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January 24, 2025

**ADDENDUM NUMBER 4  
TO  
REQUEST FOR PROPOSALS NO. 2024-014  
FOR  
COMPREHENSIVE HIV AND STD PREVENTION SERVICES IN  
LOS ANGELES COUNTY**

On December 3, 2024, the County of Los Angeles (County) Department of Public Health (Public Health) released a Request for Proposals (RFP) for Comprehensive HIV and STD Prevention Services in Los Angeles County.

Pursuant to RFP Section 5.4, County’s Right to Amend Request for Proposals, Public Health has the right to amend the RFP by written addendum. This Addendum Number 4 amends this RFP as indicated below, with new RFP language in **highlight** and revised or deleted language in ~~strike through~~ for easy reference.

RFP Section 8.4, Preparation of the Proposal, Subparagraph 8.4.2, Cover Letter, is revised as follows:

The Cover Letter must include the following:

1. A statement that **includes the requested funding amount per category(s) for** the proposal submitted in response to the Comprehensive HIV and STD Prevention Services in Los Angeles County RFP #2024-014;
2. A statement indicating whether the Proposer intends to utilize subcontractor(s)/consultant(s) to perform any of the services, and if so, identification of each proposed subcontractor(s)/consultant(s) by name and service(s) to be subcontracted to the subcontractor(s)/consultant(s);
3. The name, telephone number, and email address of the Proposer’s representative/contact person for the proposal submission; and
4. The signature of the organization’s Executive Director, Chief Executive Officer, or other authorized designee.

**Note: For Proposers who have already submitted their Proposal, you do not need to re-submit your entire Proposal. A replacement cover letter including the revised information is sufficient.**

Pursuant to RFP, Subsection 5.4, County's Right to Amend Request for Proposals, Proposers are reminded that if this addendum requires additional information not previously requested, failure to address the requirements of this addendum may result in the Proposal being found non-responsive and not being considered, as determined in the sole discretion of the County. The County is not responsible for and shall not be bound by any representations otherwise made by any individual acting or purporting to act on its behalf.

This Addendum Number 4 has been made available on the Public Health Contracts and Grants website at <http://publichealth.lacounty.gov/cg/index.htm> and on the County's website at <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

Thank you for your interest in contracting with the County of Los Angeles. Except for the revisions contained in Addendum Number 1, Addendum Number 2, Addendum Number 3, and this Addendum, there are no other revisions to the RFP. All other terms and conditions of the RFP remain in full force and effect.