

**LOS ANGELES COUNTY
HIV PREVENTION PLANNING COMMITTEE (PPC)
600 South Commonwealth Avenue, 6th Floor • Los Angeles CA 90005-4001**

APPROVED

MEETING SUMMARY

Tuesday, January 8, 2008

12:00 PM - 4:00 PM

St. Anne's Maternity Home - Foundation Conference Room
155 N. Occidental Blvd.- Los Angeles, CA 90026

MEMBERS PRESENT

Cinderella Barrios-Cernik*	Traci Bivens-Davis
Scott Campbell	Cesar Cuadra
Trevor Daniels*	Daniel Deniz
Kevin Farrell	Wendy Garland*
David Giugni	Mario Gonzalez
Philip Hendricks	Lee Kochems
Jorge Montoya*	Daniel Rivas*
Ricki Rosales	Sophia Rumanes*
Terry Smith	Ron Snyder
Precious Stallworth	Enrique Topete
Kathy Watt	Tim Young

ABSENT

Katie (Catherine) Branson
Michael Green
Jeffrey King
Miguel Martinez
Jill Rotenberg

* Denotes present at one (1) of the roll calls

OAPP STAFF PRESENT

Elizabeth Escobedo	Jennifer Felderman	Yvette Jones	Min Kim
Pamela Ogata	David Pieribone	Paulina Zamudio	

PPC MEETING

I. ROLL CALL

Roll call was taken at 12:18 P.M. and a quorum was present.

II. REVIEW/APPROVAL OF MEETING AGENDA

The DRAFT January 8, 2008 HIV Prevention Planning Committee Meeting Agenda was reviewed. Philip Hendricks placed a motion on the floor to approve the January 8, 2008 HIV Prevention Planning Committee Meeting agenda. The motion was seconded by Lee Kochems. The motion passed by consensus.

MOTION #1: Approve the January 8, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda.	<i>Motion passed by consensus</i>	MOTION PASSED
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III. REVIEW/APPROVAL OF MEETING SUMMARY

The DRAFT December 10, 2007 HIV Prevention Planning Committee (PPC) Meeting Summary was reviewed. Philip Hendricks placed a motion on the floor to approve the December 10, 2007 HIV Prevention Planning Committee Meeting Summary and the motion was seconded by Lee Kochems. The motion passed approved by consensus.

MOTION #2: Approve the December 10, 2007 HIV Prevention Planning Committee (PPC) Meeting Summary.	<i>Motion passed by consensus</i>	MOTION PASSED
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IV. PUBLIC COMMENT

- Monica Nuno, AIDS Project Los Angeles (APLA), announced the APLA Capacity Building Assistance Program is hosting a Proposal Writing Preparedness Institute from January 16th through January 18th and will sponsor an additional institute from January 23rd through January 25th. Copies of the application are on the back table.
- Tanya Patterson, AIDS Healthcare Foundation (AHF), announced AHF has scheduled Basic I and Basic II Counselor Trainings and flyers are on the back table. Additionally, Ms. Patterson announced AHF is always seeking volunteers.
- Stacie Chavez, LACADA, announced an open position for a health educator/outreach worker at LACADA. The job announcement and flyers are on the back table.
- Gennifer Hirano announced currently there is no literature or brochures available for sex workers and she works with commercial sex workers to provide resources. Additionally, in the process for soliciting funds to start a focus group and write literature for commercial sex workers.

V. COMMUNITY CO-CHAIRS REPORT

Terry Smith welcomed Kevin Farrell, State of California Office of AIDS, to his first Los Angeles County HIV Prevention Planning Committee (PPC) meeting. Additionally, Mr. Smith welcomed back Richard Young, ISD Audio Technical Support staff.

Mr. Smith shared there was a letter in the December 10, 2007 PPC Meeting packet from Bienestar expressing some concerns regarding the PPC allocation process. In response to the letter from Bienestar, a letter is included in today's meeting packet responding to Bienestar. A meeting was held on Friday, January 4th to review the Prevention Plan. Ricki Rosales shared the writer did a great job taking into account every discussion and recommendation. A presentation of the Prevention Plan will occur at the PPC Annual Planning Meeting on Friday, February 1, 2008.

VI. GOVERNMENTAL CO-CHAIRS REPORT

Sophia Rumanes shared OAPP in conjunction with the State Office of AIDS provides testing kits and condoms. The condom distribution was around World AIDS Day and there are eleven (11) agencies that have not picked up their condoms.

Ms. Rumanes shared OAPP has hired Freddie Williams to work with building capacity in Service Planning Area (SPA) I.

Ms. Rumanes shared a grantee meeting is being scheduled in Atlanta for the CDC testing project for disproportionately affected communities. OAPP will be using the funds from this grant to enhance and streamline testing services in the jails.

VII. SUBCOMMITTEE REPORTS

- Operations Subcommittee – Terry Smith shared the Operations Subcommittee has elected a new chair, Mario Gonzalez. Mr. Smith thanked Tim Young for his leadership as chair of the Operations Subcommittee for the past year.

Mario Gonzalez shared the Operations Subcommittee has finalized the PPC Policies and Procedures which will be forwarded to the PPC Executive Subcommittee. The PPC Annual Planning Meeting is scheduled for Friday, February 1st from 8:00 AM to 3:00 PM. PPC members please complete the registration form and give to a member of the Operations Subcommittee. Mario Gonzalez announced Daniel Deniz is the Deputy Chair of the Operations Subcommittee. Mr. Gonzalez thanked Cesar Cuadra and Enrique Topete for their participation on the Operations Subcommittee, as they have been reassigned to other subcommittees.

Mr. Gonzalez shared the Operations Subcommittee reviewed and recommends Kimberlee Woods’ application for PPC membership. The PPC Executive Subcommittee has reviewed and recommends Kimberlee Woods for PPC membership. Mario Gonzalez placed a motion on the floor to approve Kimberlee Woods’s application for PPC membership and Lee Kochems seconded the motion. A roll call vote was taken.

<p>MOTION #3: Approve Kimberlee Woods’s application for PPC membership</p>	<p><i>Yes: Bivens-Davis, Campbell, Cuadra, Daniels, Deniz, Farrell, Garland, Giugni, Gonzalez, Hendricks, Kochems, Rosales, Rumanes, Smith, Snyder, Stallworth, Topete, Watt, Young</i> <i>No: None</i> <i>Abstention: None</i></p>	<p>MOTION PASSED Yes: 19 No: 0 Abstain: 0</p>
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The motion passed.

Mario Gonzales encouraged interested individuals to apply for PPC membership.

- Evaluation Subcommittee – David Giugni shared he met with Miguel Martinez yesterday (January 7th) in preparation for today’s Subcommittee Breakout session on the Work Plan. The next Evaluation Subcommittee meeting is scheduled for Monday, January 28, 2008 from 2:00 PM to 4:00 PM at OAPP.
- Standards & Best Practices Subcommittee – Trevor Daniels shared the Standards & Best Practices Subcommittee met on December 20, 2007 and the bulk of the meeting was spent on brainstorming ideas for the 2008 Standards & Best Practices Subcommittee Work Plan. The next Standards & Best Practices Subcommittee meeting is scheduled for Thursday, January 17, 2008 from 1:30 PM to 3:30 PM at OAPP.

- HIV Counseling and Testing (HCT) Work Group – Precious Stallworth shared OAPP Prevention Services Division provided an overview of the Two Tier HIV counseling and testing model at the December 20, 2007 HIV Counseling and Testing Work Group Meeting. Ms. Stallworth encouraged agencies with a HIV testing component to send representatives to the HIV Counseling and Testing Work Group meetings. The next HCT Work Group meeting is scheduled for Thursday, February 21, 2008.
- Public Policy Committee – Lee Kochems shared the Joint Public Policy Committee did not meet in December, 2007. The next Joint Public Policy meeting is scheduled for Wednesday, January 16, 2008 from 2:30 PM to 4:30 PM at the Commission on HIV (COH) Office.

VIII. BREAK

IX. SUBCOMMITTEES WORK PLAN DISCUSSION EVALUATION SUBCOMMITTEE

The Evaluation subcommittee breakout session consisted of discussions and/or recommendations for the development of the 2008 PPC Evaluation Subcommittee Work Plan from 1:30 PM – 2:30 PM.

David Giugni shared the following goals were discussed for the 2008 Evaluation Subcommittee Work Plan:

- Review Evaluation Subcommittee recommendations submitted to the PPC in November, 2007 and prioritize those recommendations and work on implementation of the recommendations
- Receive results from the Prevention Plan Work Group Survey
- Review last year's PPC membership survey and make necessary revisions
- Discuss activities needed to follow up and complement LACHNA (i.e. continuous community assessment activities)
- Examine usability and feasibility of already established secondary database
- Work with Operations subcommittee on the Resource Inventory

OPERATIONS SUBCOMMITTEE

The Operations subcommittee breakout session consisted of discussions and/or recommendations for the development of the 2008 PPC Operations Subcommittee Work Plan from 1:30 PM – 2:30 PM.

Mario Gonzalez shared the following goals for 2008:

- Develop and implement a recruitment plan based on hybrid model to increase membership

STANDARDS & BEST PRACTICES

The Standards & Best Practices subcommittee breakout session consisted of discussions and/or recommendations for the development of the 2008 PPC Standards & Best Practices Subcommittee Work Plan from 1:30 PM – 2:30 PM.

Philip Hendricks shared the following goals were discussed for the 2008 Standards & Best Practices Work Plan:

- Examine existing interventions (for links to other co-factors (i.e. substance use, etc.)
- Examine staffing (i.e. recruitment, retention, salaries)
- Identify core elements for different target populations or which interventions work for different target populations
- Research on Biomedical and Internet interventions and Promising interventions from the CDC
- Integration between prevention and care services

JOINT PUBLIC POLICY COMMITTEE

The Joint Public Policy Committee breakout session consisted of discussions and/or recommendations for the development of the 2008 Joint Public Policy Committee Work Plan from 1:30 PM –2:30 PM.

Lee Kochems shared the Joint Public Policy Committee has not had a work plan and the goal is to develop a work plan. The PPC committee members do not represent the Joint Public Policy “committee as a whole” and administrative issues will be addressed. The Joint Public Policy discussed how to track legislation. The legislative agenda will be presented to the PPC general body. Develop seats on the PPC for mental health, TB and Hepatitis representatives.

Elizabeth Escobedo reported the PPC Subcommittee Chairs (or their designee) is to type or have typed the Work Plan and forward typed copy to OAPP staff person.

X. STANDING REPORTS

- City of Los Angeles AIDS Coordinator’s Office – Ricki Rosales shared the City of Los Angeles AIDS Coordinator RFP for Prevention Services is due by 5:00 PM on January 18th. Mr. Rosales shared he is looking for reviewers on January 30th and January 31st.

As a follow up to the testing initiative launch, the City of Los Angeles AIDS Coordinator’s Office is working on the partner summit.

- City of West Hollywood – David Giugni congratulated the West Hollywood Prevention Providers Collaborative for the Club Freedom New Year’s Eve event.
- City of Long Beach – Mario Gonzalez shared the Long Beach City Council has approved the Syringe Sale Project. Sophia Rumanes shared it would be helpful to have a grid of services provided by City of Long Beach, City of Pasadena and the City of Los Angeles who receive funding directly from the state of California.
- California HIV Planning Group (CHPG) – Ricki Rosales reported the Membership and Steering Committees of the CHPG are scheduled to meet next week to review applications for new CHPG members. The next CHPG meeting is scheduled for March 12th and March 13th in Anaheim, CA.
- State of California Office of AIDS – Kevin Farrell introduced Sandy Sims, Chief of the HIV Counseling and Testing Training Program, who provided an update on the statewide implementation of the new counseling and testing program.

Additionally, Kevin Farrell shared the governor of the State of California will be giving his State of the State Address at 3:30 PM today and the state budget will be released on

Thursday, January 10th which will include a 10% across the board cut on all general fund expenditures.

- Commission on HIV (COH) – Kathy Watt shared the bulk of the last COH meeting consisted of discussion on the medical outpatient rate study. The priorities and planning committee presented the outline used to go through priorities and allocation process.
- Sexually Transmitted Diseases Program (STDP) – Jorge Montoya shared the STDP has compiled the 2006 Morbidity Report and the links will be up on the STDP website next week. The California SEED Morbidity Report for 2006 cites Los Angeles County is number one in the number of primary and secondary syphilis cases reported in the state and also Los Angeles County ranked number one in the number of Chlamydia cases and ranked number two in the number of Gonorrhea cases.
- HIV/Epidemiology – Wendy Garland shared HIV/EPI is attempted to get HIV data up to date and reconciling code-based reported data with the name based reported data. As of 12/31/2007, there are 8,403 HIV cases reported by name and an additional 13,585 cases pending for investigation, of these 10,591 are potentially new cases and 2,994 are coded HIV cases with a result lab test.
- Alcohol and Drug Programs Administration – Cinderella Barrios-Cernik shared she has nothing to report
- Urban Coalition HIV/AIDS Prevention Services (UCHAPS) – Ricki Rosales shared the next UCHAPS Meeting is scheduled for March 16, 2008 through March 18, 2008 in Baltimore, MD.
- AIDS Action – Kathy Watt shared the next AIDS Action meeting is scheduled for January 30, 2008 and January 31, 2008.
- SPN/SPA #8 – Teresa Castillo shared SPA 8 met in December, 2007 and had a discussion on the CAB (community advisory board). The SPA #8 meetings are the 3rd Wednesday of each month from 11:00 AM to 1:00 PM at 3820 Cherry Avenue, Long Beach.
- SPN/SPA #7 – Gabriela Leon shared SPA 7 met in December, 2007 and finalized their coordinated service plan and completed their calendar for 2008 SPA 7 meetings. The SPA #7 meetings are the 4th Friday of each month from 1:00 PM to 3:00 PM at the AltaMed Citadel Drive Headquarters.
- SPN/SPA #6 – Jane Price shared SPA 6 met this morning from 10:00 AM to 12:00 noon with a discussion on priorities and planning for the upcoming calendar year. The SPA #6 meetings are the 2nd Tuesday of each month from 10:00 AM to 12:00 noon at the Watts Health Center.

XI. ANNOUNCEMENTS

- Precious Stallworth announced the Sexual Health Program at LAGLC implemented a pilot project to the deaf and hearing impaired interpreting services.
- Traci Bivens-Davis announced Common Ground offers tours to the general public to allow people to see what services are available in SPA 5. The next tour is scheduled for January 23rd from 3:00 PM to 4:00 PM.
- Traci Bivens-Davis announced Common Ground is seeking to identify gatekeepers for people who are actively injecting drugs. Syringe Exchange occurs on Tuesdays and Thursdays mornings on Century Blvd. and LaBrea Avenue.
- Tim Young announced APAIT is hosting a research summit titled, “Research on API, HIV, and Health Disparities” on March 24th and March 25th.
- Mario Gonzalez reminded PPC members to complete their Annual Planning Meeting Registration forms.

- Terry Smith announced at the next PPC meeting, one of the PPC co-Chairs (Sophia Rumanes) will be married and congratulated Ms. Rumanes on her engagement and wish her well in this endeavor.
- Mario Gonzales announced Daniel Deniz's birthday is today and wished him a happy birthday.

XII. CLOSING ROLL CALL

XIII. ADJOURNMENT – Meeting adjourned at 3:29 P.M.

Note: All agenda items are subject to action.

MOTION AND VOTING SUMMARY		
MOTION: #1: Approve the January 8, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda	<i>Passed by consensus</i>	Motion Passed
MOTION # 2: Approve December 10, 2007 HIV Prevention Planning Committee (PPC) Meeting Summary.	<i>Passed by Consensus</i>	Motion Passed
MOTION #3: Approve Kimberlee Wood's application for PPC membership	<i>Yes: Bivens-Davis, Campbell, Cuadra, Daniels, Deniz, Farrell, Garland, Giugni, Gonzalez, Hendricks, Kochems, Rosales, Rumanes, Smith, Snyder, Stallworth, Topete, Watt, Young No: None Abstention: None</i>	Motion Passed <i>Yes: 19 No: 0 Abstain: 0</i>

NOTE: All HIV Prevention Planning Committee (PPC) meeting summaries, tapes and documents are available for review and inspection at the Office of AIDS Programs and Policy (OAPP) located at 600 South Commonwealth Avenue, 2nd Floor, Los Angeles, CA 90005. To make an appointment to review these documents, please call Cheryl Williams at (213) 351-8126.