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**LOS ANGELES COUNTY**  
**HIV PREVENTION PLANNING COMMITTEE (PPC)**  
**600 South Commonwealth Avenue, 6<sup>th</sup> Floor•Los Angeles CA 90005-4001**

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**APPROVED**

**MEETING SUMMARY**

Thursday, April 3, 2008

12:00 PM - 4:17 PM

St. Anne's Maternity Home - Foundation Conference Room  
155 N. Occidental Blvd.- Los Angeles, CA 90026

**MEMBERS PRESENT**

Cinderella Barrios-Cernik	Traci Bivens-Davis
Katie (Catherine) Branson*	Scott Campbell
Cesar Cuadra*	Daniel Deniz
Kevin Farrell*	David Giugni*
Mario Gonzalez*	Michael Green*
Philip Hendricks	Jeffrey King
Lee Kochems	Miguel Martinez
Daniel Rivas*	Ricki Rosales*
Jill Rotenberg	Sophia Rumanes
Terry Smith	Ron Snyder
Enrique Topete	Kathy Watt
Kimberlee Woods*	

**ABSENT**

Trevor Daniels  
Jorge Montoya\*\*  
Precious Stallworth  
Tim Young

\* Denotes present at one (1) of the roll calls

\*\* Denotes not present at roll calls but voted

**OAPP STAFF PRESENT**

Kyle Baker	Constance Chavers	Elizabeth Escobedo	Jennifer Felderman
Gary Garcia	Rita Ray-Jones	Min Kim	John Mesta
Pamela Ogata	Oscar Ortiz	True Pawluk	David Pieribone
Constance Rivas	Jane Rohde	James Saavedn	Carlos Vega-Matos
Paulina Zamudio			

**PPC MEETING**

**I. ROLL CALL**

Roll call was taken at 12:20 P.M. and a quorum was present.

**II. COLLQUIA PRESENTATION – “Science to Program (To Science) Translation for Community-Based Organizations, Health Departments, Researchers and Funders...What We All Need to Know”**

Dr. Rose Veniegas, CHIPTS, introduced and provided some background on Alice Gandelman of the California STD/HIV Prevention Training Center. Ms. Gandelman presentation covered the issues related to the current national research translation efforts, including the national Diffusion of Effective behavioral Interventions (DEBIs). The following areas were highlighted:

- The importance of translating science into practice, and equal importance of informing research through practice
- The challenges of translating research into programs and practice settings
- Examples of successful translations
- Lessons learned to date
- Recommendations to expedite the process

After the presentation, there was a question and answer period. A copy of the power point presentation titled, “Synergy Between Science and Program: Science to Program Translation for Community Based Organizations” is attached.

**III. REVIEW/APPROVAL OF MEETING AGENDA**

The DRAFT April 3, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda was reviewed. Terry Smith placed a motion on the floor to approve the April 3, 2008 Los Angeles County HIV Prevention Planning Committee (PPC) meeting agenda and Miguel Martinez seconded the motion. The motion passed by consensus.

<b>MOTION #1:</b> Approve the April 3, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda.	<i>Motion passed by consensus</i>	<b>MOTION PASSED</b>
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**IV. REVIEW/APPROVAL OF MEETING SUMMARY**

The DRAFT March 6, 2008 HIV Prevention Planning Committee (PPC) Meeting Summary was reviewed. Miguel Martinez placed a motion on the floor to approve the March 6, 2008 HIV Prevention Planning Committee Meeting Summary and the motion was seconded by Enrique Topete. The motion passed approved by consensus.

<b>MOTION #2:</b> Approve the March 6, 2008 HIV Prevention Planning Committee (PPC) Meeting Summary.	<i>Motion passed by consensus</i>	<b>MOTION PASSED</b>
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**V. PUBLIC COMMENT**

- Meghan Ralston, Drug Policy Alliance, announced the Disease Prevention Demonstration Project allows adult clients to purchase syringes at participating pharmacies without a prescription. Information regarding this program is on the back table and available at [www.helpstopaids.com](http://www.helpstopaids.com).
- D. Albert Vasquez, APLA, introduced himself to the group as the Prevention Training Specialist for the APLA Crystal Meth Program and announced two programs: Harm Reduction for MSM in SPA 4 (every Wednesday at APLA Kingsley site) and the other program for friends and family of Crystal Meth users (meets one Saturday a month).
- Carol McGee, STD Program, announced the Los Angeles County Department of Public Health Syphilis Elimination Coalition has been re-implemented. Various literatures are on the back table and a sign up sheet for individuals interested in participating in this coalition.
- Ron Snyder, SCHAC, announced there is a post card campaign to stop the state budget cuts addressed to the Governor of California. Post cards are on the back table.

- Susan Forrest, BHS, announced the first informational meeting for the 2010 Census is scheduled April 4, 2008 at Los Angeles City Hall-Room 1010 at 1:30 PM.
- Gennifer Hirano, SWOP-LA, announced the sex workers outreach projects (SWOP) is attempting to expand its core and meetings are scheduled every Wednesday @ 2:00 PM at Women Alive. Flyers are on the back table.
- Jill Rotenberg, JWCH Institute, Inc. announced the 2008 Los Angeles Women's HIV Treatment Summit is scheduled for April 18<sup>th</sup> from 9:00 AM to 5:00 PM at the California Endowment. Flyers are on the back table.

## **VI. COMMUNITY CO-CHAIRS REPORT**

- PPC Letters of Support

Terry Smith shared occasionally the PPC Co-Chairs receive requests from agencies requesting a letter of support to submit with their request for funding opportunities. The process is not addressed in the PPC Policies and Procedures; therefore the PPC Executive Subcommittee has referred this issue to the PPC Operations Subcommittee to develop a policy and forward to the PPC Executive Subcommittee. Additionally, the PPC will not issue letters for support of the upcoming OAPP prevention related RFP's.

Mr. Smith shared that he, Kathy Watt, and other members of the PPC have been presenting the 2009-2013 Prevention Plan at SPN meetings and at the COH meeting, and the feedback has been positive.

The PPC review of the Centers for Disease Control and Prevention (CDC) Annual Progress Report (APR) occurred this morning. Kathy Watt, Sophia Rumanes and Terry Smith have been participating in a Post-Exposure Prophylaxis (PEP) roundtable focusing on how to implement PEP in Los Angeles County with an ambitious timeframe of July 1<sup>st</sup>.

## **VII. GOVERNMENTAL CO-CHAIRS REPORT**

Sophia Rumanes thanked the individuals who participated in the PPC review of the Annual Progress Report.

Ms. Rumanes shared OAPP has received notification from the CDC of a rescission to the CDC grant; the rescission is a little over two percent. OAPP anticipates a 6.6% rescission from the State of California. After the CDC Satellite Broadcast on Latinos and HIV Prevention, the Office of AIDS Programs and Policy facilitated and hosted a panel discussion. It was felt the panel discussion was very productive and will be replicated for the next CDC Satellite Broadcast titled State of the Epidemic: Community Crisis-African American and HIV scheduled on May 21<sup>st</sup> at the California Endowment.

Ms. Rumanes shared the Office of AIDS Programs and Policy has released a letter regarding the upcoming prevention RFPs and a copy of the letter is included in today's meeting packet.

Ms. Rumanes highlighted the detailed summary for the Crystal Meth Prevention and Treatment Initiative listed in the March 6, 2008 PPC Meeting Summary (page 4). Additionally, Ms. Rumanes shared it is the intent to invite folks to present the progress on the different parts of their initiative.

Sophia Rumanes introduced Carlos Vega-Matos, Chief of OAPP Provider Support Services Division to provide a brief update on:

- **Community Development Initiative (CDI)**  
The Community Development Initiative (CDI) has been extended for six months (through the end of June, 2008). The focus of the work is community mobilization of non-traditional partners toward promoting HIV counseling and testing and HIV counseling and testing week. The CDI is grant funds issued through an RFP to a couple of agencies to provide a mechanism to mobilize community institutions and individuals within the African American and Latino communities to combat the spread of HIV and the quality of life for people living with AIDS in the African American and Latino communities. The lead agencies for the current CDI are AltaMed (Luis Lopez) and Palms Residential (Cynthia Tucker).

The agencies granted funds through the CDI will be invited to report on their findings and to articulate their plans around the mobilization of HIV counseling and testing to the PPC and COH. OAPP is working on identifying a consultant to do some research to provide a new framework for community mobilization efforts in African-American and Latino communities in Los Angeles County.

- **Service Provider Network (SPN) Scope of Work**  
The scope of work for the Service Provider Network Coordinators is challenging and divided into two components:
  1. continue to strengthen integration of prevention and care providers (whether OAPP funded or not) by identifying areas of duplication of services and gaps, attempt to develop a seamless systems of referrals and service coordination within their service planning area, and
  2. a vehicle to strengthen the communications between the field and the different decision and planning bodies within Los Angeles County. By participating and engaging in the PPC and COH planning bodies, strengthens planning and delivery at the local level.

The SPN networks facilitate consumer input at the local level, by using the Consumer Advisory Board (CAB) as a forum at the local level to discuss issues, develop mechanisms and strategies for the service provider networks.

Ms. Rumanes shared letters have gone out announcing HIV Counseling and Testing (HCT) Week (June 23<sup>rd</sup> through June 28<sup>th</sup>). OAPP is working with a variety of partners as well as the CDI funded agencies for HCT week.

Ms. Rumanes shared two slides in the HIV/EPI section of the 2009-2013 Los Angeles County Comprehensive Prevention Plan have been updated on-line.

Ms. Rumanes shared the CDC has released its Surveillance Report and introduced Juli-Ann Carlos, HIV/EPI, who discussed the report which indicated there is an increase in the number of reported HIV cases between 2005 and 2006. This is due to an increase in the number of states reporting name-based HIV cases to the CDC. Ms. Carlos shared the local HIV

surveillance information as of March 2008, there were 9,426 HIV cases reported through names based HIV reporting and 53,370 cases reported for AIDS.

Michael Green shared OAPP has posted a new workbook consisting of a series of twenty-six pages of geo-mapping reflecting HIV and AIDS distribution across Los Angeles County overlaid with other types of variables on each map. This information is available on the OAPP web page and could be useful to assist in the development of responses for the upcoming Prevention RFPs.

### **VIII. URBAN COALITION OF HIV/AIDS PREVENTION SERVICES (UCHAPS) UPDATE**

Ricki Rosales shared UCHAPS convened March 16<sup>th</sup> through March 18<sup>th</sup> in Baltimore and provided an update. The update included: the review of Partner Services Guidelines, the Latino Consultation scheduled for April 2<sup>nd</sup>, discussion on CDC rescission/math, discussion on progress of the National Heightened Response for African-American, discussion on HPLS abstract review process, UCHAPS will be hosting a affinity session at HPLS (due to HPLS rejection of abstracts submitted by UCHAPS), discussion on pro-active approach to community planning, and meeting and discussion with Vicky Cargill and David Holtgrave. Copies of their presentations at UCHAPS will be emailed to the PPC members.

### **IX. BREAK**

### **X. ALCOHOL AND DRUG PROGRAMS ADMINISTRATION (ADPA) QUESTIONS REGISTRATION ASSESSMENT**

Cinderella Barrios-Cernik, ADPA, shared in an attempt to address the Crystal Meth epidemic the Los Angeles County Alcohol and Drug Programs Administration and Crystal Meth Task Force have developed some questions and placed on the ADPA registration form. Each individual who comes into the ADPA funded treatment and recovery services program are asked to complete a thorough intake form which includes these five questions:

1. In the past year, have you used methamphetamine?
2. Did you use methamphetamine before or during sex?
3. In the past twelve months, have you had sex with a male?
4. In the past year, have you had sex with a female?
5. In the past twelve months, have you had sex with a transgender and/or transsexual? For classification purposes, what is your sexual orientation?

These questions were implemented in October, 2007 and no analysis has been performed on the data. Kathy Watt shared this is the first time this type of data is being collected. Kathy Watt shared there is a need to provide training to providers on how to ask these questions. Sophia Rumanes shared OAPP is working to standardize reporting to use twelve months as well.

Ms. Barrios-Cernik shared these questions are asked at intake and again at discharge.

### **XI. SERVICE PROVIDER NETWORK (SPN) UPDATE**

- Joanne Granai, SPA 1/SPN Coordinator, shared the SPN meeting table in today's meeting packet is incorrect. SPA1 does not meet in Palmdale. The SPA 1/SPN meeting is held at 45127 10<sup>th</sup> Street West, Lancaster, CA 93534. The monthly SPA 1/SPN meeting was held and on Monday, March 31<sup>st</sup> a Consumer Leadership Training occurred. Things are moving forward and SPA 1 anticipates the PPC presenting the Prevention Plan.

- Natalie Sanchez, SPA 2/SPN Coordinator, shared the Disease Prevention Demonstration Project was presented at their last meeting by Megan Ralston. Ms. Sanchez had a copy of the PPC Prevention Plan presentation and presented an overview to the SPA 2/SPN. The SPA 2/SPN meets on the fourth Thursday of each month from 2:00 PM to 4:00 PM.
- No representative from SPA 3/SPN; however, it was shared the SPA 3/SPN Coordinator would like to thank Terry Smith and Mario Gonzalez for the Prevention Plan presentation at the SPA 3 meeting.
- Jill Rotenberg, SPA4/SPN Coordinator, shared the March, 2008 SPA 4/SPN meeting occurred at PATH and thanked Miguel Martinez for presenting the Prevention Plan to SPA 4. The next SPA 4/SPN meeting is scheduled for April 17<sup>th</sup> at 12:00 noon and RSVP is required.
- Lisa Fisher, SPA 5/SPN Coordinator, shared the SPA 5 SPN meeting is held the first Tuesday of every month at Common Ground. A stress management training for staff has been scheduled and kick-off for the Westside Crystal Meth Coalition at the Ken Edwards Center in Santa Monica. Contact Lisa Fisher. The SPA 5 Consumer Advisory Board continues to be active and attempting to contact SCHAC to do provider training in SPA 5. SPA 5 is working on their HIV Testing Day activity on Saturday, June 28<sup>th</sup>.
- Jane Price, SPA 6/SPN Coordinator, shared SPA 6 meets on the second Tuesday of each month at 10:00 AM. SPA 6 is working on its gaps in services and apologized to Kathy Watt and Miguel Martinez for the full agenda at the March, 2008 meeting. Ms. Price requested Ms. Watt and Mr. Martinez to present the Prevention Plan at the April, 2008 SPA 6/SPN meeting. Ms. Price thanked Ron Snyder for facilitating the Twin Towers Tour and Scott Campbell for opening up the Midtowne SPA for the SPN coordinators.
- Gabriela Leon, SPA 7/SPN Coordinator, thanked Scott Campbell for the experience of allowing women to tour the Midtowne SPA. Girano Hariano presented on sex workers at the March, 2008 SPA 7/SPN meeting. Ms. Leon thanked Ricki Rosales for presenting the PPC Prevention Plan at the March, 2008 SPA 7/SPN Meeting. The SPA 7/SPN meetings are held on the fourth Friday of each month.
- Mario Gonzalez, SPA 8, shared the APLA Red Circle presented at the March, 2008 SPA 8/SPN meeting. Mr. Gonzalez shared he presented the Prevention Plan at the SPA 8/SPN meeting. The Consumer Advisory Board of SPA 8 is in the process of implementing a Consumer Leadership Training using the partnership for public health curriculum. The COH priorities and allocations were presented at the SPA 8/SPN meeting. The SPA 8/SPN meeting occurs on the 3<sup>rd</sup> Wednesday of every month at 11:00 AM.

## **XII. SUBCOMMITTEE REPORTS**

- Operations Subcommittee  
Mario Gonzalez shared the Operations Subcommittee Work Plan was approved by the PPC Executive Subcommittee. Additionally, the Operations Subcommittee is working on the “PPC going green” and making it environmentally friendly by using the website. The PPC Policies and Procedures are being revised. A PPC New Member Orientation will be scheduled in May, 2008.

Mr. Gonzalez shared Wendy Garland, HIV/EPI Representative, resigned from the PPC. Mario Gonzalez shared the Operations Subcommittee received, reviewed and forwarded AJ King’s application for PPC membership to the Executive Subcommittee. The PPC Executive reviewed and approved AJ King’s application for PPC membership. Mr. Gonzalez provided some background on AJ King. Mario Gonzalez placed a motion on the

floor to approve A.J. King’s application for PPC membership and Phil Hendricks seconded the motion. A roll call vote was taken and the motion passed.

- Motion #3: Approve AJ King’s application for PPC membership

<p><b>MOTION #3:</b> Approve AJ King’s application for PPC membership</p>	<p><i>Yes: Barrios-Cernik, Bivens-Davis, Campbell, Deniz, Farrell, Guigni, Gonzalez, Green, Hendricks, King, Kochems, Martinez, Montoya, Rivas, Rosales, Rotenberg, Rumanes, Smith, Snyder, Topete, Watt</i></p> <p><i>No: None</i></p> <p><i>Abstention: None</i></p>	<p><b>MOTION PASSED</b></p> <p>Yes: 21</p> <p>No: 0</p> <p>Abstain: 0</p>
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- Evaluation Subcommittee – Miguel Martinez shared the March, 2008 Evaluation Subcommittee Meeting was rescheduled to Monday, March 31<sup>st</sup>. The Evaluation Subcommittee Work Plan was tentatively approved by the PPC Executive Subcommittee. At the March 31<sup>st</sup>, Evaluation Subcommittee meeting the group worked on solidifying some of the goals and tasks. A subcommittee of the Evaluation Subcommittee is looking at recommendations for the Data Summit and broaden the level of understanding of county datasets (i.e. what is available, how to request, etc.). The next Evaluation Subcommittee Meeting is scheduled for Monday, April 21<sup>st</sup> at 2:00 PM at OAPP. Mr. Martinez thanked Wendy Garland for the work she completed on the Evaluation Subcommittee.
- Standards & Best Practices Subcommittee – Phil Hendricks shared the Standards & Best Practices has completed their Work Plan and have begun assigning individuals to their goals and tasks. The next Standards & Best Practices Subcommittee meeting is scheduled for April 17<sup>th</sup> at 1:30 PM at OAPP. A copy of Assembly Bill 2899 (AB-2899) was distributed to the PPC members. The Joint Public Policy Committee referred this legislation to the PPC Executive Subcommittee for review and input. At the March 27<sup>th</sup> PPC Executive Subcommittee, the PPC Executive Subcommittee recommended an emergency conference call be scheduled for the HCT Work Group to discuss. There was low participation on the HCT Conference Call regarding AB-2899 and feedback was given to the Joint Public Policy Committee who referred this legislation back to the PPC Executive Subcommittee. The review of this legislation is referred to the HCT Work Group.
  - HIV Counseling and Testing (HCT) Work Group – Daniel Rivas shared the next HCT Work Group Meeting is scheduled for Thursday, April 17<sup>th</sup> at 10:00 AM and the review of AB-2899 is an agenda item.
- Joint Public Policy Committee – Lee Kochems distributed a document listing thirty-five pieces of State legislation to the PPC members. The Joint Public Policy Committee met on April 2<sup>nd</sup>. Mr. Kochems invited all to the Joint Public Policy meetings held on the first Wednesday of every month from 2:00 PM to 5:00 PM at the COH offices.

Ron Snyder shared AB-2086 has been defeated (refer to page 4 of document distributed by Lee Kochems). Mr. Kochems shared AB-2660 (condoms in the adult erotic industry) died.

The Ryan White 2010 Subcommittee continues to meet and Mr. Kochems provided a copy of the document developed by this group and given to PPC members for review and input. The purpose of this document is to inform stakeholders and/or the community that the Ryan White Care Act sunsets at the end of 2009. The Joint Public Policy Committee is attempting to position Los Angeles County to see what it could be like in the future. Mr. Kochems requested a motion be placed on the May 1, 2008 meeting agenda to support the Ryan White Care Act 2010 document.

### **XIII. STANDING REPORTS**

- City of Los Angeles AIDS Coordinator's Office – No Report
- City of West Hollywood – David Giugni shared the City of West Hollywood is releasing its two year social services RFP at the end of April, 2008. The Public Hearing regarding the social services RFP is scheduled for April 8<sup>th</sup> at 6:00 PM at Plummer Park. A Gay Men's Forum is scheduled on Saturday, April 19<sup>th</sup> with workshops and panel discussions. Palm cards for this event are on the back table.
- City of Long Beach – No Report
- California HIV Planning Group (CHPG) – No Report
- State of California Office of AIDS – Kevin Farrell shared the State of California Office of AIDS is a CDC directly funded grantee and received the two percent rescission. Additionally, the State of California Office of AIDS is working on their Annual Progress Report (APR) to the CDC. Based on the State of California budget cuts, it is expected that a letter is forthcoming indicating the percentage cut to each program. It appears there is a six to seven percent cut in the Governor's proposed budget from the general fund.

The County of Los Angeles OAPP and the State Office of AIDS have collaborated on a Request for Announcement (RFA) for five hundred thousand dollars (\$250,000 from OAPP health education risk reduction dollars and \$250,000 from State Office of AIDS counseling and testing dollars) for a Men's Health and Wellness Center to serve African-American and/or Latino men located in Los Angeles County. Ten responses to the RFA have been received. The announcement of the award will be posted on April 18<sup>th</sup> on the State Office of AIDS website.

Mr. Farrell shared the State Office of AIDS has posted a letter and frequently asked questions about AB 682 (concerning the elimination of HIV specific written consent) on their website.

Mr. Farrell shared the State of California Office of AIDS is scheduling a meeting with the CDC in October, 2008 to discuss how to further routinize HIV testing in non-traditional settings (i.e. Emergency Department, Labor & Delivery, etc.).

A contract position is open at the State Office of AIDS for a Latino Specialist. The position description is on the UCLA website.

- Commission on HIV (COH) – Kathy Watt shared at the last COH meeting, the Department of Mental Health provided a presentation on their co-occurring disorders programs. The year 18 Priorities and Planning allocations were shared. The PPC governmental co-chairs provided a report to the COH on how the 2009-2013 Los Angeles County Comprehensive Prevention Plan was created.
- Sexually Transmitted Disease Program (STDP) – No report
- Alcohol and Drug Programs Administration – No Report
- AIDS Action – Kathy Watt shared AIDS Action met during the weekend of March 29<sup>th</sup> through April 2<sup>nd</sup> and discussed conducting a two-day public policy meeting in June, 2008.

**XIV. ANNOUNCEMENTS**

- Ron Snyder announced SCHAC provided advocacy training on March 15<sup>th</sup> with about twenty-seven community members participating. On Monday, April 7<sup>th</sup> SCHAC is going to Sacramento to speak on the budget cuts.
- Daniel Rivas announced SCHAC will be providing advocacy training to the SPAs at their SPN meetings.
- Ron Snyder shared the Center for Health Justice met with the California Department of Corrections and Rehabilitation to discuss the distribution of condoms in prisons/jails.
- Cinderella Barrios-Cernik announced the HIV Drug and Alcohol Task Force is sponsoring a training titled “Crystal Meth and Young Gay Men” on Wednesday, May 7<sup>th</sup> from 9:00 AM to 3:00 PM at Precious Blood Church.
- Traci Bivens-Davis announced Common Ground is recruiting a bilingual prevention advocate to work part time doing counseling and testing in the Mar Vista Housing Development.
- Miguel Martinez announced the next meeting of the Transgender Service Provider Network is scheduled on Wednesday, April 9<sup>th</sup> at Children’s Hospital Los Angeles.

**XV. CLOSING ROLL CALL**

**XIV. ADJOURNMENT** – Meeting adjourned at 4:17 PM.

**Note: All agenda items are subject to action.**

<b>MOTION AND VOTING SUMMARY</b>		
<b>MOTION: #1:</b> Approve the April 3, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda	<i>Passed by consensus</i>	<b>Motion Passed</b>
<b>MOTION # 2:</b> Approve March 6, 2008 HIV Prevention Planning Committee (PPC) Meeting Summary.	<i>Passed by Consensus</i>	<b>Motion Passed</b>
<b>MOTION #3:</b> Approve AJ King’s application for PPC membership.	<i>Yes: Barrios-Cernik, Bivens-Davis, Campbell, Deniz, Farrell, Guigni, Gonzalez, Green, Hendricks, King,</i>	<b>Motion Passed</b> <i>Yes: 21 No: 0 Abstain: 0</i>

	<i>Kochems, Martinez,  Montoya, Rivas,  Rosales, Rotenberg,  Rumanes, Smith, Snyder,  Topete, Watt  <b>No:</b> None  <b>Abstention:</b> None</i>	
<b>MOTION #4:</b> Extend today's PPC meeting until 4:15 PM	<i>Passed by Consensus</i>	<b>Motion Passed</b>

**NOTE:** All HIV Prevention Planning Committee (PPC) meeting summaries, tapes and documents are available for review and inspection at the Office of AIDS Programs and Policy (OAPP) located at 600 South Commonwealth Avenue, 2<sup>nd</sup> Floor, Los Angeles, CA 90005. To make an appointment to review these documents, please call Cheryl Williams at (213) 351-8126.