

**COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
DIVISION OF HIV AND STD PROGRAMS**

VACANCY ANNOUNCEMENT

REGISTERED NURSE (RN) III

POSITION INFORMATION:

The Division of HIV and STD Programs (DHSP) is seeking an experienced Registered Nurse III who is interested in providing nursing services to promote the well-being of Los Angeles County residents and prevent disease, disability, and premature death due to sexually transmitted diseases (STD).

EXAMPLE OF DUTIES:

- Coordinating Employee Health and Safety for DHSP staff which include acting as liaison between DHSP and DPH Employee Health Services
- Maintaining a tracking system to assure employee annual health evaluation is completed
- Conducting risk exposure assessments for incoming employees
- Assuring flu vaccination is available for staff and reviewing documentation of flu vaccination records
- Providing the DHSP Annual Standards Precaution training which educates staff on Infection Control and Bloodborne Pathogens
- Assisting the nursing supervision on workplace safety issues and concerns
- Providing sexually transmitted disease consultative services to assigned hospitals, local health centers, and public/private agencies concerned with patient care
- Participating in STD Outreach with community agencies and service planning areas
- Utilizing various computer data base programs for case management and surveillance purposes
- Performing and administering therapeutic treatments and preventive measures in accordance with medical orders or standardized procedures, especially in emergency response

MINIMUM REQUIREMENTS:

- A license to practice as a Registered Nurse issued by the California Board of Registered Nursing and a valid California Class C Driver License
- Must currently hold the payroll title of a Registered Nurse III or on a reachable RN III list

DESIRABLE QUALIFICATIONS:

- At least 2 year clinic nursing experience or related field.
- Basic 1- HIV Prevention Counselor training
- Exceptional oral and written communication skills, with strong analytic and critical reasoning skills
- Excellent interpersonal and collaboration skills
- Strong organizational skills
- Proficiency in Microsoft Office and Software/Hardware

Interested individuals should submit a cover letter, resume, last two (2) Performance Evaluations and Time Records for the last two (2) years.

**Division of HIV and STD Programs
Management Services – Administrative Liaison and Support Section**
Attention: Monica Moreno
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This position will be filled as qualified candidates are interviewed
Only the most qualified applicants will be called for interview
This is not a bulletin for a Civil Service Examination