



**COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH  
DIVISION OF HIV AND STD PROGRAMS**

**VACANCY ANNOUNCEMENT**

**PUBLIC HEALTH NURSE (PHN)**

**POSITION INFORMATION:**

The Division of HIV and STD Programs (DHSP), is seeking an experienced Public Health Nurse who is interested in providing nursing services to promote the well-being of Los Angeles County residents and prevent disease, disability, and premature death due to sexually transmitted diseases (STD).

**EXAMPLE OF DUTIES:**

- Consultation to public/private sector providers, district health centers on STD reporting, screening, treatment, case management, and CDC guidelines
- Providing sexually transmitted disease consultative services to assigned hospitals, local health centers, and public/private agencies concerned with patient care
- Assessing and evaluating STD data and trends affecting Los Angeles County residents
- Participating in STD Outreach with community agencies and service planning areas
- Assessing and evaluating data and submitting routine and special requested statistical data pertaining to assigned facilities
- Providing public health education and training to various groups through public speaking, multimedia presentations, and written materials on sexually transmitted diseases
- Utilizing various computer data base programs for case management and surveillance purposes
- Performing and interpreting diagnostic procedures and administers therapeutic treatments and preventive measures in accordance with medical orders or standardized procedures

**MINIMUM REQUIREMENTS:**

- A license to practice as a Registered Nurse and a Public Health Nurse Certificate issued by the California Board of Registered Nursing and a valid California Class C Driver License
- Must currently hold the payroll title of a Public Health Nurse or on a reachable PHN list

**DESIRABLE QUALIFICATIONS:**

- Experience with Level I Casewatch Database
- At least 2 years District Public Health Nursing experience or related field
- HIV Prevention Counselor training
- Master's-level Public Health training from an accredited institution preferred (MSN or MPH)
- Exceptional oral and written communication skills, with strong analytic and critical reasoning skills
- Excellent interpersonal and collaboration skills
- Strong organizational skills
- Proficiency in Microsoft Office and Software/Hardware

Interested individuals should submit a cover letter, resume, last two (2) Performance Evaluations and Time Records for the last two (2) years.

**Division of HIV and STD Programs  
Management Services – Administrative Liaison and Support Section**  
Attention: Monica Moreno  
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**This position will be filled as qualified candidates are interviewed  
Only the most qualified applicants will be called for interview  
This is not a bulletin for a Civil Service Examination**