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ADDENDUM NO. 1
TO REQUEST FOR PROPOSALS (RFP)
FOR LABORATORY COURIER SERVICES

On March 10, 2011, the Los Angeles County, Department of Public Health (DPH), in collaboration with the Department of Health Services (DHS), released a RFP to solicit proposals from qualified laboratory courier contractors for the provision of services transporting laboratory specimens, reports, supplies, and other materials to and from designated locations within Los Angeles County.

As indicated in the RFP, Paragraph 1.5 County Rights & Responsibilities, the County may amend the RFP by written addendum. Addendum No. 1 amends the RFP as indicated below. (Note: revisions are identified in **bold font**)

1. RFP, Paragraph 1.37, Living Wage Program, sub-paragraph 1.37.2, shall be amended to read as follows:

“1.37.2 If a Proposer believes that it does not fall within the Living Wage Program’s definition of Employer or that it meets any of the exceptions to the Living Wage Program, then the Proposer must complete and submit to the County, by the date indicated in Paragraph 2.3, **RFP Timetable**, the Application for Exemption, as set forth in Appendix D - Required Forms Exhibit 19, and include in its submission all necessary documentation to support the claim such as tax returns or a collective bargaining agreement, if applicable. Upon reviewing the Proposer’s application, the County will determine, in its sole discretion, whether the Proposer falls within the definition of Employer or meets any of the exceptions to the Living Wage Program. The County’s decision will be final.”

2. RFP, Paragraph 2.3, RFP Timetable, shall be amended to revise deadlines as follows (Note: revisions are identified in **bold font**):

“2.3 RFP Timetable

The timetable for this RFP is as follows:

- Release of RFP March 10, 2011
- Request for a Solicitation Requirements Review Due March 23, 2011
- Written Questions Due March 23, 2011

- Questions and Answers Released April 1, 2011
 - Mandatory Proposers Conference..... April 6, 2011
 - Submission of Application for Exemption to Living Wage Program **due by 3 p.m., Pacific Time (PT) ... April 15, 2011**
 - Proposals due by 3 p.m., **PT on Friday, April 15, 2011**”
3. RFP, Paragraph 3.1, Selection Process, shall be amended to delete the first (1st) paragraph in its entirety and replaced as follows: (Note: revisions are identified in **bold font**):

“3.1 Selection Process

The County reserves the sole right to judge the contents of the proposals submitted pursuant to this RFP and to review, evaluate and select the successful proposal(s). The selection process will begin with receipt of proposals **on the Proposal deadline indicated in Paragraph 2.3, RFP Timetable.**”

Addendum No. 1 has been posted on the following County of Los Angeles websites: <http://publichealth.lacounty.gov/cg/index.htm>, <http://cg.dhs.lacounty.gov/>, and <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

Thank you for your interest in contracting with the County of Los Angeles. Except for the revisions contained herein, there are no other revisions to the RFP.

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