



STEERING COMMITTEE MEETING AGENDA

June 11, 2014
9:30 AM – 11:30 PM

Superior Court Building
600 S. Commonwealth Ave., 8th Floor, Conference Room A
Los Angeles, 90005

TIME	AGENDA ITEM	LEAD
9:30	Welcome & Review Agenda, Minutes <ul style="list-style-type: none"> • Approve March and May minutes • Status of action items from Feb/March/April meetings 	Francisco, ACLAC Co-Chair
10:00	Workgroup Updates <ul style="list-style-type: none"> • Indoor Air • Outdoor Air • Schools • Clinical 	Workgroup co-chairs
10:20	July General Coalition Meeting Discussion <ul style="list-style-type: none"> • Presenter and panel discussion • Work group break out discussion • Other information for meeting? 	All
10:40	General Updates & Discussion <ul style="list-style-type: none"> • Financial Update • Events – (Asthma Awareness Month, LB Resource Fair) • Coalition Bylaws Revisions • Discussion to increase work group mobilization • CA Breathing Healthy Homes & Asthma Training Opportunity • Funding Discussion 	All
11:20	<ul style="list-style-type: none"> • Announcements 	All
11:30	Adjourn	

SAVE THE DATE:
Next Steering Committee Meeting
August 13, 2014
Superior Court Building
600 S. Commonwealth Ave.
8th Floor, Conference Room A

Next General Coalition Meeting
July 28, 2014
The California Endowment, Mohave
1000 N. Alameda Street
Los Angeles, CA 90012

ACTION ITEMS**From Meeting Date: 5/14/14**

	Action Item	Person(s) Responsible	Due Date	Date Completed
1	Update and revise DARFT 2 of bylaws to review with committee on June 11, 2014	Loretta	June 11, 2014	2 nd Draft completed – review with steering committee June 11
2	Members who use Facebook were to “like” the Facebook page and send out a request for friends to “like” the page as well	All	June 11, 2014	
3	Work group chair were to set a meeting calendar for their work groups	Work group chairs	June 11, 2014	

From Meeting Date: 3/12/14

	Action Item	Person(s) Responsible	Due Date	Date Completed
3	Convene a meeting of school nurses and staff, clinicians, CHWs, and ACLAC members to work on a standard AAP	School workgroup	June 30, 2014	
4	Convene a meeting for clinical workgroup/PIF	Janet/Loretta	March 31, 2014	Past due
5	Develop a sign-up sheet for Community Health Workers group for general coalition meeting to gauge interest	Loretta	April 10, 2014	Moved to July 2014
6	Develop an adhoc committee dedicated to fundraising for the coalition	Loretta	June 1, 2014	

From Meeting Date: 2/12/14 (rolled over)

	Action Item	Person(s) Responsible	Due Date	Date Completed
7	Make recruitment contacts to Healthcare/Hospital organizations (White Memorial, CA Hospital Medical Center, and Community Clinic Association).	Dr. Vinetz / Emma Wolfe	Past Due	
8	Invite LAUSD school physicians and nurse practitioners to the April meeting.	Yolanda	April 11, 2014	
9	Explore/research what asthma programs look like in other local health departments or similar jurisdictions.	Loretta	May 14, 2014	June 2, 2014