



## STEERING COMMITTEE MEETING AGENDA

**September 10, 2014**  
9:30 AM – 11:30 PM

**Superior Court Building**  
**600 S. Commonwealth Ave., 8<sup>th</sup> Floor, Conference Room A**  
**Los Angeles, 90005**

TIME	AGENDA ITEM	LEAD
9:30	Welcome & Introductions <ul style="list-style-type: none"> <li>• Review Agenda and Minutes</li> <li>• Approve August minutes</li> <li>• Status of action items from April/June/August meetings</li> </ul>	Francisco, ACLAC Co-Chair
10:00	Workgroup Updates <ul style="list-style-type: none"> <li>• Indoor Air</li> <li>• Outdoor Air</li> <li>• Schools</li> <li>• Clinical</li> </ul>	Workgroup co-chairs
10:20	October General Coalition Meeting Discussion <ul style="list-style-type: none"> <li>• Panel</li> <li>• Presentation</li> <li>• Breakouts</li> <li>• Evaluation improvement</li> </ul>	All
10:40	General Updates & Discussion <ul style="list-style-type: none"> <li>• Absent SC members</li> <li>• Discussion to increase work group mobilization</li> <li>• Funding Committee Discussion</li> <li>• CA Breathing Healthy Homes &amp; Asthma Trainings (updates - Sept 4, nurses; Sept 22-23 CHWs)</li> </ul>	Loretta
11:20	<ul style="list-style-type: none"> <li>• Announcements</li> </ul>	All
11:30	Adjourn	

**SAVE THE DATE:**  
**Next Steering Committee Meeting**  
**November 12, 2014**  
**Superior Court Building**  
**600 S. Commonwealth Ave.**  
**8<sup>th</sup> Floor, Conference Room A**

**Next General Coalition Meeting**  
**October 27, 2014**  
**The California Endowment, Mohave**  
**1000 N. Alameda Street**  
**Los Angeles, CA 90012**

**ACTION ITEMS****From Meeting Date: 8/20/14**

	<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>	<b>Date Completed</b>
<b>1</b>	Develop panel questions for the CHW presentation at the general coalition meeting in Oct	Ashley/Loretta	October 1	
<b>2</b>	Steering Committee Recruitment – contact LBACA, Breathe, St. John’s, and QueensCare for new members.	Loretta	September 10	September 8
<b>3</b>	Send RSVP invites for SC meetings	Loretta	September 8	September 8
<b>4</b>	Develop a list of items to be funded through donations for fundraising	Francisco	October 10	
<b>5</b>	Follow up with Anthem BCBS for donation	Loretta	September 10	September 2

**From Meeting Date: 6/11/14**

<b>6</b>	Bring in at least one healthy homes training for health care workers in the fall, utilizing CA Breathing	Loretta/Ashley	Fall 2014	Nurse training completed, Sept 4; date for CHW training, Sept 22-23
<b>7</b>	Follow up with SC on draft fundraising letter	Loretta	August 13	

**From Meeting Date: 5/14/14**

<b>8</b>	Update and revise DRAFT 2 of bylaws to review with committee on June 11, 2014	Loretta	June 11, 2014	Completed June 28
<b>9</b>	Members who use Facebook were to “like” the Facebook page and send out a request for friends to “like” the page as well	All	June 11, 2014	June 11, with restrictions
<b>10</b>	Work group chair were to set a meeting calendar for their work groups	Work group chairs	June 11, 2014	Need workgroup calendars