



**LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH
METROPOLITAN SERVICE PLANNING AREA 4**

VACANCY ANNOUNCEMENT

REGISTERED NURSE I

Minimum Requirements:

- Must currently be a permanent Los Angeles County employee who holds the payroll item of Registered Nurse I for lateral transfer, or
- Must be a reachable Registered Nurse I Certification List

Essential Job Functions:

- Performs a range of nursing tasks required by the service such as phlebotomy, specimen collection and processing; administering medications/injections and immunizations
- Completes appropriate paperwork such as logs, report, and forms
- Nurse visit/triage unscheduled patients service
- Consults with clinician regarding medical management issues
- Assist clinician in the nursing care of the Tuberculosis, Sexually Transmitted Disease clinics, and clients with communicable diseases
- Ensures the maintenance of emergency cart, pharmacy and clinic supplies
- Reviews laboratory results and refers abnormal results to clinician
- Assists in monitoring quality assurance, infection control and safety activities
- May coordinate the patient's medical care with private physicians, public facilities and other health care centers

Desirable Qualifications:

- Strong communication and leadership skills
- One year of direct patient care experience (hospital or clinic)
- Computer literate
- Flexible and able to work independently
- Bilingual Skills (Spanish a plus)

Interested applicants should submit a current resume, last two performance evaluations and time records for last two years of employment to:

Elaine M. Jung, Supervising Clinic Nurse I
Office: (213) 288-7132, Fax: (213)250-5396
E-mail: eljung@ph.lacounty.gov

This position will be filled as qualified candidates are interviewed

Only the most qualified applicants will be called for interview

This is not a bulletin for a Civil Service Examination