|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CONTRACTOR ORGANIZATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | **CONTRACT NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
|  | **Employee’s Name**  **(a)** | **1st**  **Requested Training Date**  **(b)** | **2nd**  **Requested Training Date**  **(b1)** | **DPSS USE ONLY** | | | | | | **Comments** |
| **Scheduled Training Date(s)**  **(c)** | **Successful/Passed** (Scored at least 70%)  (✓)**(d)** | | **Unsuccessful/Failed**  (Scored below 70%)  (✓)**(e)** | **Staff  Initials**  **(f)** | **Date**  **(g)** |
| 1 |  |  |  |  |  | |  |  |  |  |
| 2 |  |  |  |  |  | |  |  |  |  |
| 3 |  |  |  |  |  | |  |  |  |  |
| 4 |  |  |  |  |  | |  |  |  |  |
| 5 |  |  |  |  |  | |  |  |  |  |
| 6 |  |  |  |  |  | |  |  |  |  |
| 7 |  |  |  |  |  | |  |  |  |  |
| 8 |  |  |  |  |  | |  |  |  |  |
| 9 |  |  |  |  |  | |  |  |  |  |
| 10 |  |  |  |  |  | |  |  |  |  |
| |  | | --- | | **Successful: Number ( XX ) of staff attended and completed training "PASSED" (The Passing score is 70% to get credit for the training).** | | **Unsuccessful: Number ( X ) of staff attended and "FAILED" the Civil Rights Training (Staff must re-take training).** | | **No Shows, penalties may apply.** | | | | | | | | | | | |