



**LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH  
TUBERCULOSIS CONTROL PROGRAM**

**VACANCY ANNOUNCEMENT**

**ASSISTANT PROGRAM SPECIALIST, PHN**

**POSITION INFORMATION**

The Tuberculosis Control Program (TBCP) is seeking an experienced Public Health Nurse who provides nursing services to promote the well-being of the community and seeks to prevent disease, disability, and premature death due to Tuberculosis (TB) infection and disease among the residents of Los Angeles County (LAC). Under the direction of the Nurse Manager, and assigned to the Patient Services and Reporting Unit, the Assistant Program Specialist, PHN (APS) evaluates the quality of reporting of tuberculosis disease, evaluates the quality of care provided to these patients, and makes recommendations for improvement which are based on current National, State and local guidelines. As a TB Nurse Consultant, the APS utilizes expert knowledge of disease control principles to reach programmatic goals and objectives. The APS will be housed at the TB Control Headquarters office, located at 2615 S. Grand Ave. Room 500, Los Angeles, CA 90007.

**MINIMUM REQUIREMENTS:**

- A license to practice as a Registered Nurse and a Public Health Nurse Certificate issued by the California Board of Registered Nursing and a valid California Class C Driver License
- Must currently hold the payroll title of Assistant Program Specialist, PHN for lateral transfer, or be on a reachable APS, PHN list

**DESIRABLE QUALIFICATIONS:**

- Minimum two years' experience as a District Public Health Nurse.
- Knowledge of the principles of Tuberculosis Case Management
- Strong, problem-solving, and analytical skills.
- Excellent writing and verbal communication.
- Highly organized with an ability to perform multiple tasks and establish priorities.
- Exceptional creative, resourceful, leadership skills.

If interested in the above position, submit a resume with a cover letter, last 2 years' time records and performance evaluations by **September 14, 2018** to:

**ATTN: Jeanne Soukup, RN, PHN**  
**[jsoukup@ph.lacounty.gov](mailto:jsoukup@ph.lacounty.gov)**

**This position will be filled as qualified candidates are interviewed**  
**Only the most qualified applicants will be called for interview**  
**This is not a bulletin for a Civil Service Examination**