

**RFP FOR  
COMMUNITY CENTERED EMERGENCY ROOM PROJECT (CCERP)  
QUESTIONS AND ANSWERS (Q & A)**

<b>MINIMUM MANDATORY REQUIREMENTS</b>
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**1. What is meant by “policy development”?**

Public (government, e.g., local, community) policies, laws and regulations can be designed to limit access to alcohol and other drugs and decrease the problems associated with their abuse. One reason policies work is that they create a change in the environment itself (in contrast to efforts that aim at individual behavior change).

**2. Please expand on “successful implementation of SUD environmental strategies that resulted in policy development”**

Many community-based organizations have successfully established city policies that were aimed at improving community conditions. The community assessment process identifies key problems which should drive efforts and result in plans to develop standards, policies, and enforcement.

**3. What measures will be used to evaluate a proposer’s “successful implementation of policy development”?**

Past experience and accomplishments, as outlined on page 3 of the RFP.

**4. The specific minimum mandatory requirements specify a history of experience and presence in SPA 4, areas surrounding LAC-USC Medical Center, including community-based prevention services (A), having formed and operated a SUD prevention coalition for at least three years (B), having enforced certain policies within the target area and surrounding neighborhoods (D), and collaborative public-private partnerships within the area of LAC-USC MC campus and surrounding communities (E). Are agencies that do not meet these specific requirements and that have not previously worked in this specific area, though have had experience with the required type of work and populations in other areas in California automatically excluded from further consideration, or can they still apply and be considered, while receiving few or no points for these specific criteria?**

Only agencies that have previously worked in this specific area and meet the mandatory requirements are eligible (Refer to pages 3-4 of the RFP).

**5. Does the geographic area requirement imply that the Proposer opens an office serving the project that is located within these specific zip codes? (Exhibit A, Community Centered Emergency Room Project, page Ex (A) - 3 – Targeted geographic area. LAC+USC MC and surrounding communities within the following zip codes: 90033, 90032, 90031”)**

Proposer will have or has a business office in operation within the target area by the time of contract award. (Refer to page 4 of the RFP).

**TARGET POPULATION**

6. **The description of the population includes NSA individuals among many other categories of individuals and companies interested in assisting with addressing the AOD contributing risk factors within the targeted community. If the NSA individuals are not the primary population targeted by this RPF, are there specific numbers of NSA clients to be served that are expected, and are there specific types of services addressed at these individuals that are required/ expected to be provided?** (Exhibit A. Community Centered Emergency Room Project, Page Ex (A) – 2 – Persons to be served.)

No specific numbers of clients expected to be served. This is a community-based environmental project which focuses on changing community conditions with the overall goal of improving the quality of life for NSA patients and residents within the target area. For details on services, refer to page EX (A) – 15 through 18.

**BUDGET**

7. **Is the proposed budget to include the cost of physical cleaning up of the area, by erecting fences, benches, making signage, and so forth, or will these physical construction expenses be funded separately?** (Objectives, section II, B. “Proposer » 2. « engage community residents... to reduce community risk factors by cleaning up the area and eliminating physical and social conditions that contribute or are conducive to illegal drug activities as well as problem alcohol consumption”.)

No. Budget cost shall be used to educate, empower local community residents and stakeholders to address community risk factors which have a fundamental influence on health and safety. (Page Ex (A) 1-2).

8. **The summary allows for “administrative overhead” of a maximum of 20%. If an agency has a federal approved indirect rate that is higher than the recommended 20% limit, would providing the “federally approved indirect rate” letter be sufficient in order to use that rate in the proposal, or is a specific additional explanation required?** (Attachment 4: Proposed Budget Summary).

Twenty percent (20%) is the limit for Indirect Cost on this RFP. But Proposer may submit its federal approval as justification for the 20%.