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[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)

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Dear Employer:

This is to inform you that Los Angeles County Department of Public Health (Public Health) is conducting a COVID-19 outbreak investigation at your worksite.

In order to slow the spread of COVID-19 at your worksite, Public Health must be able to quickly identify individuals who have symptoms of or have tested positive for COVID-19 and quickly identify close contacts of infected persons. As part of this investigation, your worksite as an employer needs to report persons with suspected or confirmed COVID-19 to Public Health without delay. This information will allow Public Health to provide COVID-19 control recommendations and discuss site-specific mitigation strategies with you. Employers are mandated by California law to report COVID-19 case information to Public Health. California Health and Safety Code of section 120250, which provides: *“All physicians, nurses, clergymen, attendants, owners, proprietors, managers, employees, and persons living with, or visiting any sick person, in any hotel, lodging house, house, building, office, structure, or other place where any person is ill of any infectious, contagious, or communicable disease, shall promptly report that fact to the health officer, together with the name of the person, if known, the place where he or she is confined, and the nature of the disease, if known.”*

Employers do not have to obtain an authorization from an employee to provide Public Health with the COVID-19 status of an employee when healthcare professionals suspect or diagnose a disease of public health importance that is reportable by law in California or Los Angeles County. You can view the list of reportable diseases here: <http://publichealth.lacounty.gov/acd/Cdrs.htm>

Please understand that all individual patient or employee information reported to Public Health as part of this outbreak investigation is confidential to protect the privacy of the patient or employee

For questions regarding this notification please contact Acute Communicable Disease Control, at 213-240-7941.

Sincerely,

Sharon Balter, M.D.  
Director, Communicable Disease Control & Prevention

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