

Information about the Steering Committee of the Asthma Coalition of Los Angeles County

What does the Steering Committee do?

The Steering Committee provides leadership and direction to the general Coalition. Specific activities include developing and monitoring a plan of action for the Coalition, planning the agenda for Coalition meetings, creating and advising workgroups as needed, recruiting new members, and forging new relationship and partnerships with other organizations. The Steering Committee consists of 7 to 13 members, and also serves as the Nominating Committee. Ideally, the Steering Committee should include representatives from different types of organizations to encourage a diversity of perspectives (no more than 2 representatives can be from the same organization). The Steering Committee is comprised of two co-chairs, a Coalition coordinator, at-large members, and workgroup leaders and other officers, as needed.

What are the responsibilities and duties of a Steering Committee member?

Steering Committee members serve a one-year term and meet a minimum of once per quarter before the general Coalition meetings. Additional meetings may be necessary, and the Steering Committee may decide to hold additional meetings on a regular basis. In the past, the Steering Committee meetings have generally taken place once a month in the two months between the general Coalition meetings. Steering Committee members must be willing to attend and participate in Steering Coalition meetings. If Steering Committee members miss more than three consecutive meetings, they will be removed from the Committee.

How are members of the Steering Committee selected?

The general Coalition members nominate Steering Committee members once a year during a Coalition meeting. Coalition members who are not present at the meeting may nominate themselves or someone else by contacting the Co-chairs or the Coordinator of the Steering Committee by a deadline date announced at the general Coalition meeting. Based on the nominations received, the Nominations Committee will create a slate of nominees, representing the organizational diversity of the Coalition, as spelled out in the Coalition's Mission Statement (see below). This slate developed by the Nominations Committee will be presented to the Coalition members at the general meeting following the meeting when nominations are solicited. The slate will be put to a vote. Approval and adoption of the slate requires a majority of Coalition members voting in favor for it.

Is it possible to resign from the Steering Committee?

Yes, any Committee member may resign at any time after delivering a written resignation to the Co-Chairs of the Steering Committee.

The mission of Asthma Coalition of Los Angeles County is to act as collective, powerful voice for policy and systems change to prevent, minimize and manage the burden of asthma.