

**SERVICE PLANNING AREA 8
Curtis Tucker Health Center
123 W. Manchester Blvd.
Inglewood, CA 90301**

**VACANCY ANNOUNCEMENT
RN I**

Minimum Requirements

- Lateral Transfer or reachable on RN I List
- Valid CA RN License
- Driver's License

Desirable Qualifications:

- Clinic experience
- Basic computer skills
- Strong Communication Skills (Oral and Written)
- Strong Interpersonal/Organizational Skills

Example of Duties:

- Performs a range of nursing tasks required by the service such as phlebotomy, specimen collection and processing; administering medications/injections and immunizations.
- Completes appropriate paperwork such as logs, reports, and forms
- Triage scheduled patients
- Consults with clinician regarding medical management issues
- Ensures the maintenance of emergency cart, pharmacy and clinic supplies
- Reviews laboratory results and refers abnormal results to clinician
- Assists in monitoring quality assurance, infection control and safety activities
- Coordinates patient's medical care as necessary with private physicians, public facilities and other healthcare centers

Interested candidates please submit:

Resume with cover letter describing interest and qualifications in the position, copies of the last 2 performance evaluations, and copies of time and attendance records for last two years of employment

Documents should be submitted attention to:

Deloyce Warren, Nurse Manager
E-mail: dwarren@ph.lacounty.gov
Office: 310-419-5319
Fax: 310-677-5770

THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN