Member Authorization Periods Extending Beyond the Eligibility Verification Period – OTP
Member Authorization Periods Extending Beyond the Eligibility Verification Period – OTP

Initial 12-mo Eligibility Verification Established
Example Date: June 15, 2018 (OTP Eligibility Verification period extends to the end of the 12th month)

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for OTP services, the Eligibility Verification period is 12-mo, so the Member Authorizations for those OTP services should be 12-mo)

KEY
• GREY = OLD 12-mo (OTP) Eligibility Verification Period
• BLACK – NEW 12-mo (OTP) Eligibility Verification Period
• DOTTED RED = New Member Authorization Period
Member Authorization Periods Extending Beyond the Eligibility Verification Period – OTP

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for OTP services, the Eligibility Verification period is 12-mo, so the Member Authorizations for those OTP services should be 12-mo)

Initial Eligibility Verification Period
12 months

June 15, 2018

June 30, 2019

Initial 12-mo Eligibility Verification Established
Example Date: June 15, 2018 (OTP Eligibility Verification period extends to the end of the 12th month)

New Member Authorization Request Submitted
Example Date: June 12, 2019
*Within 30 days of expiration of Initial Eligibility Verification

June 12, 2019

< 30 calendar days

KEY
• GREY = OLD 12-mo (OTP) Eligibility Verification Period
• BLACK = NEW 12-mo (OTP) Eligibility Verification Period
• DOTTED RED = New Member Authorization Period
Member Authorization Periods Extending Beyond the Eligibility Verification Period – OTP

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for OTP services, the Eligibility Verification period is 12-mo, so the Member Authorizations for those OTP services should be 12-mo).

Initial 12-mo Eligibility Verification Period
12 months

Initial Eligibility Verification Period

June 15, 2018

< 30 calendar days

June 12, 2019

New Member Authorization Request Submitted Example Date: June 12, 2019
*Within 30 days of expiration of Initial Eligibility Verification

New Member Authorization Period

June 30, 2019

Commences 12 months after initial verification

June 30, 2020

New 12-mo Eligibility Verification Established Starting at End of Initial Eligibility Verification Example Date: June 30, 2019

New Eligibility Verification Period
12 months

June 30, 2019

June 30, 2020

Initial Eligibility Verification Period
12 months

June 15, 2018

June 30, 2019

New Eligibility Verification Period
12 months

June 30, 2019

June 30, 2020

KEY
• GREY = OLD 12-mo (OTP) Eligibility Verification Period
• BLACK – NEW 12-mo (OTP) Eligibility Verification Period
• DOTTED RED = New Member Authorization Period
Member Authorization Periods Extending Beyond the Eligibility Verification Period – OTP

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for OTP services, the Eligibility Verification period is 12-mo, so the Member Authorizations for those OTP services should be 12-mo).

For OTP, Initial Eligibility Verification and New Eligibility Verification/New Member Authorization will overlap by ONE day.

**KEY**
- **GREY** = OLD 12-mo (OTP) Eligibility Verification Period
- **BLACK** – NEW 12-mo (OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

1. **Initial 12-mo Eligibility Verification Established**
   - Example Date: June 15, 2018 (OTP Eligibility Verification period extends to the end of the 12th month)

2. **New Member Authorization Request Submitted**
   - Example Date: June 12, 2019
   - *Within 30 days of expiration of Initial Eligibility Verification*

3. **New 12-mo Eligibility Verification Established**
   - Starting at End of Initial Eligibility Verification
   - Example Date: June 30, 2019

**New Eligibility Verification Period**
- 12 months

**New Member Authorization Period**

June 15, 2018

Initial Eligibility Verification Period
- 12 months

June 30, 2019

New Member Authorization Period
- 12 months

June 30, 2020

June 30, 2020
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for non-OTP services, the Eligibility Verification period is 6-mo, so the Member Authorizations for those non-OTP services should be 6-mo)

KEY
- GREY = OLD 6-mo (non-OTP) Eligibility Verification Period
- BLACK = NEW 6-mo (non-OTP) Eligibility Verification Period
- DOTTED RED = New Member Authorization Period

Initial 6-mo Eligibility Verification Established Example Date: June 15, 2018 (Non-residential, Non-OTP Eligibility Verification period extends to the end of the 6th month)
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for non-OTP services, the Eligibility Verification period is 6-mo, so the Member Authorizations for those non-OTP services should be 6-mo)

Initial 6-mo Eligibility Verification Established
Example Date: June 15, 2018 (Non-residential, Non-OTP Eligibility Verification period extends to the end of the 6th month)

New Member Authorization Request Submitted *within 30 days of expiration of Initial Eligibility Verification
Example Date: December 12, 2018

KEY
• GREY = OLD 6-mo (non-OTP) Eligibility Verification Period
• BLACK = NEW 6-mo (non-OTP) Eligibility Verification Period
• DOTTED RED = New Member Authorization Period
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for non-OTP services, the Eligibility Verification period is 6-mo, so the Member Authorizations for those non-OTP services should be 6-mo)

### Initial 6-mo Eligibility Verification Period
- Initial Example Date: June 15, 2018 (Non-residential, Non-OTP Eligibility Verification period extends to the end of the 6th month)

### New Member Authorization Period
- New Authorization Request Submitted *within 30 days of expiration of Initial Eligibility Verification
- Example Date: December 12, 2018

### New 6-mo Eligibility Verification Period
- Established at End of Initial Eligibility Verification and New Member Authorization Period Established
- Example Date: January 1, 2019

**KEY**
- **GREY** = OLD 6-mo (non-OTP) Eligibility Verification Period
- **BLACK** – NEW 6-mo (non-OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

*Avoids Overlap*
**Member Authorization Periods Extending Beyond the Eligibility Verification Period – Non-Residential, Non-OTP**

For non-residential services, Member Authorization time periods are aligned with Eligibility Verification time periods (e.g., for non-OTP services, the Eligibility Verification period is 6-mo, so the Member Authorizations for those non-OTP services should be 6-mo)

For Non-Residential, Non-OTP settings the Initial Eligibility Verification and New Eligibility Verification/New Member Authorization will **NOT** overlap.

**KEY**
- **GREY** = OLD 6-mo (non-OTP) Eligibility Verification Period
- **BLACK** – NEW 6-mo (non-OTP) Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period

**Diagram Explanation:**
1. **Initial 6-mo Eligibility Verification Established**
   - Example Date: June 15, 2018 (Non-residential, Non-OTP Eligibility Verification period extends to the end of the 6th month)
   - Initial Eligibility Verification Period: 6 months
   - New Member Authorization Period: < 30 calendar days

2. **New Member Authorization Request Submitted** *within 30 days of expiration of Initial Eligibility Verification*
   - Example Date: December 12, 2018
   - New Member Authorization Period: January 1, 2019

3. **New 6-mo Eligibility Verification Established**
   - Starting at End of Initial Eligibility Verification and New Member Authorization Period Established
   - Example Date: January 1, 2019
   - New Eligibility Verification Period: 6 months

**Key Dates:**
- June 15, 2018
- December 31, 2018
- January 1, 2019
- July 31, 2019
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services

June 15, 2018

Initial Eligibility Verification Period
6 months

December 31, 2018

Initial 6-mo Eligibility Verification Established
Example Date: June 15, 2018

KEY
• GREY = OLD 6-mo Eligibility Verification Period
• BLACK – NEW 6-mo Eligibility Verification Period
• DOTTED RED = New Member Authorization Period for 60 days of residential
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services

1. Initial 6-mo Eligibility Verification Established
   Example Date: June 15, 2018

2. New Member Authorization Request Submitted
   Example Date: December 15, 2018
   *End date of Authorization Request extends beyond Initial Eligibility Verification Period

KEY
- **GREY** = OLD 6-mo Eligibility Verification Period
- **BLACK** = NEW 6-mo Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period for 60 days of residential
**Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>June 15, 2018</td>
<td>Initial 6-mo Eligibility Verification Established Example Date: June 15, 2018</td>
</tr>
<tr>
<td>2</td>
<td>December 15, 2018</td>
<td>New Member Authorization Request Submitted Example Date: December 15, 2018</td>
</tr>
<tr>
<td></td>
<td>*End date of Authorization Request extends beyond Initial Eligibility Verification Period</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>January 1, 2019</td>
<td>New 6-mo Eligibility Verification Established Starting at End of Initial Eligibility Verification Example Date: January 1, 2019</td>
</tr>
<tr>
<td></td>
<td>*Avoids Overlap</td>
<td></td>
</tr>
</tbody>
</table>

**KEY**
- **GREY** = OLD 6-mo Eligibility Verification Period
- **BLACK** = NEW 6-mo Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period for 60 days of residential
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Residential Services

- **Initial 6-mo Eligibility Verification Established**
  - Example Date: June 15, 2018

- **New Member Authorization Request Submitted**
  - Example Date: December 15, 2018
  - *End date of Authorization Request extends beyond Initial Eligibility Verification Period

- **New 6-mo Eligibility Verification Established**
  - Starting at End of Initial Eligibility Verification
  - Example Date: January 1, 2019
  - *Avoids Overlap

For Residential Services, the Initial Eligibility Verification and New Eligibility Verification/New Member Authorization will NOT overlap.

**KEY**
- **GREY** = OLD 6-mo Eligibility Verification Period
- **BLACK** – NEW 6-mo Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period for 60 days of residential services
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)

Initial Eligibility Verification Period
6 months

June 15, 2018

December 31, 2018

Initial 6-mo Eligibility Verification Established
Example Date: June 15, 2018

KEY
• GREY = OLD Eligibility Verification Period
• BLACK – NEW Eligibility Verification Period
• DOTTED RED = New Member Authorization Period of 90-days for RBH
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)

1. Initial 6-mo Eligibility Verification Established
   Example Date: June 15, 2018

2. New Member Authorization Request Submitted
   Example Date: October 15, 2018
   *End date of Authorization Request extends beyond Initial Eligibility Verification Period
   *RBH Provider only needs to focus on RBH Member Authorization, NOT Eligibility Verification.

Key:
- **GREY** = OLD Eligibility Verification Period
- **BLACK** = NEW Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period of 90-days for RBH
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)

1. Initial 6-mo Eligibility Verification Established
   Example Date: June 15, 2018

2. New Member Authorization Request Submitted
   Example Date: October 15, 2018
   *End date of Authorization Request extends beyond Initial Eligibility Verification Period
   *RBH Provider only needs to focus on RBH Member Authorization, NOT Eligibility Verification.

3. New 6-mo Eligibility Verification Established
   Starting at End of Initial Eligibility Verification
   Example Date: January 1, 2019
   *Avoids Overlap
   **New Eligibility Verification is the responsibility of the Outpatient Provider, NOT the RBH provider

**KEY**
- GREY = OLD Eligibility Verification Period
- BLACK = NEW Eligibility Verification Period
- DOTTED RED = New Member Authorization Period of 90-days for RBH
Member Authorization Periods Extending Beyond the Eligibility Verification Period – Recovery Bridge Housing (RBH)

Initial Eligibility Verification Period
6 months

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 15, 2018</td>
<td>Initial 6-mo Eligibility Verification Established</td>
</tr>
<tr>
<td>October 15, 2018</td>
<td>New Member Authorization Request Submitted</td>
</tr>
<tr>
<td>January 1, 2019</td>
<td>New 6-mo Eligibility Verification Established</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 31, 2018</td>
<td>New Member Authorization Period</td>
</tr>
<tr>
<td>January 1, 2019</td>
<td>New Eligibility Verification Period</td>
</tr>
</tbody>
</table>

**Key**
- **GREY** = OLD Eligibility Verification Period
- **BLACK** = NEW Eligibility Verification Period
- **DOTTED RED** = New Member Authorization Period of 90-days for RBH
Detoxification in OTP Settings

*Detox in OTP settings* – Requests for detox within an OTP setting (for up to 21 days) do NOT require use of the Sage Authorization Request Form to submit Member Authorizations because this service is billed to Fee-for-Service Medi-Cal, as opposed to SAPC. However, a Cal-OMS admission is still required in this instance. Once patients are transitioned from detox to maintenance, providers must submit a Sage Authorization Request, discharge the patient from detox on Cal-OMS, and admit patients into maintenance on Cal-OMS.
Detoxification in OTP Settings

**Detox in OTP settings** – Requests for detox within an OTP setting (for up to 21 days) do NOT require use of the Sage Authorization Request Form to submit Member Authorizations because this service is billed to Fee-for-Service Medi-Cal, as opposed to SAPC. However, a Cal-OMS admission is still required in this instance. Once patients are transitioned from detox to maintenance, providers must submit a Sage Authorization Request, discharge the patient from detox on Cal-OMS, and admit patients into maintenance on Cal-OMS.

1. **Initial Admission for OTP Detox (up to 21 days)** – FFS Medi-Cal
   NOT REPORTED TO SAPC, but patient needs Cal-OMS admission

   **Example Date:** June 15, 2018

<table>
<thead>
<tr>
<th>June 15, 2018</th>
<th>July 6, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Detox (up to 21 days)</strong></td>
<td><strong>FFS Medi-Cal</strong></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
   - Separate Cal-OMS admission for Detox
   - No documents submitted to SAPC because Detox in OTP settings is covered through FFS Medi-Cal and NOT SAPC
Detoxification in OTP Settings

**Detox in OTP settings** – Requests for detox within an OTP setting (for up to 21 days) do NOT require use of the Sage Authorization Request Form to submit Member Authorizations because this service is billed to Fee-for-Service Medi-Cal, as opposed to SAPC. However, a Cal-OMS admission is still required in this instance. Once patients are transitioned from detox to maintenance, providers must submit a Sage Authorization Request, discharge the patient from detox on Cal-OMS, and admit patients into maintenance on Cal-OMS.

**Timeline:**

1. **Initial Admission for OTP Detox (up to 21 days)** – FFS Medi-Cal NOT REPORTED TO SAPC, but patient needs Cal-OMS admission
   - Example Date: June 15, 2018

2. **Eligibility Verification Established when patient enters OTP Maintenance Treatment (after detox)**
   - Example Date: July 6, 2018

- **June 15, 2018**: Detox (up to 21 days)
  - FFS Medi-Cal
  - Separate Cal-OMS admission for Detox
  - No documents submitted to SAPC because Detox in OTP settings is covered through FFS Medi-Cal and NOT SAPC

- **July 6, 2018**: OTP Maintenance
  - 12 month Eligibility Verification Period

- **July 31, 2018**: New Cal-OMS admission for OTP Maintenance
  - First documents need to be submitted to SAPC
Continuous Treatment Dates in OTP Settings

**Continuous Treatment Dates (CTD)** – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”
Continuous Treatment Dates in OTP Settings

*Continuous Treatment Dates (CTD)* – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”

**1. Initial 12-mo Eligibility Verification Period Established**
Example Date: June 15, 2018

<table>
<thead>
<tr>
<th>June 15, 2018</th>
<th>June 30, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>12-mo OTP Eligibility Verification Period</strong></td>
<td></td>
</tr>
</tbody>
</table>
Continuous Treatment Dates in OTP Settings

**Continuous Treatment Dates (CTD)** – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”

1. Initial 12-mo Eligibility Verification Period Established
   Example Date: June 15, 2018

2. OTP provider wants to align CTD with Eligibility Verification and submits re-verification request to align Member Authorization with CTD

- June 15, 2018
- June 30, 2019

12-mo OTP Eligibility Verification Period

CTD = Oct 15, 2018
Continuous Treatment Dates in OTP Settings

**Continuous Treatment Dates (CTD)** – OTP providers should submit a new Member Authorization within Sage on the Continuous Treatment Date to align the annual justification requirement with the 12-month Eligibility Verification period. In these instances, in the comments field of the Sage Authorization Request Form, please enter the following information so that SAPC staff understand the reason for the Member Authorization and have visibility on the CTD: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”

1. **Initial 12-mo Eligibility Verification Period Established**
   
   Example Date: June 15, 2018

2. **OTP provider wants to align CTD with Eligibility Verification and submits re-verification request to align Member Authorization with CTD**

3. **New 12-mo Eligibility Verification Established**
   
   Starting at CTD/date of re-verification request
   
   Example Date: October 15, 2018

Enter in Authorization Request Form: “This is a re-verification request to align the Member Authorization with the patient's Continuous Treatment Date on MM/DD/YY (enter patient's CTD).”
Transition into Recovery Support Services (RSS) from Another LOC
Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- **Re-verification of RSS must occur at least once every 6 months.**

---

1. Patient is engaged in treatment through SAPC
   6- OR 12-mo eligibility period established
   Example Date: June 15, 2018

---

<table>
<thead>
<tr>
<th>June 15, 2018</th>
<th>December 31, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient in any LOC with Initial Eligibility Period (6- or 12-mo)</td>
<td></td>
</tr>
</tbody>
</table>
Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- **Re-verification of RSS must occur at least once every 6 months.**

### Patient Flow Chart

1. Patient is engaged in treatment through SAPC
   - 6- OR 12-mo eligibility period established
   - Example Date: June 15, 2018

2. Patient is discharged PRIOR to end of eligibility period
   - Example Discharge Date: August 2, 2018

---

**Patient in any LOC with Initial Eligibility Period**
- (6- or 12-mo)

---

**Patient is discharged from treatment**
- (at any time prior to 30 days before end of eligibility period)

---

**Timeline**
- June 15, 2018
- August 2, 2018
- December 31, 2018
Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- **Re-verification of RSS must occur at least once every 6 months.**

---

**June 15, 2018**

Patient in any LOC with Initial Eligibility Period (6- or 12-mo)

**August 2, 2018**

Patient is discharged PRIOR to end of eligibility period

**August 3, 2018**

RSS Eligibility Verification Period

Aligns with Initial Eligibility Period

**December 31, 2018**

- New Cal-OMS admission for RSS
- Sage Authorization Request Form, including justification for need for RSS

1. Patient is engaged in treatment through SAPC 6- OR 12-mo eligibility period established
   Example Date: June 15, 2018

2. Patient is discharged PRIOR to end of eligibility period
   Example Discharge Date: August 2, 2018

3. Patient admitted to RSS
   If > 30 days prior to end of current eligibility period, RSS approval extends to end of current eligibility period only
Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- **Re-verification of RSS must occur at least once every 6 months.**

1. Patient is engaged in treatment through SAPC 6- OR 12-mo eligibility period established
   Example Date: June 15, 2018

2. Patient is discharged PRIOR to end of eligibility period
   Example Discharge Date: August 2, 2018

3. Patient admitted to RSS
   If > 30 days prior to end of current eligibility period, RSS approval extends to end of current eligibility period only

4. Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.

---

**Timeline:**

- **June 15, 2018**
  - Patient in any LOC with Initial Eligibility Period (6- or 12-mo)

- **August 2, 2018**
  - Patient is discharged PRIOR to end of eligibility period

- **August 3, 2018**
  - RSS Eligibility Verification Period Aligns with Initial Eligibility Period

- **December 31, 2018**
  - Provider submits request re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.
Transition into Recovery Support Services (RSS) from Another LOC

• If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)
• Re-verification of RSS must occur at least once every 6 months.

1. Patient is engaged in treatment through SAPC 6- OR 12-mo eligibility period established
   Example Date: June 15, 2018

2. Patient is discharged PRIOR to end of eligibility period
   Example Discharge Date: August 2, 2018

3. Patient admitted to RSS
   If > 30 days prior to end of current eligibility period, RSS approval extends to end of current eligibility period only

4. Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.

5. New Eligibility Period established beginning at end of previous eligibility period. *Avoids Overlap

June 15, 2018  August 2, 2018
Patient in any LOC with Initial Eligibility Period (6- or 12-mo)

Patient is discharged from treatment (at any time prior to 30 days before end of eligibility period)

August 3, 2018

< 30 calendar days

December 31, 2018

December 31, 2018

January 1, 2019

January 1, 2019

June 15, 2019

July 31, 2019

RSS

Eligibility Verification Period

Aligns with Initial Eligibility Period

RSS

New 6-month Eligibility Verification Period

Patient is engaged in treatment through SAPC 6- OR 12-mo eligibility period established

Patient is discharged PRIOR to end of eligibility period

Patient admitted to RSS

Provider submits request re-verification request

Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.

New Eligibility Period established beginning at end of previous eligibility period. *Avoids Overlap

• New Cal-OMS admission for RSS
• Sage Authorization Request Form, including justification for need for RSS
Transition into Recovery Support Services (RSS) from Another LOC

- If a patient is within eligibility verification period and is transitioning from any other level of SUD care into Recovery Support Services (RSS) -> **Providers need to submit new Cal-OMS admission and Sage Authorization Request Form (with justification for need for RSS)**
- **Re-verification of RSS must occur at least once every 6 months.**

1. Patient is engaged in treatment through SAPC
   6- OR 12-mo eligibility period established
   Example Date: June 15, 2018
2. Patient is discharged PRIOR to end of eligibility period
   Example Discharge Date: August 2, 2018
3. Patient admitted to RSS
   If > 30 days prior to end of current eligibility period,
   RSS approval extends to end of current eligibility period only

**New 6-month Eligibility Verification Period**

- **June 15, 2018**
  Patient in any LOC with Initial Eligibility Period
  (6- or 12-mo)
- **August 2, 2018**
  Patient is discharged from treatment
  (at any time prior to 30 days before end of eligibility period)
- **August 3, 2018**
  Provider submits request re-verification request
- **December 31, 2018**
  RSS Eligibility Verification Period
  Aligns with Initial Eligibility Period
- **January 1, 2019**
  New 6-month Eligibility Verification Period
- **July 31, 2019**
  New Eligibility Period established beginning at end of previous eligibility period. *Avoids Overlap

- **< 30 calendar days**
  Provider submits re-verification request for new
  6-mo eligibility period < 30 days prior to end of current eligibility period.

- **Patient in any LOC with Initial Eligibility Period**
  (6- or 12-mo)
Entry into Recovery Support Services (RSS) for the First Time
Entry into Recovery Support Services (RSS) for the First Time

- If a patient is entering into Recovery Support Services for the **first time** (e.g., leaving SUD treatment in the in-custody setting and entering directly into Recovery Support Services in the community upon release), without transitioning down from another level of care, new eligibility must be established.

- **Re-verification of RSS must occur at least once every 6 months.**

**June 15, 2018**

Patient enters RSS for the first time (e.g., from in-custody setting)
Example Date: June 15, 2018

**December 31, 2018**

- Cal-OMS admission for RSS
- Sage Authorization Request Form, including justification for need for RSS
- ASAM Continuum*
- DSM-5 Diagnosis *or justification why there is no DSM-5 diagnosis
- Other required Sage forms
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1. Patient enters RSS for the first time (e.g., from in-custody setting)
   Example Date: June 15, 2018

2. Provider submits re-verification request for new 6-mo eligibility period < 30 days prior to end of current eligibility period.

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**3.** New Eligibility Period established beginning at end of previous eligibility period.
*Avoids Overlap

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**June 15, 2018**

- RSS
- 6-mo Eligibility Verification Period

**December 31, 2018**

- Provider submits re-verification request

**January 1, 2019**

- < 30 calendar days

**July 31, 2019**

- New 6-month Eligibility Verification Period

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