



Los Angeles County Department of Human Resources

Class Specification: HEALTH EDUCATION ASSISTANT

ITEM NUMBER: 4846

APPROVAL DATE: 06/26/1974

DEFINITION:

Performs public health education assignments under the supervision of a Health Educator or Senior Health Educator.

CLASSIFICATION STANDARDS:

Positions allocable to this class function under the administrative and technical supervision of a Health Educator or Senior Health Educator. Health Education Assistants conduct health oriented education activities, selected by a Health Educator or Senior Health Educator, designed to educate individuals to take the necessary steps for the preservation of their own health and safety. Such activities include conducting community surveys and investigations to determine health education problems or needs, writing and disseminating news releases and flyers, and conducting health orientation and education classes for clinic patients. These positions are used both in districts or County-wide programs and are trained to function without detailed instructions; however, they are expected to seek guidance and direction from supervision in unfamiliar situations.

EXAMPLES OF DUTIES:

Conducts health orientation and education classes for clinic patients by lecturing and discussing such topics as child safety, personal hygiene, proper use and control of medication, laboratory services and how to use the pharmacy.

Conducts community surveys and investigations through questionnaires and available census or other statistical data to determine the level of income, housing and education of district residents.

Writes new releases and flyers for dissemination through the media or door to door; speaks to groups on health related topics; arranges for special speakers and participates in clinic activities as needed.

Administers pre and post tests to health education program participants in order to determine the effectiveness of educational methods and material presented and assembles these and

program data such as clinic attendance for review and analysis by Health Educators and Senior Health Educators.

Contacts community organizations, public and private agencies and professional groups in order to elicit their cooperation and participation in community health programs such as family planning, drug abuse, alcoholism and venereal disease.

MINIMUM REQUIREMENTS:

TRAINING AND EXPERIENCE:

Two years' paid or unpaid experience in the coordination, planning, or implementation of a health related program -OR- graduation from an accredited college with a major in health education.

LICENSE:

California Class C Driver License or its equivalent.

PHYSICAL CLASS:

2 - Light.