

# Novel Coronavirus (COVID-19)

## Los Angeles County Department of Public Health APPENDIX G: Protocol for Vehicle-Based Parades

### Recent Updates:

5/25/20 Clarification added to include diplomas as one of the items that can be received during a car parade

The County of Los Angeles Department of Public Health is adopting a staged approach, supported by science and public health expertise, to allow for people to start to use public spaces again in ways that will limit the risk of exposure to COVID-19. In order to celebrate or acknowledge individuals, accomplishments, or participate in charity events, the County is now allowing Vehicle-Based Parades or drive through events. During the COVID-19 pandemic, it is crucially important that the Host of the Vehicle-Based Parade or Drive Thru Event and all participants observe and adhere to the following Public Health requirements, in Order to keep the risk of exposure to COVID-19 low.

### Vehicle-Based Parades or Drive Thru Events Must Comply with the Following Protocols:

1. The Vehicle-Based Parade or Drive Thru Event must have a designated Host who is responsible for ensuring compliance with this Protocol during the event.
  - a. A Vehicle-Based Parade is an event where, during the entirety of the event, every participant, excluding the Host, Personnel, and security, except as expressly provided herein, remains in a fully enclosed motorized vehicle with the seat belt fastened and where all occupants of each enclosed vehicle are members of a single household. For clarity, an enclosed vehicle does not include a motorcycle, a convertible with the top open, a vehicle with no doors, or a bicycle.
  - b. The Vehicle-Based Parade must have a designated organizational host who is responsible for ensuring compliance with this Order during the event (“Host”). Only those personnel of the organization necessary to facilitate the parade/drive thru event and to ensure compliance with this Order can be present (“Personnel”).
  - c. The Host must ensure participants, Personnel and security services adhere to the Face Covering and Social (Physical) Distancing Requirements.
  - d. The Host is responsible for planning the Vehicle-Based Parade event in a manner that complies with all ordinances, permitting requirements, traffic control requirements, and laws of the city or other locality where the event is held.
2. For gatherings of more than 20 vehicles, the Host must, at its own cost, arrange for and provide security sufficient to ensure compliance with the Order and address any traffic and safety issues. The amount of security necessary shall be determined by the entity providing security but should be no more than that deemed necessary to maintain safety and ensure compliance with the Order. The Host may arrange for a local law enforcement agency with primary jurisdiction over the location of the event (the “Agency”) to provide security and pay the associated costs established by the Agency.
3. The Host must develop a parade or drive thru event plan that includes all the elements noted in the Event Plan section below. The Host should confer with the city and local law enforcement agency prior to creating an event plan.

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4. Only those personnel of the organization who are necessary to assist the Host with the Vehicle-Based Parade can be present outside of their vehicles, except as expressly provided below. All personnel assisting the Host, and the Host, must use a cloth face covering whenever in contact with others.
5. Participating vehicles cannot exceed their maximum occupancy.
6. The Vehicle-Based Parade must proceed by invitation only, with the participating vehicle limit tied to the capacity size of the location, as approved by the local jurisdiction or local law enforcement agency.
7. The Vehicle-Based Parade must take place in an outside location large enough to accommodate the amount of cars invited to line-up as part of the event. Spacing between vehicles must be sufficient to allow for emergency entry and exit.
8. If the event location is not the property of the Host, the Host must provide the property owner a copy of the Event Plan and obtain written permission or agreement to use the location that specifically acknowledges receipt of the Event Plan.
9. The occupants of a vehicle must be members of the same household or living unit. Participants cannot change vehicles during the parade.
10. If any of the windows on a vehicle is open, the occupants of the vehicle must wear a face covering when approached by event organizers, Personnel, Security, or the Host.
11. The Host may provide a significant document to one vehicle parade participant at a time, including a diploma or other paper, or carry away charitable donations, but must do so while adhering to face covering requirements. One person in each vehicle may, as permitted by the Host and adhering to face-covering requirements, leave the vehicle to receive or pick-up items, including a diploma or charitable donations, one vehicle at a time.
12. Occupants of a participating vehicle cannot leave their vehicles except for emergency purposes, to use restroom facilities or as permitted by the Host for brief periods of time (to drop off or pick up items, or to receive a diploma) one vehicle at a time. While outside of the vehicle, participants must use a cloth face covering and remain as distanced from the Host and Host's personnel as possible.
13. If the Host of the event makes toilet facilities available during the event, they must be sanitized by the Host or Personnel on a regular basis. Markers should be set up to indicate appropriate physical distancing for any line that forms for the restroom. A maximum of 5 people should be allowed to wait in line.
14. Any items or food and drink related trash brought by occupants of a vehicle must remain in the vehicle. No sales of any items or food is permitted during the parade.

### EVENT PLAN:

1. The Event Plan should be developed by the Host and prior to inviting persons to participate in the Vehicle-Based Parade event.
2. The Event Plan must also be provided in advance to each invitee and to the local jurisdiction if such jurisdiction has a permitting process.
3. The Event Plan must also be posted prominently at the gathering location and must include the following, as applicable:

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- a. Host contact information, including cell phone number and e-mail address
- b. The total number of Personnel needed to facilitate the event
- c. The estimated number of participating vehicles and the estimated length of time the event will last, as approved by the local jurisdiction.
- d. How the vehicles will line up for entry into the Host's designated location.
- e. How the arrangement of vehicles will allow for sufficient space to permit emergency entrance and exit from the vehicles.
- f. How the Host, Personnel, and security will monitor the event so that only the occupants of one vehicle are allowed to exit their vehicle at a time during the event (except for toilet facility use and emergency).
- g. If applicable, how the Host or Personnel will monitor the line at the restrooms to ensure Social Distancing Requirements are being met and no more than 5 people are waiting in line.
- h. If applicable, how the Host or Personnel will ensure the bathrooms will be disinfected between uses.
- i. The name of the security company (or if the Host already employs security, it may use its existing security officers and identify those employees) or Agency, how many security officers will be used, and how security will ensure compliance with this Order.

### Know where to get reliable information

Beware of scams, false news and hoaxes surrounding novel coronavirus. Accurate information, including announcements of new cases in LA County, will always be distributed by Public Health through press releases, social media, and our website. The website has more information on COVID-19 including FAQs, infographics and a guide to coping with stress, as well as tips on handwashing

- Los Angeles County Department of Public Health (LACDPH, County)
  - <http://publichealth.lacounty.gov/media/Coronavirus/>
  - Social media: @lapublichealth

Other reliable sources of information about novel coronavirus are:

- California Department of Public Health (CDPH, State)
  - <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/nCOV2019.aspx>
- Centers for Disease Control and Prevention (CDC, National)
  - <http://www.cdc.gov/coronavirus/novel-coronavirus-2019.html>

If you have questions and would like to speak to someone call the Los Angeles County Information line 2-1-1 which is available 24 hours a day.