



BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, MD., M.P.H.
County Health Officer

313 North Figueroa Street, Room 806
Los Angeles, California 90012
TEL (213) 288-8117 • FAX (213) 975-1273

www.publichealth.lacounty.gov

BOARD OF SUPERVISORS

Hilda L. Solis
First District

Mark Ridley-Thomas
Second District

Sheila Kuehl
Third District

Janice Hahn
Fourth District

Kathryn Barger
Fifth District

January 10, 2020

**ADDENDUM NUMBER 1
TO
INVITATION FOR BIDS (IFB)
FOR
CHILD PASSENGER SAFETY TRAINING IFB NO. 2019-005**

On December 10, 2019, the County of Los Angeles (County) Department of Public Health (DPH) released an Invitation for Bids (IFB) for Child Passenger Safety Training services.

This addendum consists of two (2) parts as outlined below:

- PART 1 – Modifications and Revisions to IFB
- PART 2 – Responses to Bidders' Questions

PART 1 – MODIFICATIONS AND REVISIONS TO IFB

As indicated in the IFB, Section 1.5, County's Rights and Responsibilities, the County has the right to amend this IFB by written addendum. This Addendum Number 1 amends this IFB as indicated below (new or revised language is shown in **highlight** and deleted language is shown in ~~red-strikethrough~~ for easy reference).

1. IFB Section 1.4, **BIDDER'S MINIMUM MANDATORY REQUIREMENTS**, Subsection 1.4.2, is hereby amended as follows:

"1.4.2 Bidder must have an established CPS training team that includes:

1. Certified Lead CPS Instructor with at least five (5) years of experience ~~and located~~ **providing services** in LAC.
2. Certified CPS Instructor with at least five (5) years of experience ~~and located~~ **providing services** in LAC.

Bidder must provide information on the established CPS training team and include a copy of a valid National CPS Certification for each of the above-referenced personnel and include detailed descriptions of the individual's experience as required above."

2. IFB, Appendix D, Required Forms, Exhibit 15, Bidder's Affidavit of Adherence to Minimum Mandatory Requirements, is deleted and replaced in its entirety with Exhibit 15 (Revised), Bidder's Affidavit of Adherence to Minimum Mandatory Requirements, attached hereto and incorporated by reference. Wherever Exhibit 15 is referenced in the IFB, it shall be deemed amended to read as Exhibit 15 (Revised).

PART 2 – RESPONSES TO BIDDER'S QUESTIONS

As indicated in the IFB, Section 2.0, INSTRUCTIONS TO BIDDERS, Subsection 2.5, Bidders' Questions, questions received by the date and time indicated in Subsection 2.3, IFB Timetable, will be compiled with the appropriate answers and issued as an addendum to the IFB. This Addendum Number 1, Part 2, provides response to the question received.

Section 1.4, Bidder Minimum Mandatory Requirements

- Q. In reviewing this IFB I noticed it states the Instructors must be located in LA County. I live in Riverside, but teach all over, including for LAC in the past and my instructor team also comes from various Counties. Am I disqualified from bidding for this contract?**

**1.4.2 Bidder must have an established CPS training team that includes:
1.Certified Lead CPS Instructor with at least five (5) years of experience and located in LAC. 2.Certified CPS Instructor with at least five (5) years of experience and located in LAC. Bidder must provide information on the established CPS training team and include a copy of a valid National CPS Certification for each of the above-referenced personnel and include detailed descriptions of the individual's experience as required above.**

- A. No. Please see Part 1 – Modifications and Revisions to this IFB, Item 1, of this Addendum.**

Pursuant to IFB, Section 1.5, County's Rights and Responsibilities, Addendum Number 1 has been made available on the Department of Public Health Contracts and Grants Division website at <http://publichealth.lacounty.gov/cg/index.htm> and on the County's website at <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

Thank you for your interest in contracting with the County of Los Angeles. Except for the revisions contained in Addendum Number 1, there are no other revisions to the IFB. All other terms and conditions of the IFB remain in full force and effect.

REQUIRED FORMS – EXHIBIT 15 (Revised)

MMR 1.4.3

Unresolved Disallowed Costs:

If Bidder's compliance with a County contract has been reviewed by the Department of the Auditor-Controller within the last 10 years, Bidder must not have unresolved questioned costs identified by the Auditor-Controller, in an amount over \$100,000.00, that are confirmed to be disallowed costs by the contracting County department, and remain unpaid for six months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.

Bidder **does not** have unresolved disallowed costs as explained above.

Bidder **has** unresolved disallowed costs as explained above.

Bidder further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this Bid are made, the Bid may be rejected. The evaluation and determination in this area shall be at the Director's sole judgment and his/her judgment shall be final.

On behalf of (Bidder's Name) _____

I, (Bidder's Authorized Representative) _____

hereby certify that this Bidder's Affidavit is true and correct to the best of my information and belief.

Signature _____

Title _____