Training for Los Angeles County Skilled Nursing Facilities:
AB 1797 Requirements: California Immunization Registry (CAIR)

August 4, 2023

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Acute Communicable Disease Control Program

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Housekeeping

- Please ensure your mic is muted during the presentation or when others are speaking

- Utilize the Q&A feature to input questions – any questions that were not addressed in the presentation will be answered at the end

- If you are experiencing technical issues or need assistance, please raise your hand or utilize the chat feature

Immunization Standards for Long-term Care Facilities

Assess each resident's immunization status upon admission

Make a strong recommendation for vaccines

Document all vaccines in CAIR2

Implement best practices for improving vaccination coverage

Los Angeles County
Immunization Standards for Long-term Care Facilities

Protect your residents and get them vaccinated today!

Vaccines provide protection from severe illness due to many diseases and are a vital component of routine healthcare. In Los Angeles County, three out of four adults are missing at least one or more vaccines recommended by the Centers for Disease Control and Prevention (CDC), leaving them at risk for serious diseases. Since adults living in long-term care facilities, such as skilled nursing facilities, may be even more vulnerable to severe disease from these infections, vaccinating them is especially crucial to their safety and wellness. Utilizing California Immunization Registry (CAIR2) can help your facility implement strategies to increase adult vaccine rates.

ASSESS each resident's immunization status upon admission

- Stay informed and get the latest evidence-based vaccine recommendations for adults from the CDC here.
- Review the immunization status for each resident upon admission to determine which vaccines are due or overdue.
- Make sure your residents are up to date for all age-appropriate or medically indicated vaccines by conducting routine assessments (at least once a year).
- Use your facility's electronic medical record system or CAIR2 to track and run reports on your residents' vaccinations.

Make a STRONG recommendation for vaccines

- Share tailored and empowering messages of why vaccination is important for the safety and wellness of the residents.
- Include not only the residents but also their families and medical decision makers in these communications.
- Involve the medical director, treating medical providers, and the interdisciplinary teams (IDT) in strongly recommending vaccines. A trusted healthcare provider's recommendation is associated with patients staying up to date with their immunizations.
- Highlight the safety and effectiveness of vaccines in preventing severe illness.
  - Flyer: Vaccine Information for Adults
  - Flyer: Three Important Reasons for Adults to Get Vaccinated

Strategies to increase immunizations in long-term care facilities

- Use the CAIR2 reminder system to remind residents or their medical decision makers they or their residents are due for an immunization.*
- Routinely include immunizations as part of the IDT plan for each resident. *
- If your facility does not stock vaccines, create a referral process to a nearby provider/pharmacy. Establish a system to help schedule appointments with residents' primary care providers and ensure follow up.**
- Implement best practices for improving vaccination coverage against COVID-19 and beyond in skilled nursing facilities* and other long-term care facilities**.

* Applies only to skilled nursing facilities, intermediate care facilities (all license types), congregate living health facilities (all license types) and other facilities that provide medical care directly to their residents.
** More appropriate for non-healthcare long-term care facilities that do not provide direct medical care to their residents, including but not limited to assisted living, adult residential, residential care facility for the elderly, continuing care retirement communities, etc.

REQUIRED*: Document all vaccines in CAIR2

CAIR2 (California Immunization Registry): Reporting of all immunization doses administered is required for all healthcare providers in California, including skilled nursing facilities*, effective Jan 1, 2023.

- Enroll in CAIR2 to report vaccines administered at your site. Once enrolled, visit the log in page for CAIR2.
  - Guide to Using the Manage Patient Status Feature
  - Use of CAIR2 Ad Hoc List Report to Generate list of Patients Who Have Received Vaccine

For more information, contact the CAIR2 Helpdesk at 800-578-7889 or CAIRHelpdesk@cdph.ca.gov.

Los Angeles County Department of Public Health
www.publichealth.lacounty.gov
7/17/23 Provider Adult Vaccination (English)

Immunization Standards for Long-term Care Facilities

CAIR2 Overview for Skilled Nursing Facilities (SNFs) in LA County:

August 4, 2023

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Local CAIR Representative
Los Angeles County Region
California Department of Public Health – IZ Branch
cdph.ca.gov/cair

Agenda

- AB1797
- Frequently Asked Questions (FAQs)
- CAIR2 Informational Website
- CAIR Enrollment
- CAIR User Roles
- Account Update

- CAIR Training
- LCR Contact Info
- Important CAIR Links & Contacts
- Time for Questions

AB1797: Effective January 1, 2023

All California healthcare providers who administer vaccines are required to:

Enter/submit patient vaccination information to a CA Immunization Registry: CAIR2 or Healthy Futures (HF)/RIDE

- CAIR2 users submit to CAIR2; HF/RIDE users submit to HF/RIDE
- Includes all vaccinations given for all ages
- TB test results must be reported

Please Note!!!
If an outside agency (i.e. pharmacy) does all vaccination for your SNF, the provider/agency bringing the vaccine and giving the shot is responsible for recording the shot in CAIR.

If your SNF is ordering & administering all vaccines yourself, your site is responsible for recording the shot in CAIR.

Healthy Futures/RIDE
Alpine, Amador, Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne

CAIR2

All LA County providers will submit to CAIR2
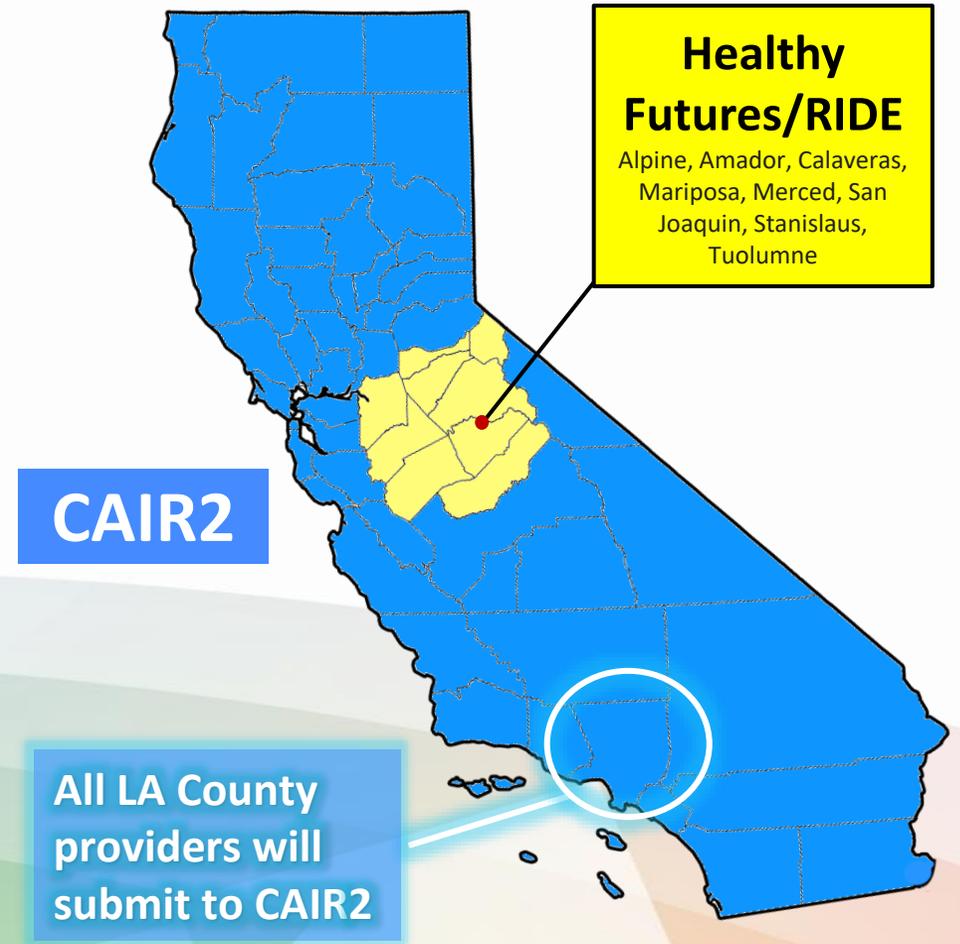
AB1797 (con't)

Healthcare providers must enter/submit the <u>Race and Ethnicity</u> for each patient receiving vaccinations to CAIR2 or Healthy Futures/RIDE. This is to support the assessment of health disparities in immunization coverage.

- If a patient prefers not to share this information, the provider is able to select/submit a "Prefer not to say" option in the IZ Registry.

- ~~From 1/1/2023 to 1/1/2026, the law also allows Schools and licensed Childcare facilities to look-up students' COVID-19 vaccination status in the SCRL for attendance purposes.~~ ***Please note: this section is non-applicable for SNF Providers.**

For more information & AB1797 FAQs: **bit.ly/AB1797FAQ**

Frequently Asked Questions (FAQs)

Most questions/issues regarding your SNF's CAIR account can be answered by contacting your Local CAIR Representative (LCR) including:

Is my site already enrolled in CAIR?

I know we are enrolled but don't have access/don't know my site's Org Code.

I have the site Org Code, but don't know/have a username to login.

My site is currently showing as *'Non-Clinical.'*

I do not have the option to add *Regular* users.

My current staff only have *Read-Only* access.

CAIR2 Informational Website

https://cdph.ca.gov/CAIR

CAIR Users
- LCR Contact Info
- Help Desk
- User Guides & Videos
- FAQs
- & More!

Supervisors
- **Enroll** your site with CAIR
- **Account Update**
- & More!

California Department of **PublicHealth**

I am looking for

I am a

Programs

A-Z Index

Home | Programs | Center for Infectious Diseases | Division of Communicable Disease Control | CAIR | California Immunization Registry

CALIFORNIA IMMUNIZATION REGISTRY

CAIR ▶
Join CAIR ▶
CAIR Users ▶
Data Exchange ▶
Training & Resources ▶
Finding Records ▶

Hours:
9am–4pm Monday to Thursday
10am–4pm Friday

CAIRHelpdesk@cdph.ca.gov
Phone: 800-578-7889
Fax: 888-436-8320

CAIR Updates

The California Immunization Registry (CAIR2) is a secure, confidential, statewide computerized immunization information system for California residents.

Welcome to the new CAIR informational website!

CAIR2 Enrollment

CALIFORNIA IMMUNIZATION REGISTRY

Home | Programs | Center for Infectious Diseases | Division of Communicable Disease Control | CAIR | California Immunization Registry

CAIR

Join CAIR

CAIR Users

Data Exchange

User Guides & For...

Finding Records

How CAIR Helps Your Practice

Provider FAQ

Pharmacy Requirement

– Pharmacy FAQs

– Pharmacy Manual Entry

– Pharmacy EHR Submissions

Enroll Now!

CAIR User Roles Guidance

Value Based Payment Program

COVID–19 Vaccine Reporting

Hours:
8am–5pm Monday to F...

CAIRHelpdesk@cdph.ca.gov

Phone: 800-578-7889

The California Immunization Registry (CAIR2) is a secure, confidential, statewide computerized immunization information system for California residents.

Please Note!!!
Most SNFs in LA County are ***already enrolled*** with CAIR. If you are unsure about your site, please contact your LCR ***BEFORE*** submitting a new enrollment.

CAIR2 Enrollment Options

Manual Entry	Data Exchange (DX)
Site does *not* have EHR/EMR system or does *not* wish to link directly with CAIR.	Site has EHR/EMR system capable of sending HL7 formatted data.
Staff will login via the online CAIR Portal to document doses administered into each individual patient record.	Doses documented in site EHR/EMR will be sent directly to CAIR and the patient record via electronic Data Exchange (DX).
Staff will require **Regular** access to record doses. If site plans to use CAIR for inventory tracking, **Power** access may also be assigned to 1-2 inventory managers.	Most staff at DX sites will usually only require **Read-Only** or **QA** access as all IZs entered in the EHR/EMR are already being sent directly to CAIR.

CAIR2 User Roles

	Read Only	QA (Quality Assurance)	Regular	Power (Inventory)
Search Records	✓	✓	✓	✓
Run Reports	✓	✓	✓	✓
Add/Edit Doses			✓	✓
Add/Edit New Patients			✓	✓
Add/Edit Inventory				✓
Monitor DX Activity		✓	✓	✓
Training(s) Required	**0**	**0**	**1 (2hr)**	**1 (1.5hr)*** *in addition to Regular training

Account Update (AU)

https://accountupdate.cairweb.org/

Account Update (AU) should only be accessed by the **Primary CAIR Contact** or **Supervisor** at the site.

What is AU used for?

o Update Org level information (i.e. site contact info, address, Provider of Record, etc.)

o Add/Transfer users

o Inactivate/Activate users

o Add/Update Shot-givers

o & more!

CALIFORNIA IMMUNIZATION REGISTRY
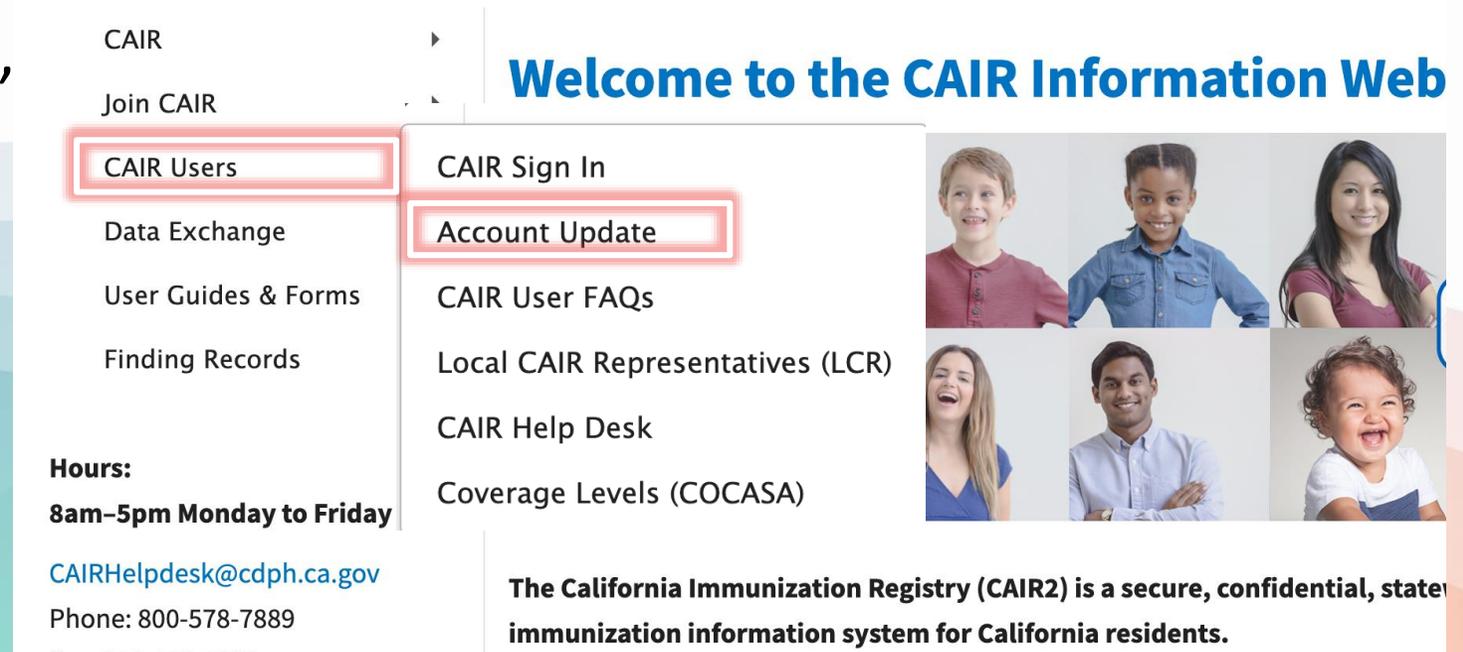
CAIR	▸
Join CAIR	▸
CAIR Users	
Data Exchange	
User Guides & Forms	
Finding Records	

Welcome to the CAIR Information Web

CAIR Sign In

Account Update

CAIR User FAQs

Local CAIR Representatives (LCR)

CAIR Help Desk

Coverage Levels (COCASA)

Hours:

8am–5pm Monday to Friday

CAIRHelpdesk@cdph.ca.gov

Phone: 800-578-7889

The California Immunization Registry (CAIR2) is a secure, confidential, state immunization information system for California residents.

Accessing Account Update

When submitting an Account Update, please **READ** **and follow all on screen instructions carefully.**

To access a more detailed guide for Account Update with step-by-step instructions, click **here**

Enter your site's **Org Code** & **Zip Code** and click **Sign On**

ACCOUNT UPDATE USER INSTRUCTIONS

ORG CODE: Your Org Code

ENTER YOUR ZIP CODE:
Your ZIP Code

Sign On

If you have trouble signing on, contact the CAIR Help Desk at: **1-800-578-7889** or by Email: CAIRHelpDesk@cdph.ca.gov

Updating Org Level Information

Enter **Your Name**

Review the contact info, making any updates if needed. And **confirm email** & **contact phone**

Confirm the **Organization Type** displays your correct site type (*Nursing Home/LTC*)

Verify the **Responsible Licensed Clinician**, **License #**, and **License Type** (MD, DO, NP, PA, or RPH) is current/up-to-date

Update CAIR Organization Account - Site Information

Please update your Organization account information as needed then proceed to the next page. Fields with an * are required.

Your Name: _____ Enter your full name. Authorized personnel filling out this form.

Org ID **07CTEST**
Org Name **CHERYLS TEST**
Address 1 855 MARINA BAY PKWY   Phone (530) 632 - 4600
Address 2 STE 4   Fax   (530) 632 - 8321
City RICHMOND   ZIP Code 94804
Public Org (eg.Community Clinic) No

Site Email CARRY.ROBINSON@CDPH.CA.GOV

Confirm Email: _____
Contact Phone: ( ) ___ - ___

Contact First Name CHERYL
Contact Last Name SCOTT

Data Exchange No

WIC Provider No

Organization Type **Pediatrics**

Responsible Licensed Clinician:
First Name as it appears on medical license * CHERYL
Last Name as it appears on medical license * SCOTT

Please Note!!!
If your Organization Type is appearing as *'Non-Clinical'* and your site needs access to report doses administered, you **MUST** contact your LCR to change it before proceeding with the Account Update.

'Non-Clinical' sites can only request *Read-Only* or *QA* users which do not have access to document any new vaccines administered.

Updating Existing CAIR Users

Review the existing users currently associated with your site

To update the user role for an existing user, select their new **User Role** from the dropdown menu

Inactivate any users listed that are no longer at your site by selecting the box next to **Inactivate User**

Update Existing CAIR Users

The Existing (Active) User Accounts for this Org Code are listed below.

1. Please review the information for each User and update as needed.
2. Before changing a user's role, review the **CAIR User Roles** to see what each role is allowed to do.
3. If a user no longer works at this site, check the 'Inactivate User' box to inactivate their account.
4. When you are done updating all users, click the 'Continue' button at the bottom of the screen.

If you DO NOT need to update any Existing Active Users click here.

Existing Users: 1 - 30 of 67

Username: User Description: QUIL ASSURANCE

First Name*   Last Name*   ASSURANCE

Email*   N@CDPH.CA.GOV

User Role* ❓
```
--
Read-Only
Regular
Power
✓ QA
```

☐ Inactivate User

Username: **AABAMS**   User Description: **APPLE ABAMS**

First Name*   APPLE   Last Name*   ABAMS

Email*   MEGAN.BENSON@CDPH.CA.GOV

User Role* ❓   Read-Only ▾

☐ Inactivate User

Transferring CAIR Users

Usernames should be transferred if the staff has previously/currently uses CAIR at a different site/clinic

You will need to know the user's **Previous/Current Org Code** & **Username**

If the user still needs access to both Orgs select [No] for **Inactivate from Previous/ Current Org Code?**

To transfer more than one user click **Transfer/Add Access**

CAIR User Transfer/Additional Access

You can use this screen to:

- Transfer an existing user from one site to another site (i.e., move account).
- Add an existing user to a site in addition to their current site (i.e., add to an additional site).

NOTE: You must know both the user's current/previous Org Code and the Org Code you wish to transfer/Add the user to.

To transfer or add a user to an additional site:

1. Fill in all of the fields below.
2. If you are Transferring a user, choose 'Yes' in the 'Inactivate From Login Org Code' field (this will inactivate the user's account at the current/previous site).
3. If you are Adding a user to another site, choose 'No' in the 'Inactivate From Login Org Code' field (this will keep the user's account Active at the current/previous site).
4. To Transfer/Add more users, click the 'Add Additional User' button (you can transfer/add up to 5 users at a time).
5. When you are done transferring/adding users, click the 'Continue' button.

If you Do NOT need to Transfer/Add a user to an additional site click here.

Transfer Users/Additional Access

Previous/Current Org Code		Transfer/Add Access to Org Code	07CTEST
Username			
First Name		Last Name	
Email		Re-type Email	
Inactivate From Previous/Current Org Code?	✓ Choose One / No / Yes		

Transfer/Add Access

Adding New CAIR Users

A new user account should be requested if the staff has NEVER used CAIR before

Enter the staff **First Name**, **Last Name**, & **Email**. And select the appropriate **User Role Requested** from the dropdown menu

To add more than one new user click **Add Additional User**

New CAIR User Account

This screen is for adding new users that do not have an existing user account

To add a New User to your site:

1. Enter their name and email address below.
2. Before selecting their User Role, review the **CAIR User Roles** to see which user role is most appropriate for them.
3. To add more New Users, click the 'Add Additional User' button (you can add up to 10 new users at a time).
4. When you are done adding all new users, click the 'Continue' button.

IMPORTANT NOTE: If any of these new Users will also be administering vaccines, you must also add them as Shotgivers on the upcoming 'Add New Shotgiver' screen, so that they appear in the 'Administered By' dropdown menu when recording a shot in CAIR".

If you Do NOT need to add any New Users click here.

New Users

First Name* [   ]   Last Name* [   ]
Email* [   ]   Re-type Email* [   ]
User Role Requested* ?

✓ Choose One
Read-Only
Regular
Power
QA

Add Additional User   Continue

Adding New Shotgivers

Any/all staff at your site that administer vaccines at your site should be listed as a shotgiver. Shotgiver names will appear in a selectable list, 'Administered By,' when you document a vaccine for a patient in CAIR.

Enter the shotgiver's **First** & **Last Name**, & **Title**

To add more than one new shotgiver click **Additional Clinician**

Add New Shotgiver

Shotgivers are staff members who give shots, or administer vaccines to patients. Their name will appear in the 'Admin by' dropdown in CAIR2 for this site.

*PLEASE NOTE that this will not give them access to CAIR and allow them to log in as a user. If you need them to be added as a user, please go back and add them on the 'Add New CAIR User Account' page of this form.

If you do not need to add any new Shotgivers please click the link below.

I DO NOT need to add new Shotgivers.

New Clinicians(ShotGivers)

Title* [--]   First Name* [   ]   Last Name* [   ]

[Additional Clinician]

CAIR Organization Update & User Access Agreement

You have reached the final screen of Account Update

Fill out your **Full Name**, **Title**, **Email Address**, and **Contact Number** and check the box that you have read and agree to the CAIR Provider/Organization Terms & Conditions

Click **Submit** to complete the Account Update for your site

After Account Update

o The Primary Contact/Supervisor who submitted the AU will receive an immediate confirmation email that the update has been received.

o The CAIR Help Desk will review & process the update and may reach out if they have questions.

o Once created in CAIR each user will receive a confirmation email with their <u>username</u> and:

   o **Regular/Power Users**: a link to register for the *required* CAIR training(s)

   o **Read Only/QA Users:** a temporary password

Please check your junk/spam folder as many CAIR emails are sent from an automated system and can sometimes be filtered out.

CAIR Training Registration

Completion of the CAIR Training is *REQUIRED* for all **Regular** and **Power** users prior to receiving a password.

Power users must complete Regular training before they can register for Power (Inventory) training.

All CAIR Trainings are held via Zoom and require the user to have access to the following:

- o Desktop/laptop computer
- o Audio source (computer or phone)
- o 2 hours uninterrupted time

Please Note: training *CANNOT* be completed via mobile device– i.e. iPhone/iPad/tablet/etc.

CAIR Training Overview

By the end of CAIR Regular training, users will know how to:

- o Log-in to CAIR
- o Search for patient records
- o Create and update patient records
- o Enter shots – historical and new
- o Review TB test information

- o Enter Patient Comments (e.g., risks, immunity) & reactions
- o Print Patient Reports (e.g., Yellow Card)
- o Run a Doses Administered Report

Users must be connected to the training the **entire time**, participate when called upon, and complete the quiz at the end of training to receive credit.

Passwords will be emailed to each user **after** completion of training.

After Completing CAIR Training

o Each new user will receive a confirmation email with a temporary password within 2 business days.

o Users with current *Read-Only* access will keep their existing password and will be updated to **Regular** access within 2 business days*.*

Please check your junk/spam folder as many CAIR emails are sent from an automated system and can sometimes be filtered out.

Other important things to note:

o CAIR will prompt each user to update their password at first login

o Passwords must be updated each 90 days

o Users who go more than 1 year without login must retake training

LA County LCRs & Contact Info

Monica Monroy
SPAs 1, 2, & 3

monica.monroy@cdph.ca.gov
(323) 422-6484

Grissel Barrios
SPAs 4, 6, & 7

grissel.barrios@cdph.ca.gov
(213)-905-9009

Leanne Alarid
SPAs 5, 8, & City of Long Beach

leanne.alarid@cdph.ca.gov
(213)359-4555

Destiny Sepulveda
City of Pasadena

destiny.sepulveda@cdph.ca.gov
(510)-951-1828

When contacting your LCR, please include the following information:
- Your site **name** and **Org Code** (if you know it)
- Your site **address**
- A **brief summary of the issue** you are encountering
- Whether your site uses **Manual Entry** or **Data Exchange (DX) via your EHR/EMR**

Important CAIR Links & Contacts

Local CAIR Representatives (LCRs):

go.cdph.ca.gov/cair-lcr

CAIR Login Page:

https://cair.cdph.ca.gov/

Account Update:

https://accountupdate.cairweb.org/

CAIR Informational Website:

https://cdph.ca.gov/cair

CAIR Enrollment:

https://enroll.cairweb.org/

CAIR User Guides:

https://www.cdph.ca.gov/Programs/CID/DCDC/CAIR/Pages/CAIR-Training-Guides.aspx

CAIR Forms:

https://www.cdph.ca.gov/Programs/CID/DCDC/CAIR/Pages/CAIR-records-forms.aspx

CAIR Help Desk
Phone: 800-578-7889 option #9
Email: CAIRHelpDesk@cdph.ca.gov

CAIR Data Exchange (DX) Specialists
Email: CAIRDataExchange@cdph.ca.gov

COVID Call Center
Phone: 833-502-1245
Email: COVIDCallCenter@cdph.ca.gov

Q&A

On the horizon

August 25th at 2pm

Updates on Flu vaccine recommendations for 2023-24 season

Updates on CDC vaccine recommendations including availability of 2 new vaccines for RSV: **GSK**—Arexvy | **Pfizer**—Abrysvo

New *MMWR* on ACIP's **respiratory syncytial virus (RSV) vaccine recommendations**

Stay up to date on recommendations for adults 60 years and older

bit.ly/mm7229a4
JULY 14, 2023

CDC

Thank you!

For questions, please contact:
LACSNF@ph.lacounty.gov.