



## STEERING COMMITTEE MEETING AGENDA

**February 12, 2014**  
9:30 AM – 11:30 PM

**Superior Court Building**  
**600 S. Commonwealth Ave., 8<sup>th</sup> Floor, Conference Room A**  
**Los Angeles, 90005**

TIME	AGENDA ITEM	LEAD
<b>9:30</b>	Welcome & Review Agenda, Minutes <ul style="list-style-type: none"> <li>• Approve December minutes</li> <li>• Status of action items from Sept/Nov/Dec meetings</li> </ul>	Dr. Bob Vinetz, ACLAC Co-Chair
<b>9:45</b>	2013 ACLAC Process Evaluation <ul style="list-style-type: none"> <li>• Summary of January meeting evaluations</li> <li>• Annual post-meeting evaluations review</li> </ul>	Monica Morello, ACLAC Coordinator
<b>10:15</b>	Workgroup Leadership Protocol <ul style="list-style-type: none"> <li>• Changes</li> <li>• Review procedures &amp; templates</li> </ul>	Monica Morello, ACLAC Coordinator
<b>10:30</b>	April General Coalition Meeting Planning <ul style="list-style-type: none"> <li>• Presenters – Dr. Okello &amp; Foothill Transit</li> <li>• SC Nominations</li> </ul>	Janet Scully, Steering Committee
<b>10:45</b>	AQMD Smart Phone App Demonstration	Leeor Alpern, AQMD
<b>11:00</b>	General Updates & Discussion <ul style="list-style-type: none"> <li>• Final Strategic Plan Document</li> <li>• LA County Asthma Brief</li> <li>• Clinical asthma project &amp; PIF funding proposal</li> <li>• RAMP Call – CMS Reimbursement Regulation</li> </ul>	Monica Morello, ACLAC Coordinator
<b>11:25</b>	Announcements	All
<b>11:30</b>	Adjourn	

### SAVE THE DATE:

**Next Steering Committee Meeting**  
**March 12, 2014**  
**Superior Court Building**  
**600 S. Commonwealth Ave.**  
**8<sup>th</sup> Floor, Conference Room A**

**Next General Coalition Meeting**  
**April 28, 2014**  
**The California Endowment, Yosemite B**  
**1000 N. Alameda Street**  
**Los Angeles, CA 90012**

**ACTION ITEMS**

**From Meeting Date: 9/11/13 (rolled over)**

	<b>Action Item</b>	<b>Person(s) Responsible</b>	<b>Due Date</b>	<b>Date Completed</b>
<b>1</b>	Make recruitment contacts to Healthcare/Hospital organizations (White Memorial, CA Hospital Medical Center, and Community Clinic Association).	Dr. Vinetz	Past Due	
<b>2</b>	Find out whether a PUSD Board Member will be able to attend January meeting for recognition re: Asthma Management Policy.	Kerry	January 2, 2014	

**From Meeting Date: 11/13/13 (rolled over)**

<b>3</b>	Review the draft Outcome Evaluation Plan and email feedback to Monica re: whether we should create this type of plan and specific edits/changes to make to the plan (in track changes).	ALL SC Members	November 25, 2013	November 22, 2013 / December 11
<b>4</b>	Ask Dr. Sande Okello if willing to present at the January ACLAC meeting.	Monica	November 29, 2013	December 2, 2013 (confirmed)
<b>5</b>	Invite LAUSD school physicians and nurse practitioners to the January meeting.	Yolanda	December 2, 2013	
<b>6</b>	Ask Scott Takahashi if willing to give an update on the Clinical Workgroup's project.	Monica/Dr. Vinetz	December 2, 2013	January 23, 2013 (unable to attend)
<b>7</b>	Add a "Coalition Dialogue" item to the January ACLAC meeting agenda, and inform members via email ahead of time that there will be time for them to share with group.	Monica	January 20, 2014	January 20, 2014

**From Meeting Date: 12/11/13**

<b>8</b>	Explore/research what asthma programs look like in other local health departments or similar jurisdictions.	Perhaps the new Staff Analyst could begin this research when she starts in the New Year	February 1, 2014	
<b>9</b>	Email most recent version of SP to Steering Committee.	Monica	January 6, 2014	February 3, 2014
<b>10</b>	Send SP to External Relations for approval.	Janet and Monica	December 31, 2013	January 31, 2014
<b>11</b>	Reach out to speakers for January Coalition Meeting.	Janet and Jessica	December 16, 2013	December 13, 2013