Hands-Only CPR Training
Staffing Roles/Responsibilities

Staff will serve as both Hands-Only CPR Trainers and Greeters during each training shift.

TRAINING STAFF ROLES/RESPONSIBILITIES

Lead Hands-Only CPR Trainer (1 Staff)

- Arrive 30 minutes before the start of the training and set up training location.
- Ensure all required documents (factsheets, QR Code, sign in sheets, and wallet cards), manikins (3), and supplies (laptops, hot-spots, pens, etc.) are available for each training day.
- Ensure all staff assigned to training are in attendance.
- Observe staff demonstrating chest compressions and provide guidance, as needed.
- Respond to any questions from trainers, greeters, trainees and provide technical assistance, as needed.
- Wipe off manikin after each trainee demonstration.
- Distribute wallet card to trainees upon successful completion of chest compression portion of training.
- Collect documents and supplies at the end of each day.
- Demobilize training location (as needed) and check-out training staff.
- As possible, sign up for full week of training at certain locations to ensure consistency of site management.

Hands-Only CPR Trainer (2 staff)

- Arrive 30 minutes before the start of the training to check-in with lead Hands-Only CPR trainer and assist with set up of the training location.
- Observe trainees demonstrating chest compressions and provide guidance, as needed.
- Wipe off manikin after each trainee demonstration.
- Respond to any questions from trainees and provide technical assistance, as needed.
- Distribute wallet card to trainees upon successful completion of chest compression portion of training.
- Assist with demobilizing training location (as needed) and check-out with lead Hands-Only CPR Trainer.

Greeters (2 Staff)

- Arrive 30 minutes before the start of the training to check-in with lead Hands-Only CPR trainer and assist with set up of the training location.
- Monitor registration/sign-in sheets to ensure all trainees have signed into training.
- Provide trainees with code to watch second Hands-Only CPR training video on their own device (cellphone, iPad, etc.)
- Play Hands-Only CPR training video on laptop for viewing by trainees.
- Verify that each trainee watches video before sending them to a manikin station.
- Refresh supply of documents, as needed.
- Assist with demobilizing training location (as needed) and check-out with lead Hands-Only CPR Trainer.