



**SERVICE PLANNING AREAS 7 & 8 (SPA 7 & 8)
POSITIONS PENDING APPROVAL TO HIRE
Registered Nurse I (RN I) at
CURTIS TUCKER HEALTH CENTER - 123 W. MANCHESTER BLVD., INGLEWOOD, CA 90301
&
WHITTIER HEALTH CENTER - 7643 S. PAINTER AVENUE WHITTIER, CA 90602**

Minimum Requirements

- Lateral Transfer or Reachable on RN List
- Valid CA RN License

Desirable Qualifications:

- Clinic experience
- Basic computer skills
- Strong Communication Skills (Oral and Written)
- Strong Interpersonal/Organizational Skills

Example of Duties:

- Performs a range of nursing tasks required by the service such as phlebotomy, specimen collection and processing; administering medications/injections and immunizations.
- Complete appropriate paperwork such as logs, reports, and forms
- Triage unscheduled patients
- Consults with clinician regarding medical management issues
- Ensures the maintenance of emergency cart, pharmacy and clinic supplies
- Reviews laboratory results and refers abnormal results to clinician
- Assists in monitoring quality assurance, infection control and safety activities
- Coordinates patient's medical care as necessary with private physicians, public facilities and other healthcare centers

Interested candidates please submit:

- Resume with cover letter describing interest and qualifications in the position
- Copies of last 2 performance evaluations, and
- Copies of time and attendance records for 2012, 2013

Documents should be submitted attention to:

Cheryl Moss, Secretary at:

123 W. Manchester Boulevard, Inglewood, CA 90301

or faxed to (310) 677-5777

APPLICANTS call Cheryl Moss, Secretary at (310) 419-5150

no later than September 30, 2014, for an interview appointment

THIS IS NOT AN OFFICIAL EXAMINATION ANNOUNCEMENT