Community Advisory Group (CAG) Meeting 9: Agenda

Date	June 22, 2020
Time	4:00pm-6:00 pm
Location	**Microsoft Teams Meeting** ● Members of the public are invited to participate in public comment using the "Raise Hand" function to speak, or can use the chat function for questions and comments.
Meeting Objectives	● Update CAG on new Subcommittees ● Update CAG on ACDHRS Research Survey ● Plan for SOC activities and CAG collaboration ● Plan for upcoming community engagement activities

HRS Project Team	Cristina Vega Kristina Vaculik Katie Butler Susan Harden	CAG Support Team	Ann Newton Karen Franco Winnie Chen
CAG Member Attendees	Andrew Krowne Brian Allen Bruce Hector, M.D. Chad Cheung Craig Galanti	Jeff Hammond Lori Aivazian Mary Blair Melissa Messer	Mihran Kalaydjian Mike Benedetto Mike Kaiser, Ph.D. Patricia Glueck

4:00 – 4:05	**Welcome**	**Facilitator**
4:05 – 4:30 pm	**Public Comment** ● Public comment will be received using the "Raise Hand" function. ● Each speaker will be limited to 2 minutes.	**Facilitator**
4:30 - 4:35 pm	**ACDHRS Administrative Updates**	**DPH**
4:35 – 5:00 pm	**Scientific Oversight Committee** ● Report and Action Items from Introductory SOC Meeting ● CAG- SOC meet and greet ● Recording Meetings ● SOC meeting Schedule ● CAG – SOC Communications & Liaison ● Review upcoming SOC meeting objectives, agenda, and promotion in the community ● SOC video committee	**DPH**
5:00 – 5:45 pm	**Community Engagement** ● ACDHRS Survey Research Subcommittee ● Communications Survey Results ● Communications process to community ● Communications process to enhance, fund, and support CAG outreach tools to communities ● Town hall Updates ● Outreach & engagement strategy: Next Steps	**DPH**
5:45 – 6:00 pm	**Cancer Registry Subcommittee** ● Updates from last meeting ● Discuss geographical area of study ● CAG update on NC actions ● Petition Update	**DPH**
6:00 – 6:10 pm	**CBC Study** ● Subcommittee member selection status ● DPH updates on Quest data	**DPH**
6:10 – 6:20 pm	**Other / Requested Updates & Next Steps** ● Environmental Exposure Data ● Fugitive Emissions Fire – Meeting with interagency workgroup ● Community Air Monitoring Implementation ● Reimbursement Protocols	**DPH & CAG**
6:20 – 6:30 pm	**Next Steps and Look Ahead**	**Facilitator**

Notes on Listed Agenda Items

Item 1: Welcome & Greeting

Members joined the Microsoft Teams Meeting call at 4:00 PM. The meeting was opened by the facilitator, Susan Harden.

Item 2: Public Comment

The Community Advisory Group (CAG) members announced Mary Blair as an appointed Steering Committee member. Decision was made by the CAG members, and informed Public Health that other members will be joining the Steering Committee meetings as needed based on the various agenda items and topics of discussion. DPH agreed to welcome Mary Blair to attend the Steering Committee meetings.

Item 3: Scientific Oversight Committee

Public Health and CAG members debriefed the first Scientific Oversight Committee (SOC) meeting that occurred on June 18th. Public Health plans to provide the SOC with the publicly available Settlement that outlines the SOC members' purpose and responsibilities. Public Health will indicate the specific pages in the Settlement that outlines information on their role and the study. CAG members expressed the importance of having a way to communicate with the SOC without having to go through a Public Health liaison.

Dr. Simon described the benefits of a Public Health communications liaison and noted that there has already been confusion among SOC members who were contacted directly by CAG members regarding the cancer subcommittee and Complete Blood Count (CBC) activities. CAG members and Public Health agreed to share the next SOC meeting agenda draft with CAG members prior to the meeting. CAG member Craig Galanti suggested putting together a presentation for the SOC members. CAG members proposed having a free-form conversation during the upcoming SOC meeting. DPH will ask the SOC for any questions that they may have for the CAG to answer during their presentation.

Some CAG members had questions regarding chemical exposure data. Public Health recommends defining success and asking fellow community members, what the Health Study would accomplish if we have all existing chemical exposure data (referred to by CAG members as 'chemicals list'). Public Health discussed other avenues in obtaining additional chemical exposure data.

Item 4: Community Engagement

Public Health will be sharing the Communications Preference Survey results with the CAG. In response to a question about the reach of Public Health's external communications, Public Health agreed to provide a summary of the stakeholders represented in Public Health's email list and how they were obtained. CAG member, Andrew Krowne, mentioned that some of the Neighborhood Councils do not have a robust email list. Regarding the Town Hall, the Town Hall subcommittee recommended to Public Health to provide six weeks' time to promote the event to the broader community. The Town Hall will be scheduled according to this recommended time frame.

Item 5: Cancer Registry Committee

A CAG member raised concerns regarding Los Angeles County serving as an appropriate comparison group to the communities affected by the Aliso Canyon Blowout, because of the prevalence of oil and gas storage, extraction and refining activities across Los Angeles. CAG members agreed on having multiple control groups. Public Health agreed this proposition could be brought up for discussion at the next subcommittee meeting with the USC Cancer Surveillance Program researchers.

Item 6: Requested Updates & Next Steps

Public Health explained the reimbursement procedure for CAG-related expenses. Public Health has asked the CAG to bring reimbursement requests to the CAG Liaison

as stated in the CAG guidelines. Public Health noted that the Department has not previously received reimbursement requests from community engagement groups.

The meeting's facilitator suggested that Public Health develop a reimbursement request form.

Regarding the Fugitive Emissions Fire, Public Health is scheduling a meeting for the regulatory agencies to report updates directly to the CAG. Public Health did not have updates to share on the community air monitoring program that is being implemented by the Aliso Fund Committee. Public Health will follow up with the Aliso Fund Committee and send an email to CAG members with information about the agencies that may potentially own the program.