



County of Los Angeles- Department of Public Health
Health Care Program for Children in Foster Care



TRANSFER OPPORTUNITY

PUBLIC HEALTH NURSING SUPERVISOR

The Los Angeles County, Health Care Program for Children in Foster Care (HCPCFC) is recruiting to fill one Public Health Nursing Supervisor (PHNS) position. The work location is at: Pasadena Health Care Program for Children in Foster Care; 532 E. Colorado Blvd., Pasadena, California 91101

Essential Job Functions

- Supervises Public Health Nurses assigned to various work sites.
- Evaluates staff training needs and arranges training.
- Prepares-work assignments, schedule(s) vacation, and other request(s).
- Recommends disciplinary action where required, handles grievances.
- Prepares employee evaluations and performs other supervisory functions.
- Addresses community or agency groups, providers, etc.
- Advocates for the health care needs of children.
- Assists with development of health care plans.

Minimum Requirements:

Must currently be a permanent Los Angeles County employee who holds the payroll item of Public Health Nursing Supervisor.

Desired Qualifications:

- Two years of experience working in the Health Care Program for Children in Foster Care (HCPCFC).
- Pediatric experience.
- Public Health Nursing field experience preferred.
- Knowledge of growth and development of infants, children, and adolescents.
- Ability to work with the Department of Children and Family Services (DCFS) and HCPCFC staff, foster parents, and children in foster care.

All interested employees who currently hold the payroll title of Public Health Nursing Supervisor are invited to submit a cover letter, a resume, copies of last two (2) performance evaluations, copies of attendance records for the last 24 months, and any additional information the candidate wishes to be taken into consideration. All materials submitted will be evaluated. Only the most qualified employees will be contacted for an interview.

Interested candidates should submit documents via US mail, Fax, or email to:

Sandra Montes
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