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March 29, 2016

**ADDENDUM NUMBER 1
TO
INVITATION FOR BIDS NUMBER 2016-001
FOR
BLACK INFANT HEALTH SERVICES**

On March 8, 2016, the Los Angeles County Department of Public Health (DPH) released an Invitation for Bids (IFB) for Black Infant Health Services to solicit bids from qualified organizations to implement a Black Infant Health Program through facilitated prenatal and postpartum client groups with complimentary case management services.

As stated in the IFB, Section 2.5, BIDDER'S QUESTIONS, questions received by the March 16, 2016 deadline and corresponding answers are being issued as part of this Addendum as follows:

SECTION 1.0 – GENERAL INFORMATION

Subsection 1.4, Bidder's Minimum Mandatory Requirements

- Q1.** IFB Section 1.4.3.1, Page 9, paragraph 1 Bidder's Minimum Mandatory Requirements, state that a bidder must have on staff at the time of bid submission, an Executive Director with "A Master's degree in Public Health (MPH), Social Work (MSW), Public Administration (MPA), Business Administration (MBA), or a related field from an accredited university. This must be documented by an official copy of a diploma or official transcript." Will a Master's Degree in Accounting from an accredited university be sufficient if the degree is documented by an official copy of a diploma or official transcript? Does a Doctorate in Philosophy in Psychology meet the minimum requirement?
- A1.** Yes, pursuant to IFB Section 1.4.3.1, an Executive Director must have "a Master's degree in Public Health (MPH), Social Work (MSW), Public Administration (MPA), Business Administration (MBA), or a **related field** from an accredited university."
- Q2.** Section 2.4, page 25, paragraph 1, Solicitations Requirements Review. Is a Solicitation Requirements Review mandatory for all applicants or only those who feel they are being unfairly disadvantaged by the bid process?
- A2.** IFB section 2.4, Solicitation Requirements Review, and Appendix E – Transmittal Form to Request a Solicitation Requirements Review state that "A person or entity may seek a Solicitation Requirements Review by submitting Appendix E – Transmittal Form to Request a Solicitation Requirements Review", if "the proposer asserts that they are being unfairly disadvantaged", or that, "due to unclear instructions, the process may result in the County not receiving the best possible responses."

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Pursuant to IFB, Section 1.5, County Rights & Responsibilities, Addendum Number 1 has been posted on the Department of Public Health Contracts and Grants website at: <http://publichealth.lacounty.gov/cg/index.htm> and on the County's website at: <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

Thank you for your interest in contracting with the County of Los Angeles. Except for the revisions contained in this Addendum Number 1, there are no other revisions to the IFB. All other terms and conditions of the IFB remain in full force and effect.