagnosis \*or justification why there is no DSM-5 diagnosis
- Other required Sage forms

# Entry into Recovery Support Services (RSS) for the First Time

- If a patient is entering into Recovery Support Services for the **first time** (e.g., leaving SUD treatment in the in-custody setting and entering directly into Recovery Support Services in the community upon release), without transitioning down from another level of care, new eligibility must be established.
- *Re-verification of RSS must occur at least once every 6 months.*

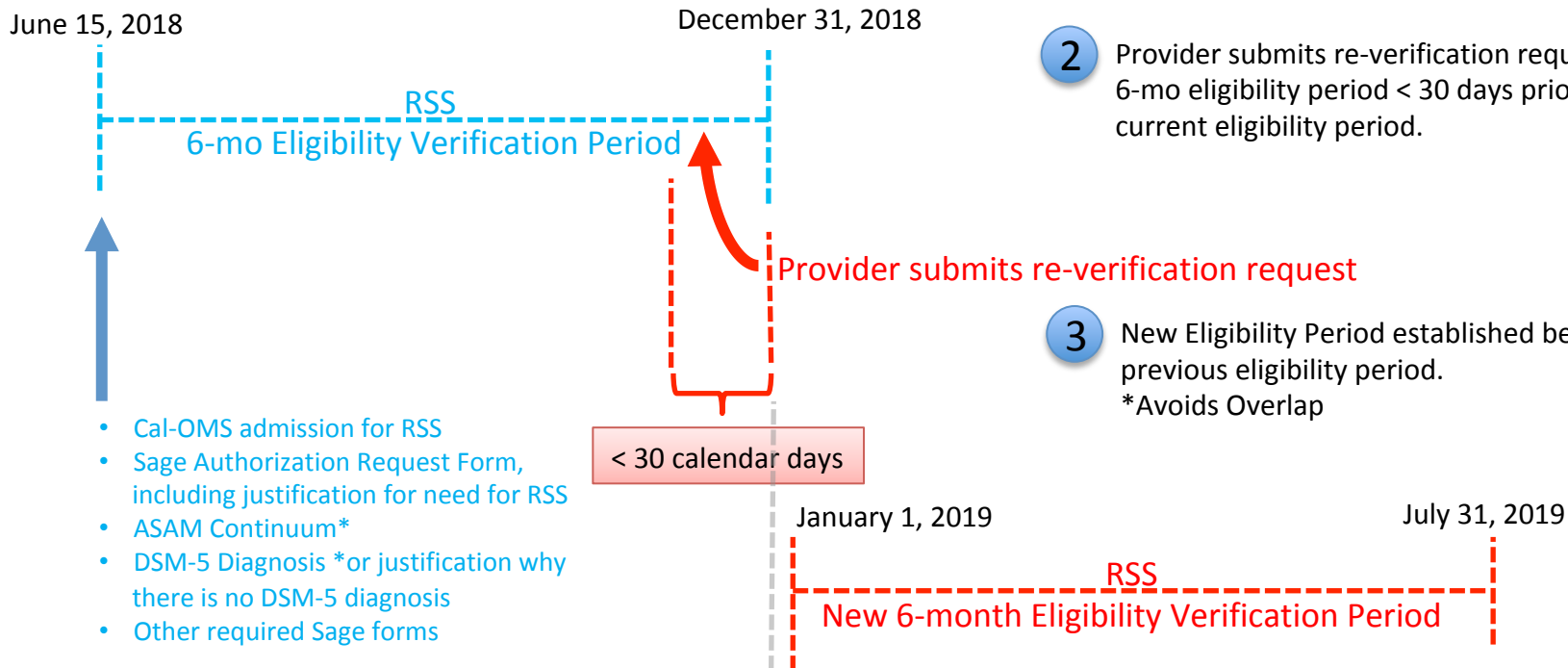
- 1 Patient enters RSS for the first time (e.g., from in-custody setting)  
Example Date: June 15, 2018
- 2 Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.



# Entry into Recovery Support Services (RSS) for the First Time

- If a patient is entering into Recovery Support Services for the **first time** (e.g., leaving SUD treatment in the in-custody setting and entering directly into Recovery Support Services in the community upon release), without transitioning down from another level of care, new eligibility must be established.
- *Re-verification of RSS must occur at least once every 6 months.*

- 1 Patient enters RSS for the first time (e.g., from in-custody setting)  
Example Date: June 15, 2018
- 2 Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.
- 3 New Eligibility Period established beginning at end of previous eligibility period.  
\*Avoids Overlap



# Entry into Recovery Support Services (RSS) for the First Time

- If a patient is entering into Recovery Support Services for the **first time** (e.g., leaving SUD treatment in the in-custody setting and entering directly into Recovery Support Services in the community upon release), without transitioning down from another level of care, new eligibility must be established.
- *Re-verification of RSS must occur at least once every 6 months.*

- 1 Patient enters RSS for the first time (e.g., from in-custody setting)  
Example Date: June 15, 2018
- 2 Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.
- 3 New Eligibility Period established beginning at end of previous eligibility period.  
\*Avoids Overlap

