

**LOS ANGELES COUNTY  
HIV PREVENTION PLANNING COMMITTEE (PPC)  
600 South Commonwealth Avenue, 10<sup>th</sup> Floor • Los Angeles CA 90005-4001**

**APPROVED**

**MEETING SUMMARY**

Thursday, May 1, 2008  
12:00 PM - 2:15 PM

St. Anne's Maternity Home - Foundation Conference Room  
155 N. Occidental Blvd.- Los Angeles, CA 90026

**MEMBERS PRESENT**

Traci Bivens-Davis  
Scott Campbell  
Trevor Daniels  
Kevin Farrell  
Mario Gonzalez  
Philip Hendricks  
Lee Kochems  
Daniel Rivas  
Sophia Rumanes  
Ron Snyder  
Enrique Topete  
Tim Young

Katie (Catherine) Branson  
Cesar Cuadra  
Daniel Deniz  
David Giugni\*  
Michael Green  
AJ King  
Miguel Martinez  
Jill Rotenberg  
Terry Smith  
Precious Stallworth  
Kathy Watt

**ABSENT**

Cinderella Barrios-Cernik  
Jeffrey King  
Jorge Montoya  
Ricki Rosales  
Kimberlee Woods

\* Denotes present at one (1) of the roll calls

**OAPP STAFF PRESENT**

|                    |                    |                 |            |
|--------------------|--------------------|-----------------|------------|
| Elizabeth Escobedo | Jennifer Felderman | Min Kim         | John Mesta |
| True Pawluk        | Candice Rivas      | Paulina Zamudio |            |

**PPC MEETING**

**I. ROLL CALL**

Roll call was taken at 12:15 P.M. and a quorum was present.

**II. REVIEW/APPROVAL OF MEETING AGENDA**

The DRAFT May 1, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda was reviewed. Trevor Daniels placed a motion on the floor to approve the May 1, 2008 Los Angeles County HIV Prevention Planning Committee (PPC) meeting agenda and Philip Hendricks seconded the motion. The motion passed by consensus.

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|---|-----------------------------------|----------------------|
| <b>MOTION #1:</b> Approve the May 1, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda. | <i>Motion passed by consensus</i> | <b>MOTION PASSED</b> |
|---|-----------------------------------|----------------------|

**III. REVIEW/APPROVAL OF MEETING SUMMARY**

The DRAFT April 3, 2008 HIV Prevention Planning Committee (PPC) Meeting Summary was reviewed. Sophia Rumanes recommended revising the last paragraph on page 4 under Governmental Co-Chairs Report, to state "...increase the number of reported HIV cases between 2005 and 2006. This is due to an increase in the number of states reporting name-based HIV cases to the CDC". Additionally, Ms. Rumanes requested OAPP staff to make the correction to the April 3, 2008 Meeting Summary and provide copy of corrected April 3, 2008 Meeting Summary in the June 5, 2008 HIV Prevention Planning Committee Meeting packet. Lee Kochems placed a motion on the floor to approve the revised/amended April 3, 2008 HIV Prevention Planning Committee Meeting Summary and the motion was seconded by Enrique Topete. The motion passed approved by consensus.

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| <b>MOTION #2:</b> Approve the amended April 3, 2008 HIV Prevention Planning Committee (PPC) Meeting Summary. | <i>Motion passed by consensus</i> | <b>MOTION PASSED</b> |
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**IV. PUBLIC COMMENT**

- Alex Gonzalez, Bienestar Human Services, announced a Spanish speaking retreat for HIV positive individuals is scheduled for May 31<sup>st</sup> through June 1<sup>st</sup> in Orange County. Flyers are on the back table.
- Elton Naswood, APLA, \*\*\*

**V. COMMUNITY CO-CHAIRS REPORT**

Terry Smith welcomed AJ King to his first meeting as a member of the HIV Prevention Planning Committee (PPC).

Mr. Smith shared the Los Angeles County HIV Prevention Planning Committee (PPC) usually attempts to send a couple of members to national conferences. The HIV Prevention Leadership Summit (HPLS) is scheduled for June 11<sup>th</sup> through June 19<sup>th</sup> in Detroit. The PPC Community Co-Chairs are working with the PPC Operations Subcommittee to develop a criteria and a procedure/process for the selection of PPC members to attend conferences on behalf of the PPC.

Mr. Smith reminded the Subcommittee and Work Group Chairs and Co-Chairs to notify the PPC Community Co-Chairs if you are unable to attend your meetings so that arrangements can be made. Additionally, Ms. Watt announced that the OAPP staff person assigned to support/assist the subcommittee/work group should be notified. John Mesta reported OAPP staff assigned to support the PPC subcommittees/work groups are as follows: Evaluation Subcommittee – Rosie Vasquez; Operations Subcommittee – Vicki Lowe; Standards & Best Practices Subcommittee – Cheryl Williams; Executive Subcommittee – Cheryl Williams; HIV Counseling and Testing (HCT) Work Group – Cheryl Williams; Joint Public Policy – Elizabeth Escobedo.

Mr. Smith shared at the last PPC meeting and brief update on the Post-Exposure Prophylaxis (PEP) Work Group was provided. A meeting of the PEP Work Group was held about three weeks ago and the upcoming implementation was discussed. The PEP Work Group toured the

Flow Clinic (on Vine Street) and is attempting to schedule tours of the OASIS Clinic and Urgent Care Clinic (in Service Planning Area 6). There is a tentative start date of July 1<sup>st</sup>. The PEP presentation will be rescheduled for a future meeting.

Kathy Watt shared the response to the new Crystal Meth Campaign has brought Van Ness Recovery House to a halt. The telephone inquires of individuals seeking assistance is good and primarily the inquires have been from non gay identified men of color (outside of Los Angeles County). Ms. Watt shared she has been able to place twenty people in housing outside of the Van Ness Recovery House. Ms. Watt shared the types of programs offered range from harm reduction to abstinence based programs, and she encourages individuals to contact Van Ness Recovery House for assistance in the referral process.

## **VI. GOVERNMENTAL CO-CHAIRS REPORT**

Sophia Rumanes announced on April 18, 2008 OAPP's HIV Counseling and Testing Services Request for Proposal (RFP) was released and a Proposal's/Bidders Conference was conducted on April 28<sup>th</sup>. A mandatory intent to apply form was due on April 25<sup>th</sup>. The proposals are due by May 20<sup>th</sup>. Ms. Rumanes announced based on the Bidder's Conference, an addendum to the RFP will be released very soon. The Health Education/Risk Reduction (HE/RR) Request for Proposal (RFP) is scheduled to be released in mid May, 2008.

Ms. Rumanes shared the Annual Progress Report (APR) to the Centers for Disease Control and Prevention (CDC) was submitted on April 30<sup>th</sup>. Ms. Rumanes thanked the PPC members who helped review the APR and thanked John Mesta and the OAPP Planning and Research staff.

Ms. Rumanes shared HIV Counseling and Testing Week is on its way and letters were mailed out in late March announcing the HIV Counseling and Testing Week Initiative and the coordinating meetings. The first coordinating meeting for the HIV Counseling and Testing Week is scheduled for May 12<sup>th</sup> from 10:00 AM to 12:00 PM. The second coordinating meeting is scheduled for June 2<sup>nd</sup>, and the third meeting will occur on June 17<sup>th</sup>. The HIV Counseling and Testing Week Initiative is June 23<sup>rd</sup> through June 28<sup>th</sup>, which is an opportunity to promote HIV counseling and testing, early detection and linking individuals into care. If agencies/CBOs have events scheduled for testing week or testing day, please inform OAPP in order to advertise and coordinate services.

Ms. Rumanes shared the 2009-2013 Los Angeles County HIV Prevention Plan is on-line, and another printing has been scheduled. Additional hard copies should be available around late May, 2008.

Two weeks ago, the updated/revised version of HIVLA (the comprehensive resource directory for HIV/AIDS in Los Angeles) was released. Copies of the document can be obtained from AIDS Project Los Angeles (APLA) or by calling 866.772.2365.

Sophia Rumanes announced that although the CDC Satellite Broadcast scheduled for May 21<sup>st</sup> has been rescheduled, OAPP is continuing with the "State of the Epidemic: Community in Crisis – African Americans and HIV and AIDS" event on May 21<sup>st</sup> at the California Endowment from 8:30 AM to 4:30 PM. The Director of OAPP will provide an overview of the local response to the HIV/AIDS epidemic among African Americans in Los Angeles and will include a film screening of "Standing In Truth". Please RSVP by May 11<sup>th</sup> to Heather Northover at 213.351.8305 or [hnorthover@ph.lacounty.gov](mailto:hnorthover@ph.lacounty.gov) for this event, seating is limited.

## **VII. SERVICE PROVIDER NETWORK (SPN) UPDATE**

- Joanne Granai, SPA 1/SPN Coordinator, shared SPA 1/ SPN met and are redesigning their MOU to reflect scope of work and are looking forward to the PPC presenting the 2009-2013 Prevention Plan. A consumer caucus is scheduled in June, 2008 and a provider info day for non OAPP funded providers is being scheduled.
- Natalie Sanchez, SPA 2/SPN Coordinator, shared Ron Snyder and Daniel Rivas (SCHAC) presented at the last meeting and also had a presentation on case management and treatment adherence.
- No representative from SPA 3/SPN
- Jill Rotenberg, SPA 4/SPN Coordinator, shared SPA 4/SPN met in March and 30% of the proceeds from this lunch meeting were donated to AID for AIDS, with a presentation from Noel Alunit, Make Art Stop AIDS, a presentation from Joseph Lee on treatment adherence and Meghan Ralston provided an update on the Syringe Exchange program. The next meeting is scheduled for Thursday, May 15<sup>th</sup> at APLA (Wilshire location) at 12:00 noon with an in-service from Abbott Laboratories. Flyers are on the back table.
- Lisa Fisher, SPA 5/SPN Coordinator, shared the next meeting is scheduled for Tuesday, May 5<sup>th</sup> at Common Ground and an advocacy training hosted by SCHAC is scheduled for May 2<sup>nd</sup> in Santa Monica. SPA 5/SPN continues to work on their HIV/AIDS Awareness Event scheduled for Saturday, June 28<sup>th</sup>. Individuals interested in attending should contact Ms. Fisher.
- Jane Price, SPA 6/SPN Coordinator \*\*\*
- Gabriela Leon, SPA 7/SPN Coordinator, shared SPA 7/SPN met on April 25<sup>th</sup> with a presentation by one of their providers and the majority of the meeting was spent discussing the scope of work for the providers. Ms. Leon shared LA CADA has several beds available for HIV+ individuals and AltaMed has began hosting a movie night. For more information on programs and services, please contact the agency.
- Mario Gonzalez, SPA 8/SPN, shared the last meeting was April 16<sup>th</sup> and discussed the leadership component and the CAB. Long Beach Pride is scheduled for May 17<sup>th</sup> and May 18<sup>th</sup>. The next meeting is scheduled for May 21<sup>st</sup>.

## **VIII. BREAK**

## **IX. SUB-COMMITTEE REPORTS**

- Operations Subcommittee - Mario Gonzalez shared the New PPC Member Orientation is scheduled for Friday, May 30<sup>th</sup> and flyers are on the back table. The PPC Policies and Procedures are being revised and the Operations Subcommittee anticipates reviewing the policies and procedures at the June, 2008 PPC meeting. The Operations Subcommittee is developing procedures for nominations to conferences to represent the PPC. Tim Young has resigned from the PPC and Mario Gonzalez thanked Tim Young on behalf of the Operations Subcommittee.

Tim Young thanked the PPC members, OAPP and the community for the opportunity to do HIV/AIDS work and look forward to doing other things with the HIV/AIDS community in the future. PPC Co-Chairs and various members acknowledged Mr. Young's numerous contributions to the PPC and presented him with flowers and a card. Mr. Young announced he has accepted a position with the Alcohol and Drug Program Administration (ADPA).

- Evaluation Subcommittee – Miguel Martinez shared the Evaluation Subcommittee met twice in the month of April, 2008, completing the 2008 Evaluation Subcommittee Work

Plan and developed recommendations around the 2007 PPC Member Survey. The Evaluation Subcommittee developed a document on outcome evaluation activities of individual HIV prevention programs and forwarded the document to OAPP.

- Standards & Best Practices Subcommittee – Phil Hendricks shared the Standards & Best Practices met on April 17<sup>th</sup> and discussed the 2008 Standards & Best Practices Work Plan. Additionally, the group broke out into individual working groups by goal and tasks. As a result of the break out sessions, conference calls were scheduled during the month of May. A request will be sent out the PPC community requesting locally developed interventions in order for the Standards & Best Practices to maintain a list of interventions.

Two bills were reviewed: AB-1984 and AB-2899. Both bills had been reviewed by the HCT Work Group. The HCT Work Group consensus was to oppose the bills. The Standards & Best Practices formally voted to oppose AB-1984 and AB-2899.

Phil Hendricks shared that he, Jill Rotenberg and Alex Gonzalez are a part of the Institute of HIV Prevention Leadership (IHPL) which meets four times a year in Atlanta to attend trainings, participate in in-depth presentations, and complete a community needs assessment with an at-risk population in your geographical region. Alex Gonzalez shared the second phase consisted of: cultural competency and capacity training (including work shops on how to use Excel and strategic management). Jill Rotenberg shared the current assignment is a Strengths, Weakness, Opportunities, Threats (SWOT) analysis and looking at internal mission, vision, goals and objectives. Ms. Rotenberg indicated the group will be returning June 3<sup>rd</sup> for their third week of the institute. Daniel Deniz is a graduate of the Institute and shared the Institute is very intense and rewarding.

- HIV Counseling and Testing (HCT) Work Group
  - Composition/reorganization of HCT Work Group
  - Recruitment for community participation
  - Meeting schedule
- Joint Public Policy Committee
  - HCT Work Group and Standards and Best Practices Subcommittee does not support legislation AB-1984 and AB-2899

## X. STANDING REPORTS

- City of West Hollywood\*\*\*
- City of Long Beach\*\*\*
- State of California Office of AIDS – Kevin Farrell shared the State Office of AIDS will be cutting the Prevention Portfolio by 6.6%. Additionally, there have been some changes in leadership at the CDC. Lastly, Mr. Farrell shared the State of California Office of AIDS will be distributing a “California Condom”.
- Commission on HIV (COH) – Kathy Watt shared the May, 2008 COH meeting has been canceled.
- Sexually Transmitted Disease Program (STDP) – No report
- Alcohol and Drug Programs Administration – No Report
- AIDS Action -

**XI. ANNOUNCEMENTS**

- Jill Rotenburg gave a “shout out” to the women of Women Alive who hosted the HIV Women’s Treatment on April 18<sup>th</sup> at the California Endowment. Over 200 women attended the event.

**XII. CLOSING ROLL CALL**

**XIII. ADJOURNMENT - Meeting adjourned at 2:15 PM.**

**Note: All agenda items are subject to action.**

| <b>MOTION AND VOTING SUMMARY</b>  |                            |                      |
|---|----------------------------|----------------------|
| <b>MOTION: #1:</b> Approve the May 1, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda           | <i>Passed by consensus</i> | <b>Motion Passed</b> |
| <b>MOTION # 2:</b> Amend and approve April 3, 2008 HIV Prevention Planning Committee (PPC) Meeting Summary. | <i>Passed by Consensus</i> | <b>Motion Passed</b> |

**NOTE:** All HIV Prevention Planning Committee (PPC) meeting summaries, tapes and documents are available for review and inspection at the Office of AIDS Programs and Policy (OAPP) located at 600 South Commonwealth Avenue, 9<sup>th</sup> Floor, Los Angeles, CA 90005. To make an appointment to review these documents, please call Cheryl Williams at (213) 351-8126.

\*\*\* Due to technical difficulties, the HCT Work Group Report, Joint Public Policy Report and Standing Reports were not captured on audio tape.