



***COUNTY OF LOS ANGELES – PUBLIC HEALTH  
WEST AND SOUTH LOS ANGELES SERVICE PLANNING AREAS 5 AND 6***

**Vacancy Announcement**

**RN I**

**MLK Center for Public Health  
11833 S. Wilmington Avenue  
Los Angeles, CA 90059**

**Minimum Requirements**

\*Lateral Transfer or on a reachable RN I list

**Examples of Duties:**

- Coordinates nursing activities and patient flow.
- Completes appropriate paperwork such as logs, reports and forms.
- Consults with clinician regarding medical management issues.
- Ensures the maintenance of emergency cart, pharmacy and clinic supplies.
- Reviews laboratory results and refers abnormal results to clinician.
- Assists in monitoring quality assurance, infection control and safety activities.
- May coordinate the patient's medical care with private physicians, public facilities and other health centers.

**Desirable Qualifications**

- Strong Communication and Leadership Skills
- Computer Literate
- Patient advocate
- Flexible and able to work independently
- Bilingual (Spanish a plus)

Interested applicants should send a current resume, last two performance evaluations, and employee time records to:

Yolanda Shaw, Secretary  
Tel: (323) 568-8706  
Fax: (323) 249-7874

**Interviewing is open until the position is filled**

**THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN**