

**Quality Improvement Division/Nursing Administration
Vacancy Announcement**

PUBLIC HEALTH NURSE

241 N. Figueroa Street, Los Angeles, CA 90012

Nursing Administration Recruitment and Retention Unit is seeking a Public Health Nurse (PHN) to become part of our team and serve as a nurse recruiter/educator-consultant. The PHN will work independently utilizing knowledge of nursing, public health, customer service, adult learning theories, curriculum development, needs assessment, and demonstrating critical thinking skills within established agency guidelines. The PHN will also assist in activities that help achieve QID/Nursing Administration's goals and public health improvement objectives as determined by the Department of Public Health (DPH) and the Quality Improvement Division.

Required Qualifications

- Valid CA Driver's License
- Currently on a Public Health Nurse certification list or interested in a lateral transfer

Desirable Qualifications

- Ability to teach public health nursing staff about relevant public health laws, regulations, and policies.
- Excellent research skills.
- Experience in developing presentations and presenting information to internal and external stakeholders.
- Ability to work well with all levels of professional staff and community partners.
- Experience in planning and coordinating professional education events.
- Highly organized, flexible and able to perform multiple tasks and establish priorities independently.
- Demonstrates leadership skills.
- Excellent written and verbal communication skills.
- Strong computer skills with working knowledge of Microsoft Word, Power Point, and Excel.

Interested applicants must submit a resume with a cover letter, 2012 and 2013 time records and last two (2) performance evaluations to:

Nursing Administration
Attn: Brigitte Frazier-King
Email: bfrazierking@ph.lacounty.gov

**THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN
Interviewing is open until the position is filled.**