

EXHIBIT 2: APPLICANT’S MINIMUM MANDATORY REQUIREMENTS
Part 1: Applicant’s Organization

APPLICANT’S LEGAL NAME:

INSTRUCTIONS TO APPLICANT:

Please check the box(es) below to identify all priority community(ies) your agency is applying for:

- | | | |
|--------------------------------------------------|------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> 1. Willowbrook | <input type="checkbox"/> 4. Unincorporated Compton | <input type="checkbox"/> 7. Puente Valley |
| <input type="checkbox"/> 2. Westmont West Athens | <input type="checkbox"/> 5. Hawaiian Gardens/Norwalk | <input type="checkbox"/> 8. Pomona |
| <input type="checkbox"/> 3. Florence-Firestone | <input type="checkbox"/> 6. East Los Angeles | <input type="checkbox"/> 9. Antelope Valley |

There are two parts to Exhibit 2 which consists of Part 1: Applicant’s Organization, **and** Part 2: Applicant’s Experience. (If applying for more than one priority community, a separate and complete Part 2: Applicant’s Experience must be submitted for each priority community.)

Please thoroughly complete this Application Packet form (Exhibit 2).

The Application will be scored on a “Pass” or “Fail” basis. Applicants must meet all of the Applicant’s Minimum Mandatory Requirements in order to be considered for a contract award. **Applications that do not meet all of the Minimum Mandatory Requirements shall be deemed unresponsive and shall not be considered for a contract award.**

Applicant acknowledges and certifies that on the day on which the Application is submitted, it meets and will comply with all of the Minimum Mandatory Requirements as listed below. **Subcontractors may not be used to meet any of the Minimum Mandatory Requirements.**

Please check the appropriate box(es) for each section below:

RFA SECTION	Minimum Mandatory Requirements (MMRs)	Certification
1.4.1	<p>Applicant must be one of the following:</p> <p>a) A non-governmental organization that has been in business for a minimum of five years, providing community violence intervention and/or peacemaking services as a primary part of their business. (If not applicable, please check “N/A” box.)</p> <p>Applicant must describe nature of experience which may include a description of previous funding awards received and/or reports describing these services. Description must include actual dates of experience.</p> <p><i>Applicant must document below their ability to meet the above-referenced requirement.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

	<p>Years of Experience from _____ to _____.</p> <p style="text-align: center;"><i>month/year</i> <i>month/year</i></p> <p>Narrative/information:</p>	
1.4.1	<p>- OR -</p> <p>b) A tax-exempt, registered non-profit organization qualified under Internal Revenue Service's Code (IRS) – Section 501(c)(3) that has been in business for a minimum of five years. (If not applicable, please check "N/A" boxes.)</p> <p>If yes, Applicant has included/attached to its Application Packet the required copy of its IRS 501 (c)(3) Determination Letter.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
1.4.2	<p>Applicant must have a business office in operation located in Los Angeles County.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
1.4.3	<p>Unresolved Disallowed Cost</p> <p>If Applicant has any County contract that has been reviewed by the Department of the Auditor-Controller within the last 10 years, Applicant must not have unresolved questioned costs identified by the Auditor-Controller in an amount over \$100,000.00, that are confirmed to be disallowed costs by the contracting County department, and remain unpaid for six months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.</p> <p><input type="checkbox"/> Applicant <u>does not</u> have unresolved disallowed costs as described above.</p> <p><input type="checkbox"/> Applicant <u>has</u> unresolved disallowed costs as described above.</p> <p>County will verify that Applicant does not have unresolved disallowed costs.</p>	
1.4.4	<p>Applicant is not debarred, suspended, or excluded from securing United States Federal Government (federal), State of California (State) and/or County contracts at the time of the application submission due date.</p> <p><input type="checkbox"/> Applicant is <u>not</u> debarred.</p> <p><input type="checkbox"/> Applicant <u>is</u> debarred.</p>	
<p>- End of Exhibit 2, Part 1: Applicant's Organization.</p> <p>- Please proceed to complete Exhibit 2, Part 2: Applicant's Experience. -</p>		

EXHIBIT 2: APPLICANT'S MINIMUM MANDATORY REQUIREMENTS**Part 2: Applicant's Experience**

(If applying for more than one priority community, a separate and complete Part 2: Applicant's Experience must be submitted for each priority community.)

APPLICANT'S LEGAL NAME:

Please check box below to indicate which priority community Applicant is submitting Part 2: Applicant's Experience.

- | | | |
|--------------------------------------------------|------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> 1. Willowbrook | <input type="checkbox"/> 4. Unincorporated Compton | <input type="checkbox"/> 7. Puente Valley |
| <input type="checkbox"/> 2. Westmont West Athens | <input type="checkbox"/> 5. Hawaiian Gardens/Norwalk | <input type="checkbox"/> 8. Pomona |
| <input type="checkbox"/> 3. Florence-Firestone | <input type="checkbox"/> 6. East Los Angeles | <input type="checkbox"/> 9. Antelope Valley |

INSTRUCTIONS TO APPLICANT:

Please thoroughly complete this application packet form (Exhibit 2).

The Application will be scored on a "Pass" or "Fail" basis. Applicants must meet all of the Applicant's Minimum Mandatory Requirements in order to be considered for a contract award. **Applications that do not meet all of the Minimum Mandatory Requirements shall be deemed unresponsive and shall not be considered for a contract award.**

Applicant acknowledges and certifies that on the day on which the Application is submitted, it meets and will comply with all of the Minimum Mandatory Requirements as listed below. **Subcontractors may not be used to meet any of the Minimum Mandatory Requirements.**

Please check the appropriate box(es) for each section below:

RFA Section	Minimum Mandatory Requirements (MMRs)
1.4.5.1	<p>Applicant must have at least two years' demonstrated experience within the last four years directly implementing street outreach, or gang intervention services with a focus on promoting peace or reducing violence, within the selected priority community.</p> <p><input type="checkbox"/> Applicant has two years' experience within the last four years</p> <p>Years of Experience from _____ to _____. month/year month/year</p> <p>If yes, Applicant must provide required relevant background information for this MMR. (Please provide requested narrative/information in the section labeled <u>Part 2: Applicant's Experience – Statement of Experience (SOE)</u> below.)</p> <p><input type="checkbox"/> Applicant <u>does not</u> have two years' experience within the last four years</p>
1.4.5.2	Applicant must have at a minimum one Community Intervention Worker.

	<ul style="list-style-type: none"> Community Intervention Worker (CIW) must have a minimum of three years of experience implementing intervention services in the proposed community. <p>Years of Experience from _____ to _____ month/year month/year</p> <ul style="list-style-type: none"> Applicant must submit a training certification for the CIW from entities such as or equivalent to the following: (Please check all that apply) <ul style="list-style-type: none"> <input type="checkbox"/> Los Angeles Violence Intervention Training Academy (LAVITA), <input type="checkbox"/> Professional Community Intervention Training Institute (PCITI) <input type="checkbox"/> Youth and Gang Violence Intervention Specialist Training Program <input type="checkbox"/> Other Applicant must provide a copy of the CIW resume <p>Applicant must provide required relevant background information for this MMR. (Please provide requested narrative/information in the section labeled Part 2: Applicant’s Experience – Statement of Experience (SOE) below.)</p>
1.4.5.3	<p>Applicant must provide a minimum of three letters of support dated on or after February 1, 2023, as described below:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Support Letter #1 - Community resident or leader, describing agency’s credibility to operate in the proposed community and promote peace or support community residents. <input type="checkbox"/> Support Letter #2 - Another community violence intervention agency, describing the agency’s ability to collaborate in peacekeeping efforts in the proposed community. <input type="checkbox"/> Support Letter #3 - Law enforcement agency (i.e., Sheriff’s Department, School Police, other police department), describing agency’s ability to develop a professional understanding and implement protocols to respond to violent incidents in the proposed community; OR Another government agency, that is not Public Health or the Office of Violence Prevention, describing collaboration to promote peace in the proposed community.
	<p>Applicant must complete the following SOE section for each selected priority community to which applicant is applying to provide TPI: SOCVI services.</p>

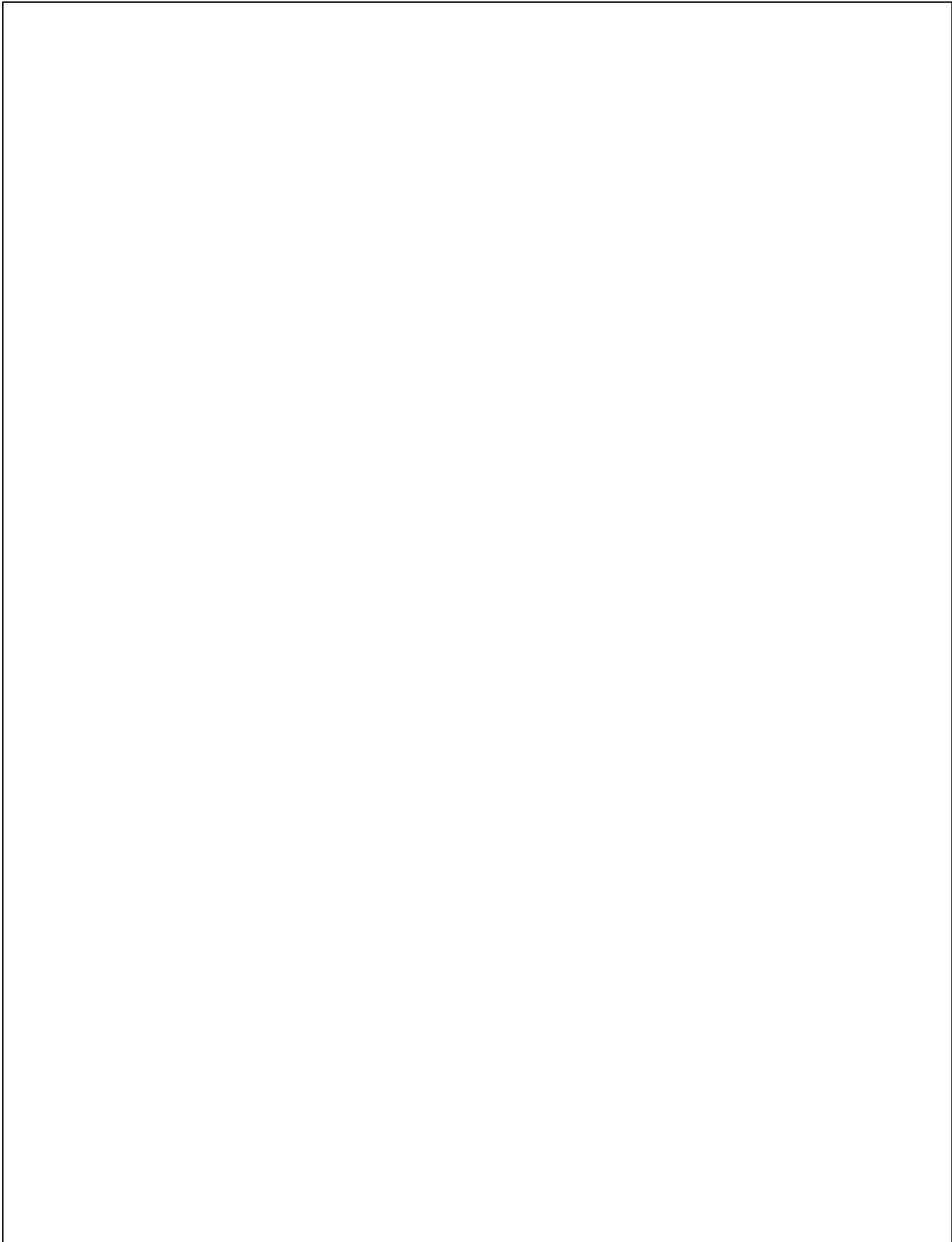
Part 2: Applicant's Experience – Statement of Experience (SOE)

Applicant must provide relevant background information to include:

- a. A brief summary of the Applicant's organization, including history, mission, services, and programs offered.
- b. A brief summary of Applicant's experience directly implementing street outreach, or gang intervention services with a focus on promoting peace or reducing violence in the selected priority community, indicating project name(s), collaborating partners, years implemented, demographics of community served, and outcomes achieved. Description must include actual dates of experience.
- c. A brief summary of Applicant's current and planned staff for the project, including a Community Intervention Worker who has a training certification from entities such as or equivalent to the Los Angeles Violence Intervention Training Academy (LAVITA), Professional Community Intervention Training Institute (PCITI), or Youth and Gang Violence Intervention Specialist Training Program.
- d. A brief description of the Community Intervention Worker's experience implementing intervention services in the proposed community. Description must include actual dates of experience.

Description of experience provided must not exceed allotted space provided. County will only review the information included in the space provided.

Empty space for applicant response.



Applicant further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this Application are made, the Application may be rejected. The evaluation and determination in this area shall be at the Director's sole judgment and his/her judgment shall be final.

Signature of Authorized Representative of Applicant:

Date:

Print Name:

Title: