

**COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH
Acute Communicable Disease Control Program**

TRANSFER OPPORTUNITY

ASSISTANT PROGRAM SPECIALIST, PHN

Acute Communicable Disease Control is seeking a highly motivated individual to fill the position of APS, PHN. The APS will be responsible to oversee and manage healthcare associated infection (HAI) issues primarily in ambulatory care settings. This position will begin on a 5/40 work schedule.

ESSENTIAL JOB FUNCTIONS:

- Identify and rectify infection control gaps and patient safety concerns.
- Expand communications, surveillance, reporting and outbreak response.
- Provide consultation and education of HAI prevention strategies.
- Participate in prevention collaboratives.
- Analyze, validate and evaluate National Healthcare Safety Network data.
- Collaborate in the revision/development of PH laws, regulations and policies.
- Publish and present research data at national and local conferences.
- Act as a patient health and safety ombudsman regarding HAI.

REQUIREMENTS:

Must currently be a permanent Los Angeles County employee who holds the payroll item of Assistant Program Specialist, PHN.

DESIRABLE QUALIFICATIONS:

- 1 year experience as a hospital infection preventionist.
- Knowledge and use of the National Healthcare Safety Network.
- Excellent oral and written skills.

Permanent County employees that currently hold the classification of **Assistant Program Specialist, PHN (APS, PHN)** are invited to submit a letter of interest, a resume highlighting education and experience, their last two Performance Evaluations, and time records for the last two years to:

Willa Zheng

Acute Communicable Disease Control Program
313 N. Figueroa St., Room 212
Los Angeles, CA 90012
Phone: (213) 989-7129
Email: wzheng@ph.lacounty.gov

OR

Sheila Reilley

Acute Communicable Disease Control Program
313 N. Figueroa St., Room 212
Los Angeles, CA 90012
Phone: (213) 250-8678
Email: sreilley@ph.lacounty.gov

All materials submitted will be evaluated and only the most qualified employees, based on all information submitted, will be contacted for an interview. Resumes and related documentation will be accepted until needs of the service have been met.

THIS IS NOT AN OFFICIAL BULLETIN