



County of Los Angeles- Department of Public Health
Maternal, Child, and Adolescent Health Program



TRANSFER OPPORTUNITY

PUBLIC HEALTH NURSE

The Public Health Nurse (PHN) will serve as the primary point of contact for English and Spanish speaking pregnant women and women of reproductive age with confirmed or suspected Zika virus infection, including women who have delivered or are expecting to deliver, and whose children may have Zika-related birth defects. Free employee parking is provided. Public transportation services are also very convenient. Work location: 600 S. Commonwealth Ave., Suite 800, Los Angeles, CA 90005.

Essential Job Functions

- Provides outreach, individual case counseling, and health education to English and Spanish speaking pregnant women with confirmed or suspected Zika virus infection.
- Conducts additional follow-up, interviews, and case investigation, referring women to perinatal services as necessary and appropriate, and case manages their access to services.
- Completes CDC US Pregnancy Registry forms to document the development of infants born to women with confirmed or suspected Zika virus infection at birth, 2, 6, and 12 months; and supports maintenance of the Los Angeles County Department of Public Health (LAC DPH) Zika surveillance system by entering completed forms and other case investigation documentation.
- Coordinates transfer of case management responsibilities for children with microcephaly and/or other Zika-related birth defects to LAC DPH Children's Medical Services.
- Develops and distributes hospital protocol on Zika screening, diagnostic testing, and reporting requirements.
- Stay informed on the US Zika Pregnancy Registry, reporting, and follow-up requirements.
- Coordinates quality improvement projects related to maternal child health and safety.
- Other duties as assigned.

Minimum Requirements: Must currently be a permanent Los Angeles County employee who holds the payroll item of Public Health Nurse.

Desired Qualifications:

- Fluent in speaking and writing Spanish.
- Possesses the knowledge, skills, and ability to provide culturally competent case management services, counseling, and education to English and Spanish speaking mothers.
- Strong interpersonal and communication skills, and the ability to work on with a multidisciplinary team.
- Expertise in shared decision making, quality assurance, and quality improvement.
- Excellent organizational and time management skills, including the ability to prioritize multiple assignments.

All interested employees who currently hold the payroll title of **Public Health Nurse** are invited to submit a cover letter, a resume, copies of last two (2) performance evaluations, copies of attendance records for the last 24 months, and any additional information the candidate wishes to be taken into consideration. All materials submitted will be evaluated. Only the most qualified employees will be contacted for an interview.

Interested candidates should submit documents via US mail, Fax, or email to:

Martha Martinez

Maternal, Child, and Adolescent Health Programs

600 South Commonwealth Ave., Suite 800

Los Angeles, CA 90005

Fax: (213) 639-1034

Email: martmartinez@ph.lacounty.gov