



County of Los Angeles Department of Public Health
Division of HIV and STD Programs
600 South Commonwealth Avenue 10th Floor
Los Angeles, CA 90005
(213) 351-8003



Event Request Form

Requests must be made 3-4 weeks in advance

Agency/Organization name: _____

Contact person: _____ Phone: _____

Fax: _____ Email address: _____

Address/Location of event: _____

Major cross streets: _____ Parking info: _____

Contact person at event: _____ On-site phone or cell number: _____

Demographics of audience attending event (i.e. age, gender, primary language, socio-economic status, sexual orientation, etc.):

Estimated health fair attendance number: _____

Event date(s)/time(s): _____

Which of the following will be provided: Table(s)? Chair(s)? Canopy?

DHSP distributes HIV/STD educational materials and condoms at health fairs and other appropriate events, and can answer HIV/ STD questions and play interactive games with health fair participants.

Please note that DHSP has a limited number of staff, there are **no guarantees for attendance at health fairs**. If we are unable to meet your request but you are still interested in distributing HIV/ STD materials at your health fair, please call (213) 744-5952 or (213) 744-5949 for more details.

Please email completed request to, **Monica Celiz** at mceliz@ph.lacounty.gov .

You will be notified as soon as possible regarding the status of your request.

Thank you.