

VACANCY ANNOUNCEMENT Public Health Nurse - (PHN)

COUNTY OF LOS ANGELES - DEPARTMENT OF PUBLIC HEALTH CHILD HEALTH AND DISABILITY PREVENTION (CHDP) PROGRAM

ABOUT THE POSITION:

The Los Angeles County, Child Health and Disability Prevention (CHDP) program is recruiting one Public Health Nurse (PHN).

JOB FUNCTIONS:

- ❖ Care coordination of children who have medical conditions diagnosed during health examination.
- ❖ Parent education.
- ❖ Office surveys of medical providers to recommend participation in the program.
- ❖ Interprets CHDP program requirements, regulations, and guidelines to potential providers.
- ❖ Provide education and quality assurance audits.
- ❖ Liaison activities with the community and community agencies.

MINIMUM REQUIREMENTS:

- ❖ A license to practice as a Registered Nurse issued by the California Board of Registered Nursing, State Public Health Certificate, and a California Class C Driver License.
- ❖ Must currently hold the payroll title of Public Health Nurse or be reachable on PHN list.

DESIRABLE QUALIFICATIONS:

- ❖ Pediatric and/or public health field nursing experience desirable.
- ❖ Interest in improving access to quality health examinations for children and youth.
- ❖ Strong verbal and written communication skills.
- ❖ Ability to work well with all levels of professional staff, community partners, and community members.
- ❖ Highly organized, ability to perform multiple tasks, establish priorities and meet deadlines.
- ❖ Ability to work independently.
- ❖ Reliable and dependable.
- ❖ Computer literacy with working knowledge of Word, Excel, and Power Point.

VACANCY SITES

CHDP East Regional Office
9320 Telstar Ave., Suite 200
El Monte, CA 91731

TO APPLY:

- ❖ Documents to be submitted: Resume with a cover letter describing qualifications, copies of last two (2) performance evaluations, copies of attendance record for the last 24 months, and any additional information the candidate wishes to be taken into consideration. **All documents to be send in by April 24, 2015:**

CHDP Program
ATTN: Brittany Esparza
9320 Telstar Ave., Suite 226
El Monte, CA 91731

Phone (626) 569-6059 or (855) 272-6820 Fax 855-272-6820

E-mail: besparza@ph.lacounty.gov or achinchilla@ph.lacounty.gov

This position will be filled as qualified candidates are interviewed.

Only the most qualified applicants will be called for interview.

THIS IS NOT AN OFFICIAL EXAMINATION ANNOUNCEMENT