

CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZENHAUSER, M.D., M.P.H.
Health Officer

313 North Figueroa Street, Room 708
Los Angeles, California 90012
TEL (213) 240-8156 • FAX (213) 481-2739

www.publichealth.lacounty.gov

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May 26, 2016

**ADDENDUM NUMBER 2
TO REQUEST FOR STATEMENT OF QUALIFICATIONS
TEMPORARY PERSONNEL SERVICES NUMBER 2015-004
FOR DEPARTMENT OF PUBLIC HEALTH
AND DEPARTMENT OF HEALTH SERVICES**

On October 20, 2015, the Los Angeles County Department of Public Health (DPH) and Department of Health Services (DHS) released a Request for Statement of Qualification (RFSQ) for Temporary Personnel Services.

As indicated in the RFSQ, Section 1.0 GENERAL INFORMATION, Sub-section 1.8, County Rights and Responsibilities, the County has the right to amend this RFSQ by written addendum. This Addendum Number 2 amends the RFSQ to change the contact person as indicated below (revised language is highlighted for easy reference):

1. RFSQ Section **1.0 General Information**, subsection **1.9, Contact with County Personnel** shall be deleted in its entirety and replaced by the following:

“1.9 Contact with County Personnel

Any contact regarding this RFSQ or any matter relating thereto must be in writing and may be e-mailed or faxed as follows:

Vincent Tran, Contract Analyst
County of Los Angeles
Department of Public Health
Contracts and Grants Division
E-mail address: Vtran@ph.lacounty.gov
Fax: (626) 458-6084

If it is discovered that a Vendor contacted and received information from any County personnel, other than the person specified above, regarding this solicitation, County, in its sole determination, may disqualify their SOQ from further consideration.”

2. RFSQ, Section 2.0 INTRUCTIONS TO VENDORS, subsection 2.5, Vendor's Questions, fourth paragraph shall be deleted in its entirety and replaced by the following:

"Questions should be addressed to:

Vincent Tran, Contract Analyst
County of Los Angeles Department of Public Health
Contracts and Grants Division
E-mail address: Vtran@ph.lacounty.gov
Fax: (626) 458-6084"

3. RFSQ, Section 2.0 INTRUCTIONS TO VENDORS, subsection 2.8, SOQ Submission shall be deleted in its entirety and replaced by the following:

"2.8 SOQ Submission

The original SOQ and three (3) numbered copies shall be enclosed in a sealed envelope, plainly marked in the upper left-hand corner with the name and address of the Vendor and bear the words:

'SOQ FOR TEMPORARY PERSONNEL SERVICES'.

The SOQ must be hand-delivered or sent by a delivery service (excluding United States Postal Service) by the deadline specified in Section 2.3, RFSQ Timetable, to:

County of Los Angeles Department of Public Health
Contracts and Grants Division
1000 S. Fremont Ave., Bldg., A-9 East, 3rd Floor
Alhambra, CA 91803
Attention: Vincent Tran, Contract Analyst

Timely hand-delivered bids are acceptable. It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline. Submitting Vendors shall bear all risks associated with delays in delivery by any person or entity.

SOQs that are submitted after the initial due date and time indicated above shall be considered for review at the convenience of the County.”

4. RFSQ Section **2.0 INTRUCTIONS TO VENDORS**, subsection **2.10, SOQ Withdrawals** shall be deleted in its entirety and replaced by the following:

“2.10 SOQ WITHDRAWALS

The Vendor may withdraw its SOQ at any time prior to the date and time which is set forth herein as the deadline for acceptance of SOQs, upon written request for same to Vincent Tran, Contract Analyst, at the address listed in Paragraph 2.8.”

Pursuant to RFSQ, Section 1.8, County Rights and Responsibilities, Addendum Number 2 has been made available on DPH internet at <http://publichealth.lacounty.gov/cg/index.htm> and on the County's website at <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>

Thank you for your interest in contracting with the County of Los Angeles. Except for the revisions contained in Addendum Number 1 and this Addendum Number 2, there are no other revisions to the RFSQ. All other terms and conditions of the RFSQ remain in full force and effect.